

مولانا آزاد نیشنل اردو یونیورسٹی، حیدرآباد
MAULANA AZAD NATIONAL URDU UNIVERSITY, HYDERABAD
(Accredited "A+" Grade by NAAC)
Centre for Distance and Online Education

Assignment No. 2
B.A. & B.COM 4th Semester
2024 Batch
Integrated Skills in English II (BIEN401CCT)
Last Date: See Notice

Attempt any TWO questions. (2x5=10)

1. What is the difference between fact and opinion?
2. Describe various competencies of emotional intelligence used for effective communication.
3. What is meant by formal and informal communication?
4. What role do charts, diagrams, graphs and photographs play in a visual report?

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Assignment No. 3
B.A. & B.COM 4th Semester
2024 Batch
Integrated Skills in English II (BIEN401CCT)
Last Date: See Notice

Attempt any TWO questions. (2x5=10)

1. Why are transition signals significant for the comprehension of the text and linking of ideas?
2. Discuss the importance of polite expressions and give examples.
3. Discuss the key elements that are involved in writing a good book review.