



No. MANUU/Admn.III/F.162/2006-2007/275

30th March, 2007

ORDERS

Sub: MANUU – Administration – Recruitment of Teaching Staff/ - Appointment of Deputy Registrar - Orders – Issued.

Ref: 1) Selection Committee meeting held on 14.03.2007
2) Authorization of the Executive Council to the Vice-Chancellor dated 14.02.2007.

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Based on the recommendations of the Selection Committee, the Vice-Chancellor has accorded approval for the appointment of **Mr. Papabhai Shaik Munawar Hussain** as **Deputy Registrar** in the pay scale of **Rs. 12,000 – 18,300** on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He/She will be placed on probation for a period of two years from the date of joining duty.

He / She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Teaching Employees, Service Contract and orders issued by the University / UGC / Govt. of India from time to time.

He / She has to report for duty to the Registrar within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.

He / She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service with the University.

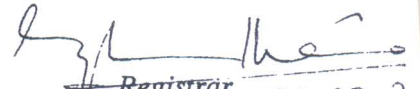
He / She is also required to produce the following certificates/documents in original and also attested copies thereof to the Registrar, at the time of joining the duty for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Documents in support of the publications, teaching & research experience and other academic activities listed in her application/bio-data;
3. *Certificate of Age/Date of Birth;
4. *Caste Certificate
5. *Discharge/Relieving Certificate from the present employer;
6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
7. Character Certificate
8. *Last Pay Certificate issued by the Employer;
9. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
10. Acceptance letter
11. Service contract- Typed on Rs.10/- Stamp Paper;
12. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.

To

Mr. Papabhai Munawar Hussain
H.No. 10-3-908
B 39 F4
Vijaynagar Colony
Hyderabad – 500 057.


Registrar
30.03.2007

129.

30th March 2007

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To

The Registrar
Maulana Azad National Urdu University
Gachibowli, Hyderabad- 500 032

Sub: MANUU - Appointment to Deputy Registrar - Joining report - Submitted - Reg.

Ref: Appointment order No. MANUU/Admn.III/F.162/2006-07/275 dated 30.03.2007

Sir,

In response to the appointment orders under reference, I am submitting my joining report.

I am presenting my self to join duty as Deputy Registrar on 30th March 2007 (afternoon).

Thanking you,

Yours faithfully

Munawar Hussain

P.S. Munawar Hussain
10-3-908, V N Colony,
Hyderabad - 500 057

Admn
30/03

SO
copy to F&A
30/3/07

M. Naemul
pp. provide a copy
& finance sec.
4/4/07

Admn I W No: 037

Date: 4/4/07