

## Faculty Details

Programme	Names of Faculty	Designation	Qualification	Nature of Appointment	Date of Joining programme and Joining Report
B. Ed.	Prof. Mushtaq Ahmed I Patel	Professor	Ph.D	Regular	27-11-2012
	Prof. Najmus Saher	Professor	Ph.D	Regular	08-10-2004
	Prof Shaheen Altaf	Professor	Ph.D	Regular	06-09-2015
	Dr. Sayyad Aman Ubed	Associate Professor	Ph.D	Regular	03-09-2019
	Dr. Pathan Md. Waseem	Associate Professor	Ph.D	Regular	04-09-2019
	Dr. Sameena Basu	Asst. Professor	Ph.D	Regular	29-11-2006
	Dr. Sumi V. S	Asst. Professor	Ph.D	Regular	01-09-2022
	Dr. Faheem Anwar	Asst. Professor	Ph.D	Contractual	12-03-2021
	Dr. Abdul Basit Ansari	Asst. Professor	Ph.D	Contractual	09-03-2021

5

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मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी  
**MAULANA AZAD NATIONAL URDU UNIVERSITY**  
 (A Central University established by an Act of Parliament in 1998)  
 (Accredited 'A' Grade by NAAC)



4/6

No.MANUU/ER-I(C)/F.04/2014-15/ \S1

9<sup>th</sup> September, 2014

**ORDERS**

In anticipation of the approval of the Executive Council of Maulana Azad National Urdu University, the Vice Chancellor is pleased to approve the promotion of the following Teacher on the recommendations of the Selection Committee under the UGC-CAS-2010 as per the details mentioned below :

Name, Designation & Pay Scale	Promoted from	Date of Selection Committee meeting	Effective date of promotion under CAS-2010
Dr.Mushtaq Ahmed I.Patel, Associate Professor- Education, Directorate of Distance Education, MANUU  (Pay Band Rs.37400-67000 AGP-Rs.9000)	Associate Professor to Professor from Stage 4 to Stage 5 in the Pay Band of Rs.37400- 67000 with AGP Rs.10,000 under UGC- CAS-2010	6 <sup>th</sup> September, 2014	27 <sup>th</sup> November, 2012

The above promotion shall be governed by the Rules and Regulations of MANUU for Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time on the subject of CAS-2010.

*[Signature]*  
Registrar

To  
Dr.Mushtaq Ahmed I.Patel

- Copy to:
1. Director, DDE
  2. Academic Section
  3. VC/PVC/Registrar's Offices
  4. The Finance & Accounts Section
  5. Personal File/Concerned File

*[Signature]*  
25/9/14

*[Signature]*

Maulana Azad National Urdu University  
 Gachibowli, Hyderabad - 500 032

Date: 09.09.2014

To

The Registrar  
Maulana Azad National Urdu University  
Hyderabad.

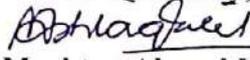
467

**Sub: Assuming the Post of Professor (Education) – Requested – Reg.**  
**Ref: Order No. MANUU/E.R-I (C) 297/F.04/2014-15/1151 dated 09.09.2014**

Sir,

With reference to the orders cited, today i.e. 09.09.2014, I assume the Post of Professor-Education, Directorate of Distance Education, Maulana National Urdu University, Hyderabad on the terms and conditions mentioned therein.

Thanking you,

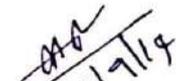
Yours faithfully,  
  
(Dr. Mushtaq Ahmed I. Patel)  
Professor

  
9/9/14

FRP

  
11/9

Copy to F2A  
  
11/9

  
11/9/14

6528  
9/9/14

Bani Nay  
50720/

ER - I
I.W.No: 789
Date: 9/9/14

مولانا آزاد نیشنل اردو یونیورسٹی

249

**MAULANA AZAD NATIONAL URDU UNIVERSITY**

(A Central University established by an Act of Parliament in 1998)

Gachibowli, Hyderabad – 500 032



5

No. MANUU/Admn.III/F.162/2004/249

13<sup>th</sup> September, 2004

**ORDERS**

**Sub:- MANUU – Administration – Recruitment of Teaching Staff –  
Issuance of Appointment Orders – Reg.**

**Ref:- 1) Selection Committee Meeting held on 26.08.2004.  
2) Approval of Executive Council dated 10.9.2004**

Based on the recommendations of the Selection Committee, the Executive Council at its meeting held on 10.9.2004 has accorded approval for the appointment of Dr. Najmus Saher as Reader of Education & Training in the pay scale of Rs. 12,000-18,300 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India/University. She will be placed on probation for a period of two years from the date of joining duty.

She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Teaching Employees, Service Contract and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV /2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.3.2004 will be applicable and subsequent amendments made or will be made from time to time.

She has to report for duty to the Registrar within a period of one month from the date of issue of these orders, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to her deemed suitable in the larger interest of the University.

She may be posted either at Head Quarters or at any of the Regional Offices of the University in the country during the period of service with the University.

She is also required to produce the following certificates/documents in original and also attested copies thereof to the Assistant Registrar (Administration) at the time of joining the duty for verification:

- Certificate of Educational/Professional Qualification (Matriculation onwards);
- Documents in support of the publications, teaching & research experience and other academic activities listed in his application/bio-data;
- Certificate of Age/Date of Birth;
- \*Caste Certificate
- \*Discharge/Relieving Certificate from the present employer;
- \*Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against her;
- \*Last Pay Certificate issued by the Employer;
- A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
- Acceptance letter
- Service Contract – typed on Rs. 10/- Stamp Paper;
- Two Passport Size Photographs  
\* wherever applicable

Receipt of this order may kindly be acknowledged.

To,  
Dr. Najmus Saher  
18-7-198/A/203,  
Aman Nagar 'B', Talab Katta  
Hyderabad – 500 002.

Registrar I/c

Maulana Azad National Urdu University  
Gachibowli, Hyderabad-500 032

To

df: 8-10-04

(35)

The Registrar  
Maulana Azad National Urdu University  
Gachibowli  
HYDERABAD - 32.

**Sub:** *Joining report for the post of Reader in Education & Training-Reg.*

**Ref:** *MANUU/Admn.III/F162/2004/249 dated 13<sup>th</sup> September 2004.*

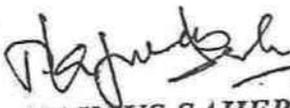
Respected Sir,

With reference cited above, I am joining to the post of Reader of Education & Training at MANUU on 8<sup>th</sup> October 2004 (Afternoon).

Kindly permit me and oblige.

Thanking you

Yours faithfully

  
(Dr. NAJMUS SAHER) 8/10/04

ARC Admn  
Copy of letter re no 92/B/2007 dt 8/10/04 (placed below)  
may be forwarded to F&A section for  
affording necessary recovery.  
fand

125  
مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)  
Gachibowli, Hyderabad - 500 032 (A.P.)  
(Accredited "A" Grade by NAAC)



No. MANUU/ER-I /F.162/2014-2015/4127

9<sup>th</sup> March, 2015

**ORDERS**

**Sub:** MANUU - ER-I Section - Recruitment of Teaching Staff - Appointment of Associate Professor in Education - Orders - Issued.

**Ref:** 1) Selection Committee meeting held on 09.02.2015.  
2) Executive Council approval dated 28.02.2015.  
3) Approval of the Vice Chancellor dated 07.03.2015.

\* \* \*

Based on the recommendations of the Selection Committee, the Executive Council at its 51<sup>st</sup> meeting held on 28<sup>th</sup> February, 2015 has accorded approval for the appointment of **Dr. Shaikh Shaheen Altaf** as Associate Professor in Education under Un-reserved Category in the Pay Band of ₹37400-67000 with AGP ₹9000 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. She will be on probation for a period of one year from the date of joining duty. She is posted at Department of Education & Training, University Headquarters, Hyderabad.

She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Teaching Employees, Service Contract and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 shall be applicable and subsequent amendments made or shall be made from time to time shall also be applicable.

She has to report for duty to the Head, Department of Education & Training within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to her deemed suitable in the larger interest of the University.

She may be posted at any of the Institutions of the University in the country during the period of service.

She is also required to produce the following certificates/documents in original to the Head, Department of Education & Training at the time of joining the duty.

1. \*Discharge/Relieving Certificate from the present employer;
2. \*Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against her;
3. \*Last Pay Certificate issued by the Employer;
4. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
5. Service Agreement on ₹10/- Non-Judicial Stamp Paper.

*\*Wherever applicable*

Receipt of this order may kindly be acknowledged.

  
Registrar i/c  


To

**Dr. Shaikh Shaheen Altaf**  
D/o. Mr. Ismail Shaikh  
Row House No. 21  
Ashoka News, Kondwa Khurd  
Pune - 411048 (M.S.)

Dr. Shaheen Altaf Shaikh

1<sup>st</sup> April 2015.

To.

The Registrar.

Maulana Azad National Urdu University.

Hyderabad.

Subject: Joining of Duty on 1<sup>st</sup> April 2015.

Sir.

This is with reference to your appointment order no. MANUU/ER-I/F.162/2014-2015/4127. I would like to inform you I have joined duty as Associate Professor in Education on Wednesday 1<sup>st</sup> April 2015 at 9:30 a.m. and reported to the Head, Department of Education and Training.

Please note and do the needful.

Thanking you.

Yours sincerely,

*Shaheen Altaf Shaikh*

(Dr. Shaheen Altaf Shaikh)

*6/4/15*

*ERD*

*Forwarded  
Self  
1-4-15*

*S.O.  
S.  
8/4*

*copy to  
- for again*

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी  
MAULANA AZAD NATIONAL URDU UNIVERSITY  
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No. MANUU/ER-I(A)(216)/F.180/2019-20/319

8 November, 2019

APPOINTMENT LETTER

Sub: MANUU - ER-I Section - Appointment of Associate Professor -  
Education (Directorate of Distance Education) under UR category.

Ref: 1. Offer of Appointment No. MANUU/ER-I/F.162/2019-20/898  
dt.31.08.2019.

2. Acceptance letter & Joining letter dated 03.09.2019.

<<<>>>

On the recommendations of the Statutory Selection Committee meeting held on 27.08.2019 and the approval accorded by the Executive Council of the University at its 76<sup>th</sup> meeting held on 19.10.2019, **Dr.Sayyad Aman Ubed Ajjar Ali** S/o Mr.Ajgar Ali is hereby appointed in the post of Associate Professor-Education (Directorate of Distance Education), Maulana Azad National Urdu University, Hyderabad under Un-reserved (UR) category in the Pay Matrix - ₹1,31,400,-2,17,100 (Academic Level 13A) w.e.f. 3<sup>rd</sup> September, 2019 (F.N).

2. The terms and conditions of the aforesaid appointment are as under:

- (a) The above appointment shall be in the Pay Matrix - ₹1,31,400,-2,17,100 (Academic Level 13A) on a basic pay to be fixed subsequently plus usual allowances as admissible under Govt. of India / UGC / AICTE / University instructions from time to time.
- (b) He is posted at **Directorate of Distance Education, MANUU, Hyderabad.**
- (c) He shall be governed by the Act, Statutes, Ordinances and Rule/Regulations of the University for teaching employees and such other orders issued by the University/UGC/Govt. of India from time to time.
- (d) He will be placed on probation for a period of one year from the date of joining duty which can be extended for further period of one year.
- (e) He shall be required to perform duties in the form of teaching, tutorials, practicals, seminars and research work, to participate in extension, co-curricular and extra-curricular activities including the community service, Student related additional assignment wherever necessary. He shall be required to adhere to the teaching days and workload as prescribed by the UGC/NCTE/AICTE/University as the case may be. He shall also make available himself to the students even beyond class hours and help/guide them. As per the new requirements introduced by the University, he shall be required to mark biometric attendance, besides manual attendance in the Department/College/Directorate/Centre/Institution/Polytechnic concerned at the place of his posting.
- (f) He shall be governed by the Government of India Rules on service matters including CCS (Conduct) Rules and CCS (CCA) Rules, as applicable to the employees of the University.

Cont..2



No.MANUU/ER-I(B)/F.No.262/2019/930

3<sup>rd</sup> September, 2019

**OFFICE ORDER**

With reference to offer of appointment letter No.MANUU/ER-I/F.162/2019-20/898 dated 31.08.2019, on completion of the process of verification of documents, Dr.Sayyad Aman Ubed Ajar Ali has joined the post of Associate Professor - Education, Directorate of Distance Education w.e.f. 03.09.2019 (Forenoon).

Separate orders for appointment shall be issued by ER-I Section in due course.

  
31/9/19  
Registrar

Copy to:

1. Dr.Sayyad Aman Ubed Ajar Ali → *He is directed to report for duty to the Director. DDE for further duties.*
2. Director, Directorate of Distance Education
3. Dean, School of Education & Training
4. Head, Dept. of Education & Training
5. O/o VC/PVC/Registrar/FO/Librarian/CoE
6. Personal File
7. Office copy.



No. MANUU/ER-I(A)(231)/F.195/2019-20/1358

15<sup>th</sup> November, 2019

APPOINTMENT LETTER

Sub: MANUU - ER-I Section - Appointment of Associate Professor -  
Education under UR category.

Ref: 1. Offer of Appointment No. MANUU/ER-I/F.162/2019-20/902  
dt.31.08.2019.  
2. Joining letter dated 04.09.2019.

<<<:;>>>

On the recommendations of the Statutory Selection Committee meeting held on 27.08.2019 and the approval accorded by the Executive Council of the University at its 76<sup>th</sup> meeting held on 19.10.2019, **Dr.Pathan Md. Wasim Md. Shabbir** S/o Mr.Md. Shabbir is hereby appointed in the post of Associate Professor-Education, Maulana Azad National Urdu University, Hyderabad under Un-reserved (UR) category in the Pay Matrix - ₹1,31,400,-2,17,100 (Academic Level 13A) w.e.f. 4<sup>th</sup> September, 2019 (F.N).

2. The terms and conditions of the aforesaid appointment are as under:

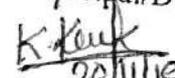
- (a) The above appointment shall be in the Pay Matrix - ₹1,31,400,-2,17,100 (Academic Level 13A) on a basic pay to be fixed subsequently plus usual allowances as admissible under Govt. of India / UGC / AICTE / University instructions from time to time.
- (b) He is posted at **MANUU College of Teachers Education (CTE), Aurangabad (Maharashtra)**.
- (c) He shall be governed by the Act, Statutes, Ordinances and Rule/Regulations of the University for teaching employees and such other orders issued by the University/UGC/Govt. of India from time to time.
- (d) He will be placed on probation for a period of one year from the date of joining duty which can be extended for further period of one year.
- (e) He shall be required to perform duties in the form of teaching, tutorials, practicals, seminars and research work, to participate in extension, co-curricular and extra-curricular activities including the community service, Student related additional assignment wherever necessary. He shall be required to adhere to the teaching days and workload as prescribed by the UGC/NCTE/AICTE/University as the case may be. He shall also make available himself to the students even beyond class hours and help/guide them. As per the new requirements introduced by the University, he shall be required to mark biometric attendance, besides manual attendance in the Department/College/Directorate/Centre/Institution/Polytechnic concerned at the place of his posting.
- (f) He shall be governed by the Government of India Rules on service matters including CCS (Conduct) Rules and CCS (CCA) Rules, as applicable to the employees of the University.

- (g) He will be covered under the New Pension Scheme (NPS) as introduced by the Government of India with effect from 1<sup>st</sup> January, 2004. However, if he had entered into Central/State Government Services or in the services of Central/State Autonomous Body set up by the Central/State Government, as the case may be, on or before 31<sup>st</sup> December, 2003 satisfying the conditions laid down in Government of India, Department of Personnel & Administrative Reforms, O.M/No.28-10/84-Pension Unit dated 29<sup>th</sup> August, 1984 read with Department of Pensions and Pensioner Welfare, O.M. No.28-(10)/84-P&PW/Vol.II dated 7<sup>th</sup> February 1986 as revised from time to time and are governed by the old pension scheme under Central Civil Services (Pension) Rules, 1972 or old Pension Scheme similar to Central Civil Services (Pension) Rules, 1972, he will continue to be governed by the old pension scheme. He will be eligible for counting of his past services for this purpose under Rule 26(2) of Central Civil Services (Pension) Rules, 1972 or under the provisions of O.M. dated 29<sup>th</sup> August, 1984 read with O.M. dated 7<sup>th</sup> February 1986 subject to payment of pro-rata retirement benefits for his past services to MANUU and his submission of technical resignation from the present employment in terms of Department of Pension & Pensioners Welfare O.M.No.28/30/2004-P&PW(B) dated 26<sup>th</sup> July, 2005 as modified vide O.M. of even no. dated 28<sup>th</sup> October, 2009 to take up the appointment offered by MANUU where pension scheme under Central Civil Services (Pension) Rules, 1972 already exists for employees who had entered into service on or before 31<sup>st</sup> December, 2003.
- (h) This appointment is provisional and subject to the verification of documents/certificates etc. of his status i.e. SC/ST/OBC-NCL/EWS/PwD as the case may be through District Authorities concerned. If the verification reveals that the claims is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Panel Code for production of false certificates.
- (i) The University reserves its right to verification of character and antecedents, educational qualifications, experience certificate and other claims made by him in his application and other documents and his appointment shall be subject to the same.
- (j) The University reserves the right to assign any other work to him deemed suitable in the larger interest of the University.
- (k) He may be posted either at Headquarters or at any of the Institutions of the University in the country during the period of service.

To  
**Dr. Pathan Md. Wasim Md. Shabbir**  
Associate Professor - Education  
MANUU CTE, Aurangabad  
Maharashtra.

  
Registrar I/c

Copy to:

1. Deputy Registrar, ER-I Section 
2. Office of the VC/PYC/Registrar/FO. 
3. Concerned HoD/Principal/Director.
4. Office Copy. 

To,  
The Registrar  
Maulan Azad National Urdu University  
Gachibowli , Hyderabad (T.S.)



Date:04-09-2019

Through Proper Channel

**Subject: Joining duty.....reg:**

**Reference: 1)** Offer of appointment ref. no. MANUU/ER-I/F.162/2019-20/902 for the post of Associate Professor-Education dated 31<sup>st</sup> August 2019....  
**2)** MANUU/ER-I(B)/F.No.262/2019/932 dated 3<sup>rd</sup> September 2019

Respected Sir,

With reference to the above mentioned subject, I hereby join my duties as an Associate Professor in Education at MANUU College of Teacher Education, Aurangabad today on 4<sup>th</sup> September 2019 Forenoon.

I am grateful for the opportunity you have given to me. I look forward to a constructive and productive career at MNAUU College of Teacher Education, Aurangabad(MS).

Thanking you,

Yours Faithfully

*forwarded  
Alake  
10.09.2019*

PRINCIPAL

MANUU College Of Teacher Education  
Aurangabad (M.S.)

*Dr. Pathan  
4/9/19*

Dr. Pathan Md. Wasim  
Md. Shabbir  
Assistant Professor  
MANUU CTE, Aurangabad.

*S*

*10/9/19*

مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY  
(A Central University established by an Act of Parliament in 1998)



No. MANUU/Admn.III/F.162/2006-2007/ 55/33/5

24<sup>th</sup> November 2006

**ORDERS**

**Sub:** MANUU - Administration - Recruitment of Teaching Staff/ - Appointment of Lecturer in Education and Training - Orders - Issued.

**Ref:** 1) Selection Committee meeting held on 17.11.2006 / 18.11.2006.  
2) Approval of Executive Council dated 23.11.2006

\*\*\*

Based on the recommendations of the Selection Committee, the Executive Council in its 18<sup>th</sup> meeting held on 23.11.2006 has accorded approval for the appointment of **Miss. Sameena Basu as Lecturer in Education & Training** for D.Ed. Course at Headquarters in the pay scale of **Rs. 8,000 - 13,500** on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. She will be placed on probation for a period of two years from the date of joining duty.

She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Teaching Employees, Service Contract and orders issued by the University / UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

She has to report for duty to the Registrar within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to her deemed suitable in the larger interest of the University.

She may be posted either at head quarters or at any of the Regional Offices of the University in the country during the period of service within the University.

She is also required to produce the following certificates/documents in original and also attested copies thereof to the Registrar, at the time of joining the duty for verification.

1. \*Certificate of Educational/Professional Qualification (Matriculation onwards);
  2. \*Documents in support of the publications, teaching & research experience and other academic activities listed in her application/bio-data;
  3. \*Certificate of Age/Date of Birth;
  4. \*Caste Certificate
  5. \*Discharge/Relieving Certificate from the present employer;
  6. \*Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against her;
  7. Character Certificate
  8. \*Last Pay Certificate issued by the Employer;
  9. \*A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
  10. Acceptance letter
  11. Service contract- Typed on Rs.10/- Stamp Paper;
  12. Two Passport Size Photographs
- \*Wherever applicable

Receipt of this order may kindly be acknowledged.

To

**Miss. Sameena Basu**  
Main Chowk Buchpora  
P.O. Nowshehra  
Srinagar - 190 011 (J&K)

Self attested  
Sameena Basu

  
Registrar 24.11.06



21

Kunsoo Rajbagh Srinagar

Sub. - Joining Report

As per the order No. MANUU/Admin III /F-162/2006-2007  
8/33/05 dt. 24.11.2006 and in the partial modification  
of the order cited above vide No. MANUU/Admin III/F-162/2006-  
007/59 dt. 28.11.2006, I submit my joining  
report today the 29<sup>th</sup> Nov. 2006 in the Afternoon.

Yours faithfully

Sheena Basu

Attest.  
Munish

29/12

Ghulam Mohamed Basu

Self attested  
Basu

2 Main Chowk Buzaporah  
Srinagar Kashmir

29<sup>th</sup> Nov. 2006.



مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY  
(A Central University, Ministry of Education, Govt. of India)  
(Accredited Grade "A" by NAAC)



No.MANUU/ER-I(B)/F.91/2022-23/ 670

30<sup>th</sup> August, 2022

### ORDERS

**Sub:** MANUU – ER-I Section – Assignment of teaching work – Orders – Issued.

**Ref:** Approval of the Vice-Chancellor dated 30.08.2022.

<<:~>>

The following faculty members posted at Department of Education and Training is transferred and posted at Directorate of Distance Education (DDE), MANUU with immediate effect on administrative grounds.

S. No	Name
1.	Dr. V.S. Sumi, Assistant Professor
2.	Dr. Jarrar Ahmed, Assistant Professor

2. The above faculty members shall continue to take classes and research work at their previous department i.e., Department of Education and Training. However, the leave applications / Duty Leave applications / Special Casual Leave applications etc. and other matters, if any, shall be routed through the Director, DDE.

Copy to:

1. The Faculty concerned
2. Director, Directorate of Distance Education, MANUU
3. The Dean, School of Education and Training
4. The Head, Department of Education and Training
5. Office of the V.C / Registrar / Finance Officer I/c. / CoE
6. Asst. Registrar (Academic Section)
7. Personal file
8. Concerned file

Registrar  
30/8/22

01.09.2022

To  
The Director  
DDE, MANUU  
Hyderabad

(Through proper channel)

Sub: Reporting to duty at DDE on 01.09.2022(AN)  
Ref:MANUU/ER-I(B)/F.91/2022-23/670 Dated 30.08.2022

Sir,

Apropos to the subject and reference cited above I am reporting duty at DDE.  
This is for your kind information and necessary action.

Thanking you.

*Forwarded  
NA  
01.9.22*

Yours faithfully

*[Signature]*  
11/9/22

Dr. V.S. Sumi  
Assistant Professor  
Dept of E&T  
MANUU  
Hyderabad

Copy to:

1. The Registrar
2. The Dean, School of E&T
3. ER-I

AR  
*[Signature]*  
11/9/22



No. MANUU/ER-I(B)/F-309/2020-21/1396

8<sup>th</sup> March, 2021

**ORDERS**

Sub:- MANUU - ER - 1 Section - Mr.Faheem Anwar - Contractual Engagement as Assistant Professor - Education (Biological Science) at Directorate of Distance Education (DDE) - Orders - Issued.

Ref: - Approval of the Vice-Chancellor l/c dated: 08.03.2021.

\*\*\*\*\*

Dr.Faheem Anwar is engaged on contractual basis to serve as Assistant Professor - Education (Biological Science) at Directorate of Distance Education under Other Backward Classes (OBC-NCL) Category for a period of six months or till the need ceases whichever is earlier w.e.f. date of joining duty on a consolidated remuneration of ₹50,000/- per month on the following terms and conditions:-

1. That the above engagement is on full time basis and he shall attend to his duties following the regular office timings;
2. That during the term of the contractual engagement he shall not be entitled for availing any vacation or leave other than one day leave in a month;
3. That the monthly remuneration will be paid as per the attendance certified by the Incharge / Head concerned;
4. That the contractual engagement is liable for termination at any time if the performance is not satisfactory;
5. That the contractual engagement shall not entitle him for any claim whatsoever for a regular appointment in the University;
6. That he shall work under the direct control of the Director, DDE and also perform such other duties as may be assigned from time to time;
7. That he shall be assigned the work of SLM, evaluation of assignment and answer scripts in the concerned subjects and complete the assigned work as per the prescribed schedule.
8. The appointment is subject to submission one unit of SLM (typed & finalized) at the end of every month for the release of remuneration.
9. That on termination of the contractual engagement he shall not be entitled to any terminable benefits;
10. That he will not be permitted to pursue Ph.D. programme either part-time or full time.
11. That this order shall not form a basis for claiming regular employment in the University. He shall have no claim whatsoever for further continuation on the expiry of the term of this contractual engagement.
12. That he shall report for duty within one week from the date of issue of this order and shall produce all his original educational qualification, experience certificates for verification at the time of joining duty and no TA/DA shall be given. A passport size photograph and adhar card may also be submitted along with the above documents.

//BY ORDER//

To,  
**Mr.Faheem Anwar**  
102, PJR Nagar Colony, Gachibowli, Hyderabad-32  
Mob.No.8187931949 Email: faheem.mau90@gmail.com

Copy to: The Director-DDE, Finance & Accounts Section, Concerned file.

  
Deputy Registrar  
(ER-I Section)

10/03/2021

To  
The Registrar  
MANUU  
Hyderabad

(Through Proper Channel)

Sub: Joining Duty Report-Regarding

Ref No. 1- MANUU/ER-1(B)/F-309/2020-21/1386 dated 31.07.2019

2-Email from ER-1, MANUU, dated 8<sup>th</sup> March 2021

Respected Sir,

With Reference to the University's orders cited, I hereby join duty as Assistant Professor - Education (Biological Science) Contractual today i.e. on 10/03/2021 (AN) at Directorate of Distance Education, MANUU Hyderabad under OBC-NCL and reported to the Director, Directorate of Distance Education, MANUU, Hyderabad.

I am pursuing Ph.D. and I have submitted a letter to de-register my Ph.D. to the Chairman DRC. Copy of the letter of HOD, department of Education and Training for consideration of my request to deregister my PhD is enclosed.

Therefore, I request you to kindly accept my joining report for which I shall be grateful to you.

Thanking You,

Yours Sincerely

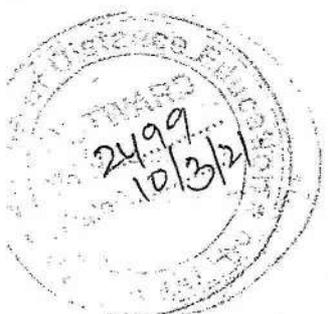
*Faheem Anwar*

(Faheem Anwar)  
Assistant Professor (Contractual)  
Directorate of Distance Education  
MANUU, Hyderabad

*Forwarded  
10/3/21*

Copy to;  
Director, DDE

*Sd/- ER-1  
10/3/21*



*Pl. fsk  
12/3*

*4.9/3*

2394  
10-03-21  
11-03-21



9/3/21

No. MANUU/ER-I(B)/F-309/2020-21/1338

8<sup>th</sup> March 2021

**ORDERS**

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Sub:- MANUU - ER - 1 Section - Dr Abdul Basit Ansari - Contractual Engagement as Assistant Professor - Education (Urdu) at Directorate of Distance Education (DDE) - Orders - Issued.

Ref - Approval of the Vice-Chancellor I/c dated 08 03 2021

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Dr. Abdul Basir Ansari is engaged on contractual basis to serve as Assistant Professor - Education (Urdu) at Directorate of Distance Education under Other Backward Classes (OBC-NCL) Category for a period of six months or till the need ceases whichever is earlier w.e.f. date of joining duty on a consolidated remuneration of ₹50,000/- per month on the following terms and conditions:-

1. That the above engagement is on full time basis and he shall attend to his duties following the regular office timings.
2. That during the term of the contractual engagement he shall not be entitled for availing any vacation or leave other than one day leave in a month.
3. That the monthly remuneration will be paid as per the attendance certified by the Incharge / Head concerned.
4. That the contractual engagement is liable for termination at any time if the performance is not satisfactory.
5. That the contractual engagement shall not entitle him for any claim whatsoever for a regular appointment in the University.
6. That he shall work under the direct control of the Director, DDE and also perform such other duties as may be assigned from time to time.
7. That he shall be assigned the work of SLM, evaluation of assignment and answer scripts in the concerned subjects and complete the assigned work as per the prescribed schedule.
8. The appointment is subject to submission one unit of SLM (typed & finalized) at the end of every month for the release of remuneration.
9. That on termination of the contractual engagement he shall not be entitled to any terminable benefits.
10. That this order shall not form a basis for claiming regular employment in the University. He shall have no claim whatsoever for further continuation on the expiry of the term of this contractual engagement.
11. That he shall report for duty within one week from the date of issue of this order and shall produce all his original educational qualification, experience certificates for verification at the time of joining duty and no TADA shall be given. A passport size photograph and adhar card may also be submitted along with the above documents.

//BY ORDER//

Deputy Registrar  
(ER-I Section)

To,  
Dr. Abdul Basit Ansari  
102/125, Noor Ullah Road, Allahabad - 211003 (UP)  
Mob No 9335595659 Email: basitabdul77@gmail.com

Copy to: The Director-DDE, Finance & Accounts Section, Concerned file