

## Faculty Details

Programme	Names of Faculty	Designation	Qualification	Nature of Appointment	Date of Joining programme and Joining Report
<b>B. Sc Botany, Zoology, Chemistry (BZC)</b>	Dr. Merajul Islam Robab	Asst. Professor-Botany	Ph.D	Regular	20-02-2015
	Dr. Arif Ahmad	Asst. Professor-Zoology	Ph.D	Regular	24-02-2015
	Dr. Qasimullah	Asst. Professor-Chemistry	Ph.D	Regular	22-09-2014
	Dr. Azizur Rahman Khan	Asst. Professor-Botany	Ph.D	Contractual	14-08-2019
	Dr. Mohammad Asif	Asst. Professor-Zoology	Ph.D	Contractual	02-11-2020
	Dr. Md. Arifuddin	Asst. Professor-Chemistry	Ph.D	Contractual	07-01-2022

مولاانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY  
(A Central University established by an Act of Parliament in 1998)  
Gachibowli, Hyderabad - 500 032 (A.P.)  
(Accredited "A" Grade by NAAC)



263

No. MANUU/ER-I/F.162/2014-2015/4013

January, 2015  
02 FEB 2015

**ORDERS**

**Sub:** MANUU - ER-I Section - Recruitment of Teaching Staff - Appointment of Assistant Professor in Botany (DDE) - Orders - Issued.

**Ref:** 1) Selection Committee meeting held on 03.01.2015.  
2) Executive Council approval dated 10.01.2015.  
3) Approval of the Vice Chancellor dated 31.01.2015.

\*\*\*

Based on the recommendations of the Selection Committee, the Executive Council at its 50<sup>th</sup> meeting held on 10<sup>th</sup> January, 2015 has accorded approval for the appointment of Dr. Merajul Islam Robab as Assistant Professor in Botany (DDE) under Un-reserved Category on temporary vacancy likely to be permanent, in the Pay Band of ₹15600-39100/- with AGP ₹6000/- on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He is posted at Department of Botany, University Headquarters, Hyderabad.

He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Teaching Employees, Service Contract and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 shall be applicable and subsequent amendments made or shall be made from time to time shall also be applicable.

He has to report for duty to the Head, Dept. of Botany within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him deemed suitable in the larger interest of the University.

He may be posted at any of the Institutions of the University in the country during the period of service.

He is also required to produce the following certificates/documents in original to the Head, Dept. of Botany at the time of joining the duty.

1. \*Discharge/Relieving Certificate from the present employer;
2. \*Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him;
3. \*Last Pay Certificate issued by the Employer;
4. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
5. Service Agreement on ₹10/- Non-Judicial Stamp Paper.

\*Wherever applicable

Receipt of this order may kindly be acknowledged.

To

Dr. Merajul Islam Robab  
SERB - Young Scientist  
Department of Botany  
Aligarh Muslim University  
Aligarh - 202002 (UP)

20/1/15  
DIRECTOR

Directorate of Distance Education  
Maulana Azad National Urdu University  
Gachibowli, Hyderabad - 500 032

Registrar

Registrar

Date: 20-02-2015

To,

**The Head**  
Department of Botany  
Maulana Azad National Urdu University  
Gachibowli  
Hyderabad- 5000032

**Sub: Joining as Assistant Professor in Botany (DDE)**

**Ref: Your office Order No. MANUU/ER-I/F.162/2014-2015-reg.**

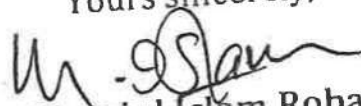
Respected Sir,

I Dr. Merajul Islam Robab is joining the duty as Assistant Professor in Botany from the forenoon today i.e. 20<sup>th</sup> February, 2015 in the Department of Botany, MANUU, Hyderabad.

Kindly permit me to join duty as Assistant Professor in Botany.

Thanking you,

Yours sincerely,

  
(Dr. Merajul Islam Robab) 20/02/15

  
25/02/15

Forwarded to  
The Registrar.

(265) HHA

مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY  
(A Central University established by an Act of Parliament in 1998)  
Gachibowli, Hyderabad - 500 032 (A.P.)  
(Accredited "A" Grade by NAAC)



No. MANUU/ER-I /F.162/2014-2015/ 4614

January, 2015

02 FEB 2015

ORDERS

24

**Sub:** MANUU - ER-I Section - Recruitment of Teaching Staff - Appointment of Assistant Professor in Zoology (DDE)- Orders - Issued.

**Ref:** 1) Selection Committee meeting held on 03.01.2015.  
2) Executive Council approval dated 10.01.2015.  
3) Approval of the Vice Chancellor dated 31.01.2015.

\* \* \*

Based on the recommendations of the Selection Committee, the Executive Council at its 50<sup>th</sup> meeting held on 10<sup>th</sup> January, 2015 has accorded approval for the appointment of Dr. Arif Ahmad as Assistant Professor in Zoology (DDE) under Un-reserved Category in the Pay Band of ₹15600-39100/- with AGP ₹6000/- on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He will be on probation for a period of one year from the date of joining duty. He is posted at Department of Zoology, University Headquarters, Hyderabad.

He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Teaching Employees, Service Contract and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 shall be applicable and subsequent amendments made or shall be made from time to time shall also be applicable.

He has to report for duty to the Head, Dept. of Zoology within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him deemed suitable in the larger interest of the University.

He may be posted at any of the Institutions of the University in the country during the period of service.

He is also required to produce the following certificates/documents in original to the Head, Dept. of Zoology at the time of joining the duty.

1. \*Discharge/Relieving Certificate from the present employer;
2. \*Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him;
3. \*Last Pay Certificate issued by the Employer;
4. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
5. Service Agreement on ₹10/- Non-Judicial Stamp Paper.

\*Wherever applicable

Receipt of this order may kindly be acknowledged.

To

Dr. Arif Ahmad  
4/144, Asif Manzil  
Purani Chungi  
Anoopshahr Road  
Aligarh - 202002 (UP)

20/4/15

Registrar

Director  
Maulana Azad National Urdu University  
Gachibowli, Hyderabad - 500 032

Maulana Azad National Urdu University  
Gachibowli, Hyderabad - 500 032

Dated: Feb. 24, 2015

The Head  
Department of Zoology  
Maulana Azad National Urdu University  
Gachibowli  
Hyderabad - 500032

Subject: Joining as an Assistant Professor in Zoology (DDE) under Un-reserved Category

Respected Sir,

With reference to the office Memo No. MANUU/ER-I/F.162/2014-2015/4014 dated 02 Feb., 2015 conveying my appointment as Assistant Professor in Zoology (DDE) under Un-reserved Category. I hereby request you to accept my joining with effect from forenoon of 24<sup>th</sup> Feb., 2015.

Thanking you

Yours faithfully

Arif Ahmad

(Arif Ahmad)

4/144, Asif Manzil  
Purani Chungi  
Anoopshahr Road  
Aligarh - 202002 (UP)

Accepted -

Prabhu  
24/2/15

مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

Gachibowli, Hyderabad - 500 032 (A.P)

(Accredited "A" Grade by NAAC)



25

No. MANUU/ER-I/F.162/2014-2015/1692

19<sup>th</sup> September, 2014

**ORDERS**

**Sub:** MANUU - ER-I Section - Recruitment of Teaching Staff - Appointment of Assistant Professor in Chemistry (DDE) - Orders - Issued.

**Ref:** 1) Selection Committee meeting held on 06.09.2014.  
2) Approval of the Vice Chancellor dated 18.09.2014.

\* \* \*

Based on the recommendations of the Selection Committee, the Vice-Chancellor has accorded approval for the appointment of Dr. Qasimullah as Assistant Professor - Chemistry (DDE) under Other Backward Classes (OBC) Category in the Pay Band of ₹15600-39100 with AGP ₹6000 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He will be on probation for a period of one year from the date of joining duty. He is posted at Department of Chemistry, University Headquarters, Hyderabad.

The appointment is provisional and subject to the verification of Caste certificate through the proper channel. If the verification reveals that the claims is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Panel Code for production of false certificate.

He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Teaching Employees, Service Contract and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 shall be applicable and subsequent amendments made or shall be made from time to time shall also be applicable.

He has to report for duty to the Dean, School of Sciences within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him deemed suitable in the larger interest of the University.

He may be posted at any of the Institutions of the University in the country during the period of service.

He is also required to produce the following certificates/documents in original to the Dean, School of Sciences at the time of joining the duty.

1. \*Discharge/Relieving Certificate from the present employer;
2. \*Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him;
3. \*Last Pay Certificate issued by the Employer;
4. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
5. Service Agreement on ₹10/- Non-Judicial Stamp Paper.

\*Wherever applicable

Receipt of this order may kindly be acknowledged.

To

Dr. Qasimullah  
S/o. Late Naimullah  
4/619-C, Dua Manzil  
Hamdard Nagar "A"  
Jamapur, Aligarh - 202 002.

28/9/14

Registrar

21/9/14  
Registrar

Dated: 22.09.2014



To

The Dean  
School of Sciences  
Maulana Azad National Urdu University  
Gachibowli  
Hyderabad - 500 032

**Sub: Joining Report for the post of Assistant Professor – Chemistry (DDE) -  
Reg.**  
**Ref: MANUU/ER-I/F.162/2014-2015/1692 dated 19.09.2014.**

<<<:::;>>>

Sir,

With reference to the appointment order cited, I hereby submit my joining report as Assistant Professor in Chemistry (DDE) in the pay band of ₹15600-39100 with AGP ₹6000/- w.e.f. 22.09.2014 (Forenoon).


Thanking you,


Yours faithfully,

  
(Dr. Qasimullah)

Accepted

  
22/9/14

  
22/9/14

  
23/9

Dean  
School of Sciences  
Maulana Azad National Urdu University  
Gachibowli, Hyderabad - 500 032

ER-I  
V.No: 878  
Date: 24/9/14

FGA  
  
22/9/14



مولانا آزاد نیشنل اردو یونیورسٹی  
MAULANA AZAD NATIONAL URDU UNIVERSITY  
(A Central University established by an Act of Parliament in 1998)  
(Accredited "A" Grade by NAAC)



No. MANUU/ER-I(B)/F.272/2019-2020/ ۹۵۶

5th August, 2019

ORDERS

Sub:- MANUU-ER-I Section - Dr.Azizur Rahman Khan - Contractual Engagement as Guest Faculty at Directorate of Distance Education- Orders - Issued.

Ref: - Approval of the Vice-Chancellor dated 09.08.2019.

\*\*\*\*

Dr. Azizur Rahman Khan is engaged on contractual basis to serve as Guest Faculty-Botany at Directorate of Distance Education for a period of six months or till the need ceases whichever is earlier w.e.f. 13<sup>th</sup> August, 2019 or from the date of joining duty whichever is later on a consolidated remuneration of ₹50,000/- per month on the following terms and conditions:

1. That the above engagement is on full-time basis and he shall attend to his duties following the regular office timings and required to mark bio-metric and physical attendance as per the instructions issued by the University from time to time;
2. That he is required to maintain good conduct and is required to adhere to rules/regulations laid down by the University in this regard.
3. That during the term of the contractual engagement he shall not be entitled for availing any vacation or leave other than one day leave in a month;
4. That the monthly remuneration will be paid as per the attendance certified by the Incharge / Head concerned;
5. That the contractual engagement is liable for termination at any time if the performance is not satisfactory;
6. That the contractual engagement shall not entitle him for any claim whatsoever for a regular appointment in the University;
7. That he shall work under the direct control of the Director I/c, Directorate of Distance Education and required to perform such other academic/administrative duties required for the position in the DDE;
8. That he shall undertake the work of SLM, evaluation of Assignemnt and Answer Scripts and complete the assigned work as per the prescribed schedule;
9. That on termination of the contractual engagement he shall not be entitled to any terminable benefits;
10. That this order shall not form a basis for claiming regular employment in the University. He shall have no claim whatsoever for further continuation on the expiry of the term of this contractual engagement.
11. That he shall report for duty within one week from 13<sup>th</sup> August, 2019 and shall produce all his original educational qualification, experience certificates for verification at the time of joining duty. A passport size photograph may also be submitted along with the above documents.

//BY ORDER//

Received

4/8/19  
REGISTRAR

To

Dr.Azizur Rahman Khan  
Tanashah Nagar (Huda Colony), Tristar Elegance  
Near O.U. Colony, Road No.2, Plot Nos. 90&80  
Flat No.102, Manikonda - 500 089 (Mob:9848250699)

Gachibowli, Hyderabad - 500 032, T.S. India

Tel: +91(040) 2300-6601(VC-Office), 2300-6121(Registrar), 2300-6604(Fax)

EPABX 2300-6612, 13, 14, 15 Website: www.manuu.ac.in



Dr. 14-8-2019  
Hyderabad

To

The Director,  
Directorate of Distance Education  
Manu, Gachibowli, Hyderabad

Sir

Sub: Joining report,

Ref: Approval of V.C. dated 9-8-2019

As per above Ref. I am here with

~~Joining~~ <sup>duty</sup> as Guest faculty from today  
i.e. 14-8-2019 (F.N.).

Thanking you,

Yours faithfully

Dr. Agizur Rahman Kh

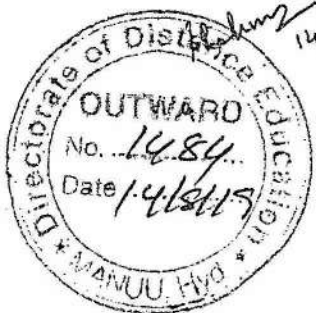
Guest faculty,  
Dept. of Botany

Mobile No. 9848250699

Accepted  
and  
forwarded

M  
16/8/19

FR



14/8/19 8/6/18



No. MANUU/ER-I(B)/F-200/2020-21/ 609

20<sup>th</sup> October, 2020

**ORDERS**

**Sub:- MANUU - ER - 1 Section - Dr.Mohammad Arif - Contractual Engagement  
as Guest Faculty at Directorate of Distance Education - Orders - Issued.**

**Ref: - Approval of the Vice-Chancellor I/c dated: 12.10.2020.**

\*\*\*

Dr.Mohammad Asif is engaged on contractual basis to serve as **Guest Faculty - Zoology** at Directorate of Distance Education under Un-reserved Category for a period of six months or till the need ceases whichever is earlier w.e.f. date of joining duty on a consolidated remuneration of ₹50,000/- per month on the following terms and conditions:-

1. That the above engagement is on full time basis and he shall attend to his duties following the regular office timings;
2. That during the term of the contractual engagement he shall not be entitled for availing any vacation or leave other than one day leave in a month;
3. That the monthly remuneration will be paid as per the attendance certified by the Incharge / Head concerned;
4. That the contractual engagement is liable for termination at any time if the performance is not satisfactory;
5. That the contractual engagement shall not entitle him for any claim whatsoever for a regular appointment in the University;
6. That he shall work under the direct control of the Director, DDE and also perform such other duties as may be assigned from time to time;
7. That he shall be assigned the work of SLM, evaluation of assignment and answer scripts in the concerned subjects and complete the assigned work as per the prescribed schedule.
8. The appointment is subject to submission one unit of SLM (typed & finalized) at the end of every month for the release of remuneration.
9. That on termination of the contractual engagement he shall not be entitled to any terminable benefits;
10. That this order shall not form a basis for claiming regular employment in the University. He shall have no claim whatsoever for further continuation on the expiry of the term of this contractual engagement.
11. That he shall report for duty within one week from the date of issue of this order and shall produce all his original educational qualification, experience certificates for verification at the time of joining duty and no TA/DA shall be given. A passport size photograph and adhar card may also be submitted along with the above documents.

To

**Dr.Mohammad Asif**

Flat No.502, Near Bhusar Mohalla, Dargah Road  
Bhiwandi, District: Thane - 421302 (Maharashtra)  
Mob.No.7906151927 Email: mohammadasif.nemato@gmail.com

Registrar i/c

Copy to: The Director, DDE, Finance & Accounts Section, Concerned file.

2<sup>nd</sup> November, 2020

To  
The Registrar,  
Maulana Azad National Urdu University,  
Gachibowli, Hyderabad - 32

*Sub: Joining Report as a Guest faculty - Directorate of Distance Education ... Reg.*

*Ref: Order No. MANUU/ER-I(B)/F.200/2020-21 /609 dated 20.10.2020*

\*\*\*

Respected Sir,

Consequent upon the order under reference, I am herewith reporting to join duty as a Guest Faculty - Zoology at Directorate of Distance Education on a consolidated remuneration of Rs. 50000/- per month today i.e. 2<sup>nd</sup> November, 2020 (Forenoon).

I may kindly be permitted to join duty and obliged.

Thanking you,

Yours faithfully,

*Mohammed Asif*  
(Dr. Mohammad Asif)

*[Signature]*

*2/11*  
*AN*

*3/11*

*50* | *Asif*

*copy to FZA*

*[Signature]*



No. MANUU/ER-I(B)/F.309/2021-22/ 1097

6<sup>th</sup> January, 2022

ORDERS

Sub:- MANUU - Establishment and Recruitment-I Section - Dr.Md. Arifuddin -  
Contractual engagement as Guest Faculty - Chemistry at Directorate of  
Distance Education - Orders - Issued.

Ref: - Approval of the Vice-Chancellor dated 04.01.2022.

\*\*\*\*\*

Dr.Md. Arifuddin is engaged on contractual basis to serve as Guest Faculty -  
Chemistry under UR Category at Directorate of Distance Education (DDE), MANUU for a  
period of six months or till the need ceases whichever is earlier w.e.f. date of joining duty  
on a consolidated remuneration of ₹50,000/- per month on the following terms and  
conditions:

1. That the above engagement is on full time basis and he shall attend to his duties following the regular office timings;
2. That during the term of the contractual engagement he shall not be entitled for availing any vacation or leave other than one day leave in a month;
3. That the monthly remuneration will be paid as per the attendance certified by the Incharge / Head concerned;
4. That the contractual engagement is liable for termination at any time if the performance is not satisfactory;
5. That the contractual engagement shall not entitle him for any claim whatsoever for a regular appointment in the University;
6. That he shall work under the direct control of the Director, DDE and also perform such other duties as may be assigned from time to time;
7. That he shall be assigned the work of SLM, evaluation of assignment and answer scripts in the concerned subjects and complete the assigned work as per the prescribed schedule.
8. The appointment is subject to submission one unit of SLM (typed & finalized) at the end of every month for the release of remuneration.
9. That on termination of the contractual engagement he shall not be entitled to any terminable benefits;
10. That this order shall not form a basis for claiming regular employment in the University, He shall have no claim whatsoever for further continuation on the expiry of the term of this contractual engagement.
11. That he shall report for duty within one week from the date of issue of this order and shall produce all his original educational qualification, experience certificates for verification at the time of joining duty and no TA/DA shall be given. A passport size photograph and adhar card may also be submitted along with the above documents.

To:

**Dr.Md. Arifuddin**

H.No.9-4-87, Flat No.216, Moghal Residency, Tolichowki, Hyderabad-08  
Mob: 9347506600 Email: arifabib@gmail.com

Registrar I/c

Copy to: Director I/c, DDE, Finance & Accounts Section, Concerned file.



Date: 7<sup>th</sup> January, 2022

To  
The Registrar  
MANUU  
Hyderabad.

#Through Proper Channel#

**Sub: Joining Report at DDE-reg.**  
**Ref: MANUU/ER-I(B)/F.309/2021-22/1097, dated: 6/1/22**

Respected Sir,

With reference to the subject cited, it is to inform you that today, I have joined my duty as a Guest Faculty-Chemistry at Directorate of Distance Education, MANUU on 7<sup>th</sup> January, 2022 (Forenoon).

Therefore, I request you to accept my joining and obliged.

Thanking you,

*[Signature]*  
7/1/2022  
(Dr. Md. Arifuddin)  
Towlichowki,  
Hyderabad.  
Mob-9347506600

Email: arifbabib@gmail.com

AR for. n. a.  
7/1/22

MANUU 36  
07-1-2022

*[Handwritten signature]*  
EK-I

157

Copy to R&A

*[Signature]*  
01/01/22

Registrar's Office
O.W. No.: 2591
O.W. Date: 07-01-22