

Details of Technical Staff

Sl. No.	Category	Staff Role	Name of the Staff	Remarks
1.	(a) Development of e-Content	Technical Manager (Production)	Mr.Md. Aamir Badr	Appointment Orders and Joining Reports attached
2.	Technical Associate (Audio-Video recording and editing)	Technical Associate (Audio-Video recording and editing)	Dr. Hashmat Ali	
3.	Technical Associate (Audio-Video recording and editing)	Technical Associate (Audio-Video recording and editing)	Mr. Faisal Karim	
4.	Technical Assistant (Audio-Video recording)	Technical Assistant (Audio-Video recording)	Ms. Ayesha Begum	
5.	Technical Assistant (Audio-Video recording)	Technical Assistant (Audio-Video recording)	Mr. Quazi Md Abu Umamah Zafar	
6.	Technical Assistant (Audio-Video editing)	Technical Assistant (Audio-Video editing)	Mr. Mohammad Gayasuddin	
7.	(b) Delivery of Online Programmes	Technical Manager (LMS & Data)	Mr. Imran Aslam	
8.	Technical Assistant (LMS & Data)	Technical Assistant (LMS & Data)	Mr. Naveed Anjum	
9.	(c) Admission & Examination	Technical Manager (Admission & Result)	Mr. Mohd Shawnavaz Ali Qureshi	
10.	Technical Assistant (Admission & Result)	Technical Assistant (Admission & Result)	Mr. Rizwan Ahmed Mujawar	



Office of the Registrar / कुलसचिव कार्यालय
Establishment and Recruitment Section-I (Teaching)

No.MANUU/ER-I(B)/F.361/2026-27/184

08th May, 2026

ORDERS / आदेश

Sub: Technical staff for recognition of Online Programmes at CDOE - Orders - Issued.

Ref: 1. Note dated 06.05.2026 of Director, CDOE
2. Approval of the Vice Chancellor dated 07.05.2026.

<<>>

Centre for Distance Education (CDOE) is in the process of submitting an online application for the recognition of B.Ed and M.A (Urdu) programme under ODL mode as per requirements of the UGC (ODL & Online Programmes) Regulations 2020. In this connection, the CDOE has to utilize the services of Academic and Technical support staff including Administrative positions under the CDOE.

2. Accordingly, the competent authority appointed the following staff to complete the mandatory requirement of the UGC.

Sl. No.	Designation	Name of the Staff
Administrative Positions		
1.	Deputy Director (e-Learning & Technical)	Prof. Sayyad Aman Ubed Professor, CDOE
2.	Assistant Director	Mr. Shams Imran Asst. Professor, CDOE
Technical Support - e-Content Development		
1.	Technical Manager (Production)	Mr. Md. Aamir Badr Producer, IMC
2.	Technical Associate (Audio-Video Recording & Editing)	Dr. Hashmat Ali Production Assistant, IMC
3.	Technical Assistant (Audio-Video Recording)	Ms. Ayesha Begum Professional Assistant, IMC
4.	Technical Assistant (Audio-Video Editing)	Mr. Mohammad Gayasuddin Technical Assistant, IMC
Technical Support - Delivery (LMS & Data Management)		
1.	Technical Manager (LMS & DataManagement)	Mr. Imran Aslam System Analyst, CIT
2.	Technical Assistant (LMS & DataManagement)	Mr. Naveed Anjum Senior Technical Assistant, CIT
Technical Support - Admission, Examination & Result		
1.	Technical Manager (Admission, Examination and Result)	Mr. Mohd Shawnavaz Ali Qureshi Computer Programmer, CIT
2.	Technical Assistant (Admission, Examination and Result)	Mr. Rizwan Ahmed Mujawar Senior Technical Assistant, CIT

(Contd...)

Gachibowli, Hyderabad - 500 032, T.S. India

Tel: +91(040) 2300-6601(VC-Office), 2300-6121(Registrar), 2300-6604(Fax)
EPABX 2300-6612, 13, 14, 15 Website: www.manuu.ac.in



मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
A Central University under Ministry of Education
Government of India



:: 2 ::

3. The above mentioned staff are directed to report to the Director, CDOE immediately.

By Order

सहायक कुलसचिव / Assistant Registrar
Establishment and Recruitment Section-I

प्रतिलिपि / Copy to:

1. The Individual concerned
2. Director, Centre for Distance and Online Education
3. The concerned Head of Departments
4. Assistant Registrar, ER-II Section
5. Office of VC / Registrar
6. Personal files
7. Concerned file

Gachibowli, Hyderabad - 500 032, T.S. India

Tel: +91(040) 2300-6601(VC-Office), 2300-6121(Registrar), 2300-6604(Fax)

EPABX 2300-6612, 13, 14, 15 Website: www.manuu.ac.in

Date: 8th May, 2026

To

The Registrar
Maulana Azad National Urdu University
Hyderabad

//Through Director, CDOE//

Sir,

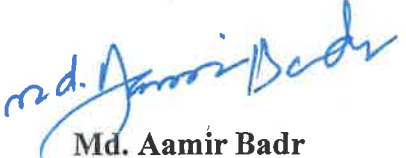
Sub: Joining Report – Reg.

With reference to the Subject cited above and in compliance with the Order No. MANUU/ER-I(B)/F.361/2026-27/184 dated 8th May, 2026, I have reported for the duty as Technical Manager (Production) at Centre for Distance and Online Education on 08.05.2026 (A/N)

Kindly accept the joining and oblige.

Thanking you,

Yours Sincerely


Md. Aamir Badr



DIRECTOR
Centre For Distance And Online Education
Maulana Azad National Urdu University
Gachibowli, Hyderabad-500 032.

Date: 8th May, 2026

To

The Registrar
Maulana Azad National Urdu University
Hyderabad

//Through Proper Channel//

Sir,

Sub: Joining Report as Technical Associate – Reg.

With reference to the subject cited above and in compliance with Order No. MANUU/ER-I(B)/F.361/2026-27/184 dated 08.05.2026, I hereby report for duty as Technical Associate (Audio-Video Recording and Editing) at the Centre for Distance and Online Education (CDOE) on 08.05.2026 (A/N).

Kindly acknowledge my joining and update the necessary records accordingly.

Thanking you,

Yours Sincerely

Dr. Hashmat Ali
Technical Associate

DIRECTOR
Centre For Distance And Online Education
Maulana Azad National Urdu University
Gachibowli, Hyderabad-500 032.



आदेश / ORDERS

विषय/Sub: Contractual Engagement of Mr. Faisal Karim as Technical Associate at CDOE, MANUU, Hyderabad – Orders – Issued.

संदर्भ/ Ref: Approval of the Vice-Chancellor dated 30.04.2026.

<< : >>

Mr. Faisal Karim is engaged on short-term contractual basis to serve as **Technical Associate** (Audio-Video Recording & Editing) at Centre for Distance and Online Education, MANUU, Hyderabad on a consolidated remuneration of ₹28,000/- (Twenty-eight thousand only) per month for a period of **(89) days w.e.f. 27.04.2026 to 24.07.2026** or till further orders whichever is earlier on the following terms and conditions:

1. That he shall work under the direct control of the concerned Head and perform duties as may be assigned from time to time;
2. That he shall be paid the monthly remuneration as per the attendance certified by the concerned Head;
3. That during the term of this engagement he shall not be entitled for availing any vacation or leave other than one day leave in a month;
4. That the contractual engagement will not entitle him for any claim whatsoever for a regular appointment in the University;
5. That this order shall not form a basis for claiming employment in the University. He will have no claim whatsoever for his further continuation on the expiry of the term of his engagement;
6. That the contractual engagement is liable for termination at any time without assigning any reason and on termination of the engagement he shall not be entitled to any terminal benefits;

By Order


सहायक कुलसचिव / Assistant Registrar
(Establishment & Recruitment-II Section)

सेवा में/To

MR. FAISAL KARIM
S/o Late Mr. Sajid Karim
H.No.04, Block No.03,
Shastrinagar, Kadma,
Jamshedpur – Jharkhand.

प्रतिलिपि / Copy to:

1. Concerned Office/Dept./Section
2. Finance & Accounts Section
3. Concerned file



आदेश / ORDERS

विषय/Sub: Contractual Engagement of Mr. Faisal Karim as Technical Associate at CDOE, MANUU, Hyderabad – Orders – Issued.

संदर्भ/ Ref: Approval of the Vice-Chancellor dated 03.02.2026.

<< : >>

Mr. Faisal Karim is engaged on short-term contractual basis to serve as **Technical Associate** (Audio-Video Recording & Editing) at Centre for Distance and Online Education, MANUU, Hyderabad on a consolidated remuneration of **₹28,000/-** (Twenty-eight thousand only) per month for a period of **(89) days w.e.f. 27.01.2026 to 25.04.2026** or till further orders whichever is earlier on the following terms and conditions:

1. That he shall work under the direct control of the concerned Head and perform duties as may be assigned from time to time;
2. That he shall be paid the monthly remuneration as per the attendance certified by the concerned Head;
3. That during the term of this engagement he shall not be entitled for availing any vacation or leave other than one day leave in a month;
4. That the contractual engagement will not entitle him for any claim whatsoever for a regular appointment in the University;
5. That this order shall not form a basis for claiming employment in the University. He will have no claim whatsoever for his further continuation on the expiry of the term of his engagement;
6. That the contractual engagement is liable for termination at any time without assigning any reason and on termination of the engagement he shall not be entitled to any terminal benefits;

By Order


सहायक कुलसचिव / Assistant Registrar
(Establishment & Recruitment-II Section)

सेवा में/To

MR. FAISAL KARIM
S/o Late Mr. Sajid Karim
H.No.04, Block No.03,
Shastrinagar, Kadma,
Jamshedpur – Jharkhand.

प्रतिलिपि / Copy to:

1. Concerned Office/Dept./Section
2. Finance & Accounts Section
3. Concerned file

Date: 18th August 2025

To
The Assistant Registrar
ER-II Section,
MANUU, Gachibowli,
Hyderabad - 500 032.

Sub: Joining duty report for the post of Technical Associate at CDOE on short-term contractual basis - Reg.

Ref: No. MANUU/ER-II/EF.370/2025-26/991 dated 14.08.2025.

<< : >>

Sir,

With reference to the subject & order cited above, I hereby joined my duty today i.e. on 18th August 2025 (F.N) for the post of Technical Associate (Audio-Video Recording & Editing) on short-term contractual basis at CDOE, MANUU, Gachibowli, Hyderabad. I will abide by all the terms and conditions as laid down in the order.

Kindly permit me to join the duty and oblige.

Thanking you,

Yours faithfully,




FAISAL KARIM
S/o Late Mr. Sajid Karim
H.No.04, Block No.03,
Shastrinagar, Kadma,
Jamshedpur - Jharkhand.

Encl:

1. Copy of the engagement order
2. Copies of the educational qualification certificates

UDC (R)


18/8/25

cc: 1. Director, CDOE
2. ~~Asst. Dir.~~
2, PWT


2/8/25

Date: 8th May, 2026

To

The Registrar
Maulana Azad National Urdu University
Hyderabad

Through Proper Channel

Sir,

Sub: Joining Report – Reg.
Ref: Orders No. MANUU/ER-I(B)/F.361/2026-27/184 dated 08-05-2026.

With reference to the subject cited above, I reported to duty as Technical Assistant (Audio Video Recording) at the Centre for Distance and Online Education (CDOE), MANUU today 08-05-2026 A/N.

Thanking you,

Sincerely yours

Ms. Ayesha Begum

DIRECTOR
Centre For Distance And Online Education
Maulana Azad National Urdu University
Gachibowli, Hyderabad-500 032.



आदेश / ORDERS


विषय/Sub: Contractual Engagement of Mr. Quazi Md Abu Umamah Zafar as Technical Assistant (AVR) at CDOE, MANUU- Orders - Issued.
संदर्भ/ Ref: Approval of the Vice-Chancellor dated 30.04.2026.

<< : >>

Mr. Quazi Md Abu Umamah Zafar is engaged on short-term contractual basis to serve as Technical Assistant (Audio-Video Recording) at Centre for Distance and Online Education, MANUU, Hyderabad on a consolidated remuneration of ₹27,350/- (Twenty-seven thousand three hundred & fifty only) per month for a period of (89) days w.e.f. 27.04.2026 to 24.07.2026 or till further orders whichever is earlier on the following terms and conditions:

1. That he shall work under the direct control of the concerned Head and perform duties as may be assigned from time to time;
2. That he shall be paid the monthly remuneration as per the attendance certified by the concerned Head;
3. That during the term of this engagement he shall not be entitled for availing any vacation or leave other than one day leave in a month;
4. That the contractual engagement will not entitle him for any claim whatsoever for a regular appointment in the University;
5. That this order shall not form a basis for claiming employment in the University. He will have no claim whatsoever for his further continuation on the expiry of the term of his engagement;
6. That the contractual engagement is liable for termination at any time without assigning any reason and on termination of the engagement he shall not be entitled to any terminal benefits;

By Order


सहायक कुलसचिव / Assistant Registrar
(Establishment & Recruitment-II Section)

सेवा में/To

MR. QUAZI MD ABU UMAMAH ZAFAR

S/o Mr. Md Abu Nasar Jawaid
#8/1/332/3/A/165, Arvind Nagar Colony,
Lane 09, Shaikpet,
Hyderabad - 500 008 (TG).

प्रतिलिपि / Copy to:

1. Concerned Office/Dept./Section
2. Finance & Accounts Section
3. Concerned file



मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
A Central University under Ministry of Education
Government of India



स्थापना एवं भर्ती - II अनुभाग / Establishment & Recruitment - II Section

सं./No. MANUU/ER-II/EF.208/2025-26/1990

4th February 2026

आदेश / ORDERS

विषय/Sub: Contractual Engagement of Mr. Quazi Md Abu Umamah Zafar as Technical Assistant (AVR) at CDOE, MANUU- Orders - Issued.

संदर्भ/ Ref: Approval of the Vice-Chancellor dated 03.02.2026.

<< : >>

Mr. Quazi Md Abu Umamah Zafar is engaged on short-term contractual basis to serve as **Technical Assistant** (Audio-Video Recording) at Centre for Distance and Online Education, MANUU, Hyderabad on a consolidated remuneration of ₹26,625/- (Twenty-six thousand six hundred & twenty-five only) per month for a period of (89) days w.e.f. **27.01.2026 to 25.04.2026** or till further orders whichever is earlier on the following terms and conditions:

1. That he shall work under the direct control of the concerned Head and perform duties as may be assigned from time to time;
2. That he shall be paid the monthly remuneration as per the attendance certified by the concerned Head;
3. That during the term of this engagement he shall not be entitled for availing any vacation or leave other than one day leave in a month;
4. That the contractual engagement will not entitle him for any claim whatsoever for a regular appointment in the University;
5. That this order shall not form a basis for claiming employment in the University. He will have no claim whatsoever for his further continuation on the expiry of the term of his engagement;
6. That the contractual engagement is liable for termination at any time without assigning any reason and on termination of the engagement he shall not be entitled to any terminal benefits;

By Order

सहायक कुलसचिव /Assistant Registrar
(Establishment & Recruitment-II Section)

सेवा में/To

MR. QUAZI MD ABU UMAMAH ZAFAR

S/o Mr. Md Abu Nasar Jawaid
#8/1/332/3/A/165, Arvind Nagar Colony,
Lane 09, Shaikpet,
Hyderabad - 500 008 (TG).

प्रतिलिपि / Copy to:

1. Concerned Office/Dept./Section
2. Finance & Accounts Section
3. Concerned file

Date: 18th August 2025

To
The Assistant Registrar
ER-II Section,
MANUU, Gachibowli,
Hyderabad - 500 032.

Sub: Joining duty report for the post of Technical Assistant at CDOE on short-term contractual basis - Reg.
Ref: No. MANUU/ER-II/EF.370/2025-26/992 dated 14.08.2025.

Sir,

With reference to the subject & order cited above, I hereby joined my duty today i.e. on 18th August 2025 (F.N) for the post of Technical Assistant (Audio-Video Recording) on short-term contractual basis at CDOE, MANUU, Gachibowli, Hyderabad. I will abide by all the terms and conditions as laid down in the order.

Kindly permit me to join the duty and oblige.

Thanking you,

Yours faithfully,

Umamah Zafar

QUAZI MD ABU UMAMAH ZAFAR
S/o Mr. Md Abu Nasar Jawaid
#8/1/332/3/A/165, Arvind Nagar Colony,
Lane 09, Shaikpet,
Hyderabad - 500 008 (TG).

Encl:

1. Copy of the engagement order
2. Copies of the educational qualification certificates

UDCLR

18/8/25

cc: 1, Director, CDOE
2, FyA

22/8/25

Date: 8th May, 2026

To

The Registrar
Maulana Azad National Urdu University
Hyderabad

Through Proper Channel

Sir,

Sub: Joining Report – Reg.

Ref: Orders No. MANUU/ER-I(B)/F.361/2026-27/184 dated 08-05-2026.

With reference to the subject cited, I have reported for duty as Technical Assistant (Audio-Video Editing) at the Centre for Distance and Online Education (CDOE) on 08.05.2026 (A/N).

Kindly acknowledge my joining and update the necessary records accordingly.

Thanking you,

Yours Sincerely



Mohammad Gayasuddin
Technical Assistant



DIRECTOR
Centre For Distance And Online Education
Maulana Azad National Urdu University
Gachibowli, Hyderabad-500 032.

Date: 08/05/2026

To

The Registrar
Maulana Azad National Urdu University
Hyderabad

Through Proper Channel

Sir,

Sub: Joining Report as Technical Manager (LMS & Data Management)
Ref: Orders No. MANUU/ER-I(B)/F.361/2026-27/184 dated 08-05-2026.

With reference to the orders cited above, I reported to duty in the Centre for Distance and Online Education (CDOE), MANUU today 08-05-2026 A/N.

Thanking you,

Sincerely yours

Imran Aslam

Forwarded

DIRECTOR

Centre For Distance And Online Education
Maulana Azad National Urdu University
Gachibowli, Hyderabad-500 032.

Date: 8th May, 2026

To

The Registrar
Maulana Azad National Urdu University
Hyderabad

//Through Proper Channel//

Sir,

Sub: Joining Report as Technical Assistant (LMS & Data Management) – Reg.

With reference to the subject cited above and in compliance with Order No. MANUU/ER-I(B)/F.361/2026-27/184 dated 08.05.2025, I hereby report for duty as **Technical Assistant (LMS & Data Management)** at the Centre for Distance and Online Education (CDOE) on 08.05.2025 (A/N).

Kindly acknowledge my joining and update the necessary records accordingly.

Thanking you,

Yours Sincerely



Naveed Anjum
Technical Assistant



DIRECTOR

Centre For Distance And Online Education
Maulana Azad National Urdu University
Gachibowli, Hyderabad-500 032.

Date: 8th May, 2026

To

The Registrar
Maulana Azad National Urdu University
Hyderabad

//Through Director, CDOE//

Sir,

Sub: Joining Report – Reg.

With reference to the Subject cited above and in compliance with the Order No. MANUU/ER-I(B)/F.361/2026-27/184 dated 8th May, 2026, I have reported for the duty as Technical Manager (Admission, Examination and Result) at Centre for Distance and Online Education on 08.05.2026 (A/N)

Kindly accept the joining and oblige.

Thanking you,

Yours Sincerely



Mohd Shownavaz Ali Qureshi

Fawwaz
[Signature]
DIRECTOR
Centre For Distance And Online Education
Maulana Azad National Urdu University
Gachibowli, Hyderabad-500 032.

Date: 08/05/2026

To

The Registrar
Maulana Azad National Urdu University
Hyderabad

Through Proper Channel

Sub: Joining Report as Technical Assistant – Reg.
Ref: Orders No. MANUU/ER-I(B)/F.361/2026-27/184 dated 08-05-2026.

Sir,

With reference to the orders cited above, I hereby report for duty as Technical Assistant (Admission, Examination and Result) at the Centre for Distance and Online Education (CDOE), MANUU, on 08.05.2026 (A/N).

Thanking you,

Your Sincerely



Rizwan Ahmed Mujawar



DIRECTOR

Centre For Distance And Online Education
Maulana Azad National Urdu University
Gachibowli, Hyderabad-500 032.