

Directorate of Distance Education

Certificate Course in Functional English (July 2022 admission batch)

Semester 1

Assignment 2 (Units 6 to 10)

Course 1 - Listening/Speaking

Answer any three questions. Each question carries 5 marks.

Marks 15

1. Give five examples of **greetings**.
2. Write a brief **telephone conversation** between you and your friend.
3. Give three expressions of **apology** with responses.
4. What are different ways in which you can seek **permission**?
5. Write a short paragraph on **My Friend**.

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Assignment 2 (Units 16 to 20)

Course 2 - Reading/Vocabulary

Answer any three questions. Each question carries 5 marks.

Marks 15

1. Read the given passage and answer the questions that follow:

The Self-Employed Women's Association (SEWA) founded by Ela Bhaat in 1972 has been organizing self-employed, poor women to fight for their rights. SEWA has organized these workers into trade unions to fight for minimum wages and job security.

- a) What does SEWA stand for?
- b) Who founded it?
- c) When was it founded?
- d) Who organized the workers into trade unions?
- e) The self-employed poor women are encouraged to fight for their rights.

True or False

2. How do you spend your leisure time?
3. Write a **job application** for the post of Teacher.
4. Give five terms used in IT with their meaning.
5. Write a paragraph on **Women in Future**.

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Assignment 2 (Units 26 to 30)

Course 3 - Writing/Grammar

Answer any three questions. Each question carries 5 marks.

Marks 15

1. What are **irregular verbs**? Give examples.
2. Form five **adverbs** with “ly” ending.
3. Give five **reflexive pronouns** and use them in your own sentences.
4. Write five sentences using **subordinating conjunctions** in each.
5. Do you have any plans for the future? What are they?