



List of the Administrative Staff

I. Deputy Registrars

S. No.	Name	Designation	Appointment Orders/Joining Reports
1.	Mr. Mohd Hashim Ali Sajid	Deputy Registrar	MANUU/ER.II/F.162/2014-15/1778 Dated 02-03-2015
2.	Dr. Deepak Chauhan	Deputy Registrar	MANUU/ER.II/F.123/2023-24/625 Dated 05-07-2023

II. Assistant Registrars

S. No.	Name	Designation	Appointment Orders
1.	Dr. Aftab Alam Baig	Assistant Registrar	MANUU/Admin.III/F.162/2006-2007/58/ 27 Dated 24-11-2007
2.	Mr. Rafeeq Ahmed K.R	Assistant Registrar	MANUU/Admin.III/F.162/2005-2006/790/2
3.	Dr. Shafiq Ahmed Shaikh	Assistant Registrar	MANUU/Admin.III/F.162/2011-2012/1219 Dated 17-08-2011

III. Section Officers

S. No.	Name	Designation	Appointment Orders
1.	Mr. Md. Abu Zaffar	Section Officer	MANUU/Admin.III/F.162/2005-2006/791/ 3 Dated 03-11-2005
2.	Mr. Banu Prakash Pandey	Section Officer	MANUU/Admin.III/F.162/2006-2007/1151/ 2 Dated 15-02-2007
3.	Mr. Sudeer Langa	Section Officer	MANUU/Admin.III/F.162/2007-2008/209/ 2 Dated 05-03-2008
4.	Mr. Jagdish Chand	Section Officer	MANUU/Admin.III/F.162/2007-2008/209/ 3 Dated 05-03-2008
5.	Mr. Javid Alam	Section Officer	MANUU/Admin.III/F.162/2011-12/1221 Dated 05-03-2008

6.	Ms. E. Durga Bhavani	Section Officer	MANUU/ER-II/EF.123/2018-19/1268 Dated 25-02-2019
7.	Mr. Mohd Abdul Naseer	Section Officer	MANUU/ER-II/EF.123/2019-20/57 Dated 24-04-2019
8.	Mr. Md. Shahnawaz Haidar	Section Officer	MANUU/ER-II/EF.291/2019-20/1261 Dated 02-12-2019

IV. Assistants

S. No.	Name	Designation	Appointment Orders/Joining Reports
1.	Mr. Basharat Yousuf Mir	Assistants	MANUU/ER-II/EF.123/2015-16/324 Dated 11-05-2015
2.	Mr. Mohd Ayub	Assistants	MANUU/ER-II/EF.123/2018-19/1179 Dated 27-11-2018
3.	Mrs. Beanzeer Kunnibhavi	Assistants	MANUU/ER-II/EF.123/2018-19/1179 Dated 27-11-2018

V. Computer Operators

S. No.	Name of Administrative Staff	Designation	Appointment Orders/Joining Reports
1	Mr. Abdul Waseem	Data Entry Operator	MANUU/Admin.III/F.431/2011-12/2417 dated 03-01-2012 & MANUU/ER-II/F.208/2024-25/225, dated 15-05-2024
2	Md. Tajuddin	Data Entry Operator	MANUU/er-II/ef-129(Vol-II)/ 2017-18/1290, dated 28 -09-2017 & MANUU/ER-II/F.208/2024-25/224, dated 15-05-2024

VI. Multi-Tasking Staff

S. No.	Name	Designation	Appointment Orders/Joining Reports
1.	Mr. Mohd Mamman Sher	Office Attendent	MANUU/Admin.I/F.38/2001-2002/1466 Dated 29-10-2001
2.	Mr. Md. Mansur Alam	Office Attendent	MANUU/Admin. III/F.162/2005-2006/659 Dated 14-09-2005
3.	Mr. Mohammad Ishteyaque	Office Attendent	MANUU/Admin. III/F.162/2005-2006/773/1 Dated 25-10-2005

4.	Mr. Dhanajay Mandal	Office Attendent	MANUU/Admin. III/F.162/2005-2006/773/2 Dated 25-10-2005
5.	Ms. Sameera Ali	Office Attendent	MANUU/Admin. III/F.162/2005-2006/441 Dated 09-08-2005
6.	Mr. Qamaruzzaman	Office Attendent	MANUU/Admin. III/F.162/2005-2006/406 Dated 02-08-2005
7.	Mr. Arshad Ali	Office Attendent	MANUU/Admin. III/F.162/2005-2006/407 Dated 02-08-2005
8.	Mr. Mohd Eqbal	Office Attendent	MANUU/Admin. III/F.162/2006-2007/1167 Dated 15-02-2007
9.	Mr. Rajeev Kumar Gaur	Office Attendent	MANUU/Admin. III/F.162/2006- 2007/1169/3 Dated 15-02-2007
10.	Mr. Menga Ravi Kumar	Office Attendent	MANUU/Admin. III/F.162/2006- 2007/1168/2 Dated 15-02-2007
11.	Mr. P. Narsingh Rao	Office Attendent	MANUU/Admin. III/F.162/2006- 2007/1166/1 Dated 15-02-2007
12.	Mr. T.M Shameel	Office Attendent	MANUU/Admin. III/F.162/2006- 2007/1168/1 Dated 15-02-2007
13.	Mr. Rizwan Ahmed	Office Attendent	MANUU/Admin. III/F.162/2006- 2007/1169/4 Dated 15-02-2007
14.	Mr. Ram Kalap	Office Attendent	MANUU/Admin.III/F.162/2006-2007/168/3 Dated 15-02-2007
15.	Mr. Ajeet Kumar Panday	Office Attendent	MANUU/Admin.III/F.162/2008-2009/9 Dated 08-04-2008
16.	Mr. Md. Basharat Karim	Office Attendent	MANUU/Admin.III/F.162/2009-2010/142/1 Dated 19-05-2009
17.	Mr. Sudhir Kumar	Office Attendent	MANUU/ER-II/F.65/2014-15/804 Dated 28-08-2014
18.	Mr. Abdul Razaq I Manik	Office Attendent	MANUU/ER-II/F.65/2015-16/10 Dated 08-04-2015

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
Gachibowli, Hyderabad – 500 032 (A.P)
(Accredited "A" Grade by NAAC)



No. MANUU/ER-II/F.162/2014-15/1778

2nd March, 2015

ORDERS

Sub: MANUU – ER-II Section – Recruitment of Non-Teaching Staff – Appointment of Deputy Registrar – Orders – Issued.

**Ref: 1) Selection Committee meeting held on 10.02.2015
2) Approval of the Executive Council dated 28.02.2015
3) Notification No.MANUU/ER-I/F.110/2014-15 dated 02.03.2015
4) Offg. Vice-Chancellor's approval dated 02.03.2015**

<< : >>

Based on the recommendations of the Selection Committee, the Executive Council at its 51st meeting held on 28th February, 2015 has accorded approval for the appointment of **Mr. Mohd. Hashim Ali Sajid** as **Deputy Registrar** under Un-reserved category in the pay band of ₹15600-39100 with Grade Pay ₹7600 with three advance increments plus usual allowances as admissible under the rules of the Govt. of India/ University. He will be on probation for a period of two years from the date of joining duty. He is posted at University Headquarters, Hyderabad.

He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University /UGC/ Govt. of India from time to time. New pension scheme in accordance with the O.M No. 1 (13)/EV/2001, dated 15.03.2004, Govt. of India, Ministry of Finance, Dept. of Expenditure will be applicable and subsequent amendments made or will be made from time to time will also be applicable.

He shall report for duty to the Registrar i/c within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserved the right to assign any other work to him deemed suitable in the larger interest of the University.

He may be posted either at Headquarters or any of the Institutions of the University in the country during the period of service within the University.

He is also required to produce the following certificates/documents in original to the Registrar i/c, Maulana Azad National Urdu University, Hyderabad at the time of joining the duty.

He is also required to produce the following certificates/documents in original to the Registrar i/c, Maulana Azad National Urdu University, Hyderabad at the time of joining the duty.

1. *Discharge/Relieving Certificate from the present employer;
2. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him;
3. *Last Pay Certificate issued by the Employer;
4. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;

**Wherever applicable*

Receipt of this order may kindly be acknowledged.


Registrar i/c

To
Mr. Mohd. Hashim Ali Sajid
H.No.12-1-620, Sadia Manzil
Syed Ali Guda, Asif Nagar
Hyderabad – 500 028
State: Telangana.

02 March 2015

To
The Registrar i/c
Maulana Azad National Urdu University
Gachibowli
Hyderabad – 500 032

Sub: Joining Report for the post of Deputy Registrar – Reg.

Ref: Appointment Order No. MANUU/ER-II/F.162/2014-2015/ 1178 dated
02.03.2015.

Sir,


With reference to the appointment orders cited, I herewith join duty as Deputy Registrar today i.e. 2nd March, 2015 (AN) on the terms and conditions mentioned therein. Kindly permit me to join duty and obliged.

Thanking you,

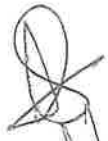
Yours faithfully,


Mohd Hashim Ali Sajid

permitted.


2/3/2015

FR II


23/2/2015


13/2/15

Registrar's Office
F.M. No. 1025
03/3/15

ER-II(NT)
I.W.No: 1809
Date: 03-02-2015

695



मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
A Central University under Ministry of Education
Government of India



स्थापना एवं भर्ती – II अनुभाग / Establishment & Recruitment – II Section

No. MANUU/ER-II/EF.123/2023-24/625

5 July 2023

ORDERS

Sub: Promotion from Assistant Registrar to Deputy Registrar – Reg.

Ref: 1) Recommendations of the DPC dated 05.07.2023.
2) Approval of the Vice-Chancellor dated 05.07.2023.

<< : >>

Consequent upon recommendations of the Departmental Promotion Committee (DPC) held on 05.07.2023, the Competent Authority is pleased to promote **Dr. Deepak Chauhan** from the post of Assistant Registrar to the post of **Deputy Registrar** in the pay scale of ₹78,800-2,09,200/- (Level-12) with effect from 05.07.2023.

2. His promotion as Deputy Registrar shall be subject to the following conditions:
- Since he is presently serving outside of the University on deputation basis as Deputy Registrar in GGS Indra Prastha University till 11.11.2023, he is considered for 'Pro forma Promotion' till he joins back the University.
 - He shall be posted at the Directorate of Distance Education, MANUU HQ, Hyderabad upon his resuming duties in the University on the expiry of deputation.
 - He shall convey his consent of accepting the promotion within 15 days from the date of issue of this order.
 - He shall be placed on probation for a period of two years from the date of his joining the post of Deputy Registrar.
 - He shall furnish an option under FR 22 (1) a (i) for fixation of his pay within a period of 30 days after resuming duties in the University upon expiry of deputation.
 - He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-teaching Employees and orders issued by the University/ UGC/ Govt. of India from time to time.
 - The University reserves the right to assign any additional work to him deemed suitable in the larger interest of the University.
 - He may be posted either at Hyderabad or at any of the institutions of the University located in the country during the period of his service, as per the requirement.

To
Dr. Deepak Chauhan

Registrar
MA = 5/7/2023

Copy to:

- Offices of the Vice-Chancellor /Registrar/ Finance Officer
- Finance & Accounts Section
- The Registrar, GGS Indra Prastha University, New Delhi
- Personal/ Concerned files.

Dated : 5th February , 2024

To,
The Registrar,
Maulana Azad National Urdu university,
Gachibowli, Hyderabad.

Subject: Joining Report of Dr. Deepak Chauhan as Deputy Registrar-Reg.

Sir,

The undersigned was on deputation to the post of Deputy Registrar in Guru Gobind Singh Indraprastha University, Dwarka, New Delhi with effect from 12.05. 2022. At the time of my relieving, I was working as Assistant Registrar (Senior Scale) and was promoted to the post of Deputy Registrar vide office order No. MANNU/ER-123/2023-24/625 dated 5.7.2023. I have been relieved with effect from 31.1.2024 (afternoon) by Guru Gobind Singh Indraprastha University vide their letter No. F.1(1)(17)2022 PERS-II/7732 dated 31.01.2024.

I hereby join my duties as Deputy Registrar with effect from 05-02-2024 (Forenoon).

I have not availed my full joining time and have availed only four days from 1st to 4th February, 2024. My balance joining time of 11 days may be credited to my EL account.

Thanking you,

Yours faithfully,

Deepak Chauhan
5/2/24

Dr. Deepak Chauhan

Deputy Registrar,

Maulana Azad National Urdu University,
Gachibowli, Hyderabad.

Copy to:
Director, DDE

Sally 5-2-24

ER/II

6/2/24

UDC(A)

CC: FMA

*1962
05-02-24*

Registrar's Office
FM No: 2819
Inward Dt: 05-02-24
Outward Dt: 05-02-24

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
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No. MANUU/Admn.III/F.162/2006-2007/ 58/27

24th November 2006

ORDERS

Sub: MANUU - Administration - Recruitment of Academic Administrator - Appointment of Assistant Director, DDE - Orders - Issued.

Ref: 1) Selection Committee meeting held on 13.11.2006
2) Approval of Executive Council dated 23.11.2006

Based on the recommendations of the Selection Committee, the Executive Council in its meeting held on 23.11.2006 has accorded approval for the appointment of Mr. Aftab Alam Balg as Assistant Director (Academic Administrator) DDE, in the pay scale Rs. 8,000 - 13,500 on the next stage of his present basic pay plus usual allowances as admissible under the rules of the Govt. of India / University. He will be placed on probation for a period of two years from the date of joining duty.

He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Teaching Employees, Service Contract and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He has to report for duty to the Registrar within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him deemed suitable in the larger interest of the University.



He may be posted either at head quarters or at any of the Regional Offices of the University in the country during the period of service within the University.

He is also required to produce the following certificates/documents in original and also attested copies thereof to the Registrar, at the time of joining the duty for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
 2. *Documents in support of the publications, teaching & research experience and other academic activities listed in her application/bio-data;
 3. *Certificate of Age/Date of Birth;
 4. *Caste Certificate
 5. *Discharge/Relieving Certificate from the present employer;
 6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him;
 7. Character Certificate
 8. *Last Pay Certificate Issued by the Employer;
 9. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
 10. Acceptance letter
 11. Service contract- Typed on Rs.10/- Stamp Paper;
 12. Two Passport Size Photographs
- *Wherever applicable

Receipt of this order may kindly be acknowledged.

To
Mr. Aftab Alam Balg
H.No. 8-1-363/123,
Aditya Nagar Colony,
Tolichowki, Hyderabad - 500 008.


Registrar 24/11/06




No. MANUU/Admn.III/F.162/2005-2006/790/2

October 2005

ORDERS

Sub: MANUU – Administration – Recruitment of Non-Teaching Staff - Appointment of Assistant Registrar – Orders – regarding.

Ref: 1) Selection Committee meeting held on 27th September 2005.
2) Approval of Executive Council dated 15th October 2005.

* * *

Based on the recommendations of the Selection Committee, the Executive Council at its meeting held on 15.10.2005 has accorded approval for the appointment of Mr. Rafeeq Ahmed K.R. as **Asst. Registrar, Regional Center, Bangalore and posted at Headquarters, MANUU**, in the pay scale Rs. 8,000 – 13,500 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He will be placed on probation for a period of two years from the date of joining duty. He will undergo probation at the Head Quarters.

He will be governed by the rules and regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University / UGC / Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He has to report to the Registrar, MANUU within a period of one month from date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him deemed suitable in the larger interest of the University.

He may be posted either at head quarters or at any of the Regional Offices of the University in the country during the period of service with the University.

He is also required to produce the following certificates/documents in original and also attested copies thereof to the Registrar, MANUU at the time of joining the duty for verification.

- ✓ 1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
- ✓ 2. *Certificate of Age/Date of Birth;
- ✓ 3. *Caste Certificate
- ✓ 4. *Discharge/Relieving Certificate from the present employer;
- ✓ 5. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him;
- ✓ 6. Character Certificate
- ✓ 7. *Last Pay Certificate Issued by the Employer;
- ✓ 8. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
- ✓ 9. Acceptance letter
10. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.

[Signature]
Registrar

To
Mr. Rafeeq Ahmed K.R.
No. 26 "Darul Hoor"
19th Cross, 20th Main, Starmuniswamy Layout
Opp: Sri Sinayaka Enterprises
Bangalore – 560 078.

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No. MANUU/Admn.III/F.162/2011-12/219

17th August 2011

ORDERS

Sub: MANUU- Administration - Recruitment of Non-Teaching Staff- Appointment of Assistant Registrar - Orders - Issued.

Ref: 1) Selection Committee meeting held on 10-08-2011
2) Approval of the Vice-Chancellor dated 17-08-2011

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Based on the recommendations of the Selection Committee, the Vice-Chancellor has accorded approval for the appointment of Dr. Shafiq Ahmed Sheikh as Assistant Registrar (under Un-Reserved category) in the pay band of ₹.15600-39100 & Grade Pay ₹.5400 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India/ University. He will be placed on probation for a period of two years from the date of joining duty. He is posted at Administration Section, Headquarters.

He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University /UGC/ Govt. of India from time to time.

He shall report for duty to the Registrar within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserved the right to assign any other work to him deemed suitable in the larger interest of the University. He may be posted either at Headquarters or at any of the Offices/Institutions of the University in the country during the period of service with the University.

He is required to produce the following certificates/documents in original and also attested copies thereof to the Registrar at the time of joining duty.

1. Certificate of Educational/Professional Qualification (Matriculation onwards);
2. Documents in support of the publications, teaching & research experience and other academic activities listed in his application/ bio-data*;
3. Certificate of Age/ Date of birth;
4. Caste Certificate*;
5. Discharge/Relieving Certificate from the present employer*;
6. Clearance Certificate issued by the present employer stating that no vigilance/ disciplinary proceedings are contemplated or pending against him*;
7. Character Certificate*;
8. Last pay Certificate issued by the Employer*;
9. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;

* Wherever applicable.

Receipt of this order may kindly be acknowledged.

To
Dr. Shafiq Ahmed Sheikh
Section Officer
MANUU Regional Centre, Srinagar
Opposite: Beeco Gallery,
Jawahar Nagar
Srinagar-190 008 (J&K).

REGISTRAR i/c

Order received from
Admn. Section, MANUU
Hydrabad on 18/7/2011.
Dr. S. A. Sheikh
S.O. R.C.C.

MAULANA AZAD NATIONAL URDU UNIVERSITY, HYDERABAD
Annual Grade Increment to the regular Non-Teaching Staff - 2022

SN	ID No.	Name of the employee	Designation	Level, Cell and Pay as on 30.06.2022			Level, Cell and pay after annual increment w.e.f. 01.07.2022			Remarks
				Level	Cell	Pay	Level	Cell	Pay	
1	916	Mr. Rizwan Ahamd	Director, IMC	14	6	167200	14	7	172200	
2	60	Dr. P. Shaik Munawar Hussain	JR	13	9	155900	13	10	160600	
3	54	Mr. Azhar Hussain Khan	JR	13	9	155900	13	10	160600	
4	211	Dr. Hasanuddin Haider	RD	12	17	126600	12	18	130400	
5	209	Dr. Md. Arshad Ekbal	RD	12	15	119300	12	16	122900	
6	164	Dr. Shaik Abul Barkat	RD	12	14	115800	12	15	119300	
7	140	Dr. Mohd. Aijaz Ashraf	RD	12	10	102800	12	11	105900	
8	353	Dr. Syed Hammad Hashmi	Medical Officer	12	10	102800	12	11	105900	
9	878	Dr. Samsuddin Ansari	RD	12	10	102800	12	11	105900	
10	94	Dr. Aftab Alam Baig	AR	11	13	96600	11	14	99500	
11	53	Mr. Abdul Rasheed Shaik	AR	11	12	93800	11	13	96600	
12	176	Mr. Rafeeq Ahmed K.R.	AR	11	12	93800	11	13	96600	
13	100	Mrs. Minhaj Fatima	Information Scientist	11	12	93800	11	13	96600	
14	67	Mr. Mohd Zahid Shaik	System Analyst	11	12	93800	11	13	96600	on EL from 20.06.2022 to 29.07.2022
15	266	Mr. Mujahid Ali	Producer -I	11	11	91100	11	12	93800	
16	149	Mr. Syed Zabiullah Hussaini	AR	11	10	88400	11	11	91100	
17	301	Dr. Md. Imtiyaz Alam	Jr. Research Officer	11	9	85800	11	10	88400	
18	330	Dr. Aslam Parwez	Translator	11	9	85800	11	10	88400	
19	320	Mr. Shakeel Ahmed	Engineer Gr. I	11	9	85800	11	10	88400	
20	415	Dr. Mohd. Mubashir Ahmed	AR	11	8	83300	11	9	85800	
21	426	Mr. Abid Abdul Wasay	PRO	11	8	83300	11	9	85800	
22	70	Mrs. Ruchika Kem	ARD	11	12	93800	11	13	96600	
23	326	Dr. Nisar Ahmed Peerzade	ARD	11	10	88400	11	11	91100	
24	203	Dr. Badeuddin	ARD	10	16	87400	10	17	90000	
25	443	Dr. Afroz Haider Rizvi	ARD	10	13	80000	10	14	82400	
26	909	Dr. Shafiq Ahmed	ARD	10	6	65000	10	7	67000	

Shakeel

[Signature]

SN	ID No.	Name of the employee	Designation	Level, Cell and Pay as on 30.06.2022			Level, Cell and pay after annual increment w.e.f. 01.07.2022			Remarks
				Level	Cell	Pay	Level	Cell	Pay	
27	153	Ms Shanta	AR	10	11	75400	10	12	77700	
28	147	Mrs. Safeena Macchi	AR	10	11	75400	10	12	77700	
29	141	Dr. Shafiq Ahmed Shaik	AR	11	5	76200	11	6	78500	pay upgraded under macp
30	101	Mr. Mohd Habeeb Khan	AR	11	5	76200	11	6	78500	pay upgraded under macp
31	26	Dr. Mohd Mazher Quadri	ARD	10	10	73200	10	11	75400	
32	41	Mrs. N Sunita Reddy	AR	10	9	71100	10	10	73200	
33	691	Dr. Shugufta Parveen	Hindi Officer	10	8	69000	10	9	71100	
34	968	Mr. Abdul Khader LKM	Network Administrator	10	5	63100	10	6	65000	
35	967	Mr. Imran Aslam	System Analyst	10	4	61300	10	5	63100	
36	16	Mr. Mohd Faizur Rahman	AR	10	9	71100	10	10	73200	
37	46	Mr. P. Habibulla	AR	10	9	71100	10	10	73200	
38	36	Dr. M. A. Quddus	AR	10	9	71100	10	10	73200	
39	438	Dr. K.Uma Shankar Sastry	SO	8	19	81200	8	20	83600	
40	146	Mr. Anil Yadav	AAO	8	15	72100	8	16	74300	
41	177	Mr. Mohd. Abu Zafar	SO	8	15	72100	8	16	74300	
42	282	Mr. Shaik Rahimuddin	Cameraperson	8	14	70000	8	15	72100	
43	303	Mr. Obaidullah Raihan	Cameraperson	8	14	70000	8	15	72100	
44	295	Mr. Mohd. Gulam Ahmed	Graphic Artist	8	14	70000	8	15	72100	
45	28	Mr. R. Srinivas	SO	8	14	70000	8	15	72100	
46	256	Dr. Bucherla Murahari	SO	8	14	70000	8	15	72100	
47	272	Mr. Mohd. Mushtaque Alam	SO	8	14	70000	8	15	72100	
48	327	Mr. M. A Ghouse Moheddin	SO	8	14	70000	8	15	72100	
49	368	Mr. Bhanu Prakash Pandey	SO	8	14	70000	8	15	72100	
50	360	Mr. Ziunoorain Usmani	SO	8	14	70000	8	15	72100	
51	350	Dr. Ashok Kumar Baitha	SO	8	14	70000	8	15	72100	
52	8	Mr. Mohd. Salahuddin Ahmed	Statistical Officer	8	14	70000	8	15	72100	
53	380	Mr. Shahnawaz Ali Oureshi	Computer Programmer	8	14	70000	8	15	72100	

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مولانا آزاد نیشنل اردو یونیورسٹی
ULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)



ANUU/Admn.III/F.162/2005-2006/791/3

October 2005

3 NOV 2005

ORDERS

Sub: MANUU – Administration – Recruitment of Non-Teaching Staff - Appointment of Section Officer – Orders – regarding.

Ref: 1) Selection Committee meeting held on 29th September, 2005.
2) Approval of Executive Council dated 15th October, 2005.

Based on the recommendations of the Selection Committee, the Executive Council at its meeting held on 15.10.2005 has accorded approval for the appointment of Mr. Md. Abu Zaffar as Section Officer, R.C Darbhanga and posted at Headquarters, MANUU in the pay scale Rs. 6,500- 10,500 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He will be placed on probation for a period of two years from the date of joining duty. He will undergo probation at the Head Quarters.

He will be governed by the rules and regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University / UGC / Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He has to report to the Registrar, MANUU within a period of one month from date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to his deemed suitable in the larger interest of the University.

He may be posted either at head quarters or at any of the Regional Offices of the University in the country during the period of service with the University.

He is also required to produce the following certificates/documents in original and also attested copies thereof to the Registrar, MANUU at the time of joining the duty for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Certificate of Age/Date of Birth;
3. *Caste Certificate
4. *Discharge/Relieving Certificate from the present employer;
5. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him;
6. Character Certificate
7. *Last Pay Certificate issued by the Employer;
8. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
9. Acceptance letter
10. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.

To
Mr. Md. Abu Zaffar
C/o. Mr. Sohrab Alam
Room No. 190-A
Directorate of P.A Air Headquarters
Vayu Bhavan
New Delhi – 110 011.

Registrar

3/11

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)



3

No. MANUU/Admn.III/F.162/2006-2007/157/2

15 February, 2007

ORDERS

Sub: MANUU – Administration – Recruitment of Non-Teaching Staff/ - Appointment of Section Officer - Orders – Issued.

Ref: 1) Selection Committee meeting held on 26.12.2006
2) Approval of Executive Council dated 14.02.2007

Based on the recommendations of the Selection Committee, the Executive Council in its 19th meeting held on 14.02.2007 has accorded approval for the appointment of Mr. Bhanu Prakash Pandey as Section Officer in the pay scale of Rs. 6500 – 10500 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University and posted at Sub-Centre, Lucknow. He/She will be placed on probation for a period of two years from the date of joining duty.

He/ She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He/ She has to report for duty to the Asst. Regional Director, Sub-Centre, Lucknow within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.

He / She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service within the University.

He / She is also required to produce the following certificates/documents in original and also attested copies thereof to the Asst. Regional Director, Sub-Centre, Lucknow at the time of joining the duty for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Documents in support of the publications, teaching & research experience and other academic activities listed in her application/bio-data;
3. *Certificate of Age/Date of Birth;
4. *Caste Certificate
5. *Discharge/Relieving Certificate from the present employer;
6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
7. Character Certificate
8. *Last Pay Certificate Issued by the Employer;
9. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
10. Acceptance letter
11. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.


Registrar 15/2/2007

To
Mr. Bhanu Prakash Pandey
National Council for Promotion of Urdu Language
West Block -1, R.K. Puram, New Delhi - 110 066.

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
Gachibowli, Hyderabad - 32,



No. MANUU/Admn.III/F.162/2007-2008/ 209/2

5th March 2008

ORDERS

Sub: MANUU - Administration - Recruitment of Non-Teaching Staff/ - Appointment of Section Officer - Orders - Issued.

Ref: 1) Selection Committee meeting held on 22.02.2008
2) Approval of Executive Council dated 04.03.2008.

Based on the recommendations of the Selection Committee, the Executive Council in its 24th meeting held on 04.03.2008 has accorded approval for the appointment of Mr. Sudheer Langa as Section Officer under Scheduled Caste Category and posted at Sub-Center, Jammu, in the pay scale of Rs. 6,500 - 10,500 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He / She will be placed on probation for a period of two years from the date of joining duty. He / She should acquire knowledge of Urdu with in the period of probation failing which his/her increment will not be released.

He/ She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders Issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He/ She has to report for duty to the I/c. Sub-Center, Jammu within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.

He/ She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service within the University.

He / She is also required to send the following certificates/documents in original and also attested copies thereof to the Registrar, after joining the duty for verification.

1. Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Documents in support of the publications, teaching & research experience and other academic activities listed in his/ her application/bio-data;
3. Certificate of Age/Date of Birth;
4. *Caste Certificate
5. *Discharge/Relieving Certificate from the present employer;
6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
7. Character Certificate
8. *Last Pay Certificate Issued by the Employer;
9. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
10. Acceptance letter
11. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.

Sajid Ali
Asst. Registrar
Administration

To

Mr. Sudheer Langa
A-2/10, Phagji
Shimla - 171 004.

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
Gachibowli, Hyderabad - 32.



No. MANUU/Admn.III/F.162/2007-2008/209/3

5th March 2008

ORDERS

Sub: MANUU - Administration - Recruitment of Non-Teaching Staff/ - Appointment of Section Officer - Orders - Issued.

Ref: 1) Selection Committee meeting held on 22.02.2008
2) Approval of Executive Council dated 04.03.2008.

Based on the recommendations of the Selection Committee, the Executive Council in its 24th meeting held on 04.03.2008 has accorded approval for the appointment of Mr. Jagdish Chand as Section Officer, under Scheduled Caste category and posted at Sub-Regional Center, Sambhal, in the pay scale of Rs. 6,500 - 10,500 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He / She will be placed on probation for a period of two years from the date of joining duty. He / She should acquire knowledge of Urdu with in the period of probation failing which his/her increment will not be released.

He/ She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He/ She has to report for duty to the Regional Director, Regional Center, Delhi, within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.

He / She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service within the University.

He / She is also required to send the following certificates/documents in original and also attested copies thereof to the Registrar, after joining the duty for verification.

1. Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Documents in support of the publications, teaching & research experience and other academic activities listed in his/ her application/bio-data;
3. Certificate of Age/Date of Birth;
4. *Caste Certificate
5. *Discharge/Relieving Certificate from the present employer;
6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
7. Character Certificate
8. *Last Pay Certificate issued by the Employer;
9. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
10. Acceptance letter
11. Two Passport Size Photographs

*Wherever applicable
Receipt of this order may kindly be acknowledged.

Sajid Ali
Asst. Registrar
Administration

To

Mr. Jagdish Chand
Shivaji Nagar
Behind Pachouri, Kanpur Road
Jhansi - 284 128.

مولانا آزاد نیشنل اردو یونیورسٹی یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

Gachibowli, Hyderabad - 500 032 (A.P)

(Accredited "A" Grade by NAAC)



No. MANUU/Admn.III/F.162/2011-12/1721

17th August 2011

ORDERS

Sub: MANUU- Administration - Recruitment of Non-Teaching Staff- Appointment of Section Officer - Orders - Issued.

**Ref: 1) Selection Committee meeting held on 10-08-2011
2) Approval of the Vice-Chancellor dated 17-08-2011**

<< : >>

Based on the recommendations of the Selection Committee, the Vice-Chancellor has accorded approval for the appointment of Mr. Jawed Alam as Section Officer (under Un-Reserved category) in the pay band of ₹.9300-34800 & Grade Pay ₹.4600 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India/ University. He will be placed on probation for a period of two years from the date of joining duty. He is posted at Regional Centre, Delhi.

He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University /UGC/ Govt. of India from time to time.

He shall report for duty to the Regional Director, Delhi within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserved the right to assign any other work to him deemed suitable in the larger interest of the University. He may be posted either at Headquarters or at any of the Offices/Institutions of the University in the country during the period of service with the University.

He is required to produce the following certificates/documents in original and also attested copies thereof to the Regional Director, Delhi at the time of joining duty.

1. Certificate of Educational/Professional Qualification (Matriculation onwards);
2. Documents in support of the publications, teaching & research experience and other academic activities listed in his application/ bio-data*;
3. Certificate of Age/ Date of birth;
4. Caste Certificate*;
5. Discharge/Relieving Certificate from the present employer*;
6. Clearance Certificate issued by the present employer stating that no vigilance/ disciplinary proceedings are contemplated or pending against him*;
7. Character Certificate*;
8. Last pay Certificate issued by the Employer*;
9. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;

* Wherever applicable.

Receipt of this order may kindly be acknowledged.

To
Mr. Jawed Alam
UDC
MANUU Regional Centre Delhi
B-1/275, Zaidi Apartments
Oldla,
New Delhi - 110 025.

REGISTRAR i/c



25th February 2019

ORDERS

Sub: Promotion from Assistant to Section Officer - Reg.
Ref: 1. Recommendations of the DPC dated 23.02.2019
2. Approval of the Vice Chancellor dated 25.02.2019

The Competent Authority is pleased to promote the following Assistants as Section Officers in the pay scale of ₹44,900-1,42,400 (Level-7) with effect from the date of joining the promoted post:

SNo	Name of the Employee & Category	Place of posting upon promotion
1	Mr. Gulam Mohd. Abdullah (UR)	Academic Section
2	Ms. E. Durga Bhavani (SC)	Directorate of Distance Education, Hyderabad
3	Ms. Nishat Fathima Mohammad (UR)	MANUU Model School. Hyderabad

2. The promotion of the above employees are subject to the following conditions:
- He/She shall be placed on probation for a period of two years from the date of his/her joining in the post of Section Officer;
 - He/She shall submit his/her joining report on Promotion through the Head concerned to the Registrar within a period of 10 days from the date of issue of this order, failing which the promotion order is liable to be cancelled;
 - He/She shall furnish an option under FR 22(1)a(i) within a period of 30 days of his/her joining and separate orders for fixation of pay shall be issued thereafter;
 - He/She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-teaching Employees and orders issued by the University/UGC/Govt. of India from to time;
 - The University reserves the right to assign any additional work to him/her deemed suitable in the larger interest of the University;
 - He/She may be posted either at Hyderabad or at any of the institutions of the University located in the country during the period of his/her service, as per the requirement.


REGISTRAR

Copy to:

- All the Individuals concerned
- The Head of the Section/Institute/Department concerned
- Offices of the Vice Chancellor/Registrar
- Finance & Accounts Section
- Director, CIT for uploading on the University website
- Personal/Concerned files

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मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी

مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited 'A' Grade by NAAC)

Establishment & Recruitment Section -II



No. MANUU/ER-II/EF.123/2019-20/57

24th April 2019

ORDERS

Sub: Promotion from Assistant to Section Officer – Reg.
Ref: 1) Recommendations of the DPC dated 23.02.2019
2) Approval of the Vice-Chancellor dated 24.04.2019.

<< : >>

The Competent Authority is pleased to promote **Mr. Mohd. Abdul Naseer** from the post of Assistant to **Section Officer** in the pay scale of ₹44,900-1,42,400/- (Level-7) with effect from the date of his joining the promoted post. Upon his promotion, he shall temporarily continue to work at the Directorate of Distance Education, Headquarters, Hyderabad.

2. His promotion as Section Officer is subject to the following conditions:

- (i) He shall be placed on probation for a period of two years from the date of his joining the post of Section Officer.
- (ii) He shall submit his joining report on promotion through the Head concerned to the Registrar within a period of 10 days from the date of issue of this order, failing which the promotion order is liable to be cancelled.
- (iii) He shall furnish an option under FR 22 (1) a (i) within a period of 30 days of his joining and separate orders for fixation of pay shall be issued thereafter.
- (iv) He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-teaching Employees and orders issued by the University/UGC/ Govt. of India from time to time.
- (v) The University reserves the right to assign any additional work to him deemed suitable in the larger interest of the University.
- (vi) He may be posted either at Hyderabad or at any of the offices/institutions of the University located in the country during the period of his service, as per the requirement.


24/4/19
ASST. REGISTRAR
ER-II

o/c

Copy to:

1. Mr. Mohd. Abdul Naseer
2. Director I/c, Directorate of Distance Education
3. Offices of the Vice-Chancellor/ Pro-Vice-Chancellor /Registrar/ Finance Officer
4. Director, CIT for uploading on the University website.
5. Personal/ Concerned files



No. MANUU/ER-II/ EF.291/2019-20/1261

2nd December 2019

APPOINTMENT LETTER

Sub: MANUU -ER-II Section - Appointment of Section Officer under Un-reserved category.

**Ref: 1) Offer of appointment vide No. MANUU/ER-II/EF.291/2019-20/1207, dated 26th November 2019.
2) Acceptance letter dated 02.12.2019.**

In continuation to the acceptance of the Offer of Appointment vide reference 2nd cited above and on the recommendations of the Selection Committee, **Mr. Md. Shahnawaz Haidar S/o. Mr. Md. Waizuddin** is hereby appointed in the post of **Section Officer** under Un-reserved category in the pay scale of ₹44,900-1,42,400/- (Level -07) in Maulana Azad National Urdu University and posted at the Directorate of Distance Education, Gachibowli Campus, Hyderabad.

2. The terms and conditions of the aforesaid appointment are as under:

- (i) The above appointment shall be in the pay scale of ₹44,900-1,42,400/- (Level -07) at the minimum of the pay scale i.e., ₹44,900/- plus usual allowances as admissible under the rules of Govt. of India / UGC/University.
- (ii) He is posted at Directorate of Distance Education, Maulana Azad National Urdu University Hyderabad.
- (iii) He shall be governed by the Act, Statutes, Ordinances and Rules/Regulations of the University for Non-teaching employees and such other service conditions prescribed by the University/UGC/ Govt. of India from time to time.
- (iv) He shall be placed on probation for a period of two years from the date of joining duty which can be extendable for a further period of two years, if his performance is not found satisfactory.
- (v) He will be covered under the New Pension Scheme (NPS) as introduced by the Government of India with effect from 1st January, 2004. However, if he had entered into Central/State Government Services or in the services of Central/State Autonomous Body set up by the Central/State Government, as the case may be, on or before 31st December, 2003 satisfying the conditions laid down in Government of India, Department of Personnel & Administrative Reforms, O.M/No.28-10/84- Pension Unit dated 29th August, 1984 read with Department of Pensions and Pensioner Welfare, O.M. No.28-(10)/84-P&PW/Vol.II dated 7th February 1986 as revised from time to time and are governed by the old Pension Scheme under Central Civil Services (Pension) Rules, 1972 or old Pension Scheme similar to Central Civil Services (Pension) Rules, 1972, he will continue to be governed by the old pension scheme. He will be eligible for counting of his past services for this purpose under Rule 26(2) of Central Civil Services (Pension) Rules, 1972 or under the provisions of O.M. dated 29th August, 1984 read with O.M. dated 7th February 1986 subject to payment of pro-rata retirement benefits for his past services to MANUU and his submission of technical resignation from the present employment in terms of Department of Pension & Pensioners Welfare O.M.No.28/30/2004-P&PW(B) dated 26th July, 2005 as modified vide O.M. of even No. dated 28th October, 2009 to take up the appointment offered by MANUU where pension scheme under Central Civil Services (Pension) Rules, 1972 already exists for employees who had entered into service on or before 31st December, 2003.

SN	ID No.	Name of the employee	Designation	Level, Cell and Pay as on 30.06.2022			Level, Cell and pay after annual increment w.e.f. 01.07.2022			Remarks
				Level	Cell	Pay	Level	Cell	Pay	
27	153	Ms Shanta	AR	10	11	75400	10	12	77700	
28	147	Mrs. Safeena Macci	AR	10	11	75400	10	12	77700	
29	141	Dr. Shafiq Ahmed Shaik	AR	11	5	76200	11	6	78500	pay upgraded under macp
30	101	Mr. Mohd Habeeb Khan	AR	11	5	76200	11	6	78500	pay upgraded under macp
31	26	Dr. Mohd Mazher Quadri	ARD	10	10	73200	10	11	75400	
32	41	Mrs. N Sunita Reddy	AR	10	9	71100	10	10	73200	
33	691	Dr. Shugufta Parveen	Hindi Officer	10	8	69000	10	9	71100	
34	968	Mr. Abdul Khader LKM	Network Administrator	10	5	63100	10	6	65000	
35	967	Mr. Imran Aslam	System Analyst	10	4	61300	10	5	63100	
36	16	Mr. Mohd Faizur Rahman	AR	10	9	71100	10	10	73200	
37	46	Mr. P. Habibulla	AR	10	9	71100	10	10	73200	
38	36	Dr. M. A. Quddus	AR	10	9	71100	10	10	73200	
39	438	Dr. K.Uma Shankar Sastry	SO	8	19	81200	8	20	83600	
40	146	Mr. Anil Yadav	AAO	8	15	72100	8	16	74300	
41	177	Mr. Mohd. Abu Zafar	SO	8	15	72100	8	16	74300	
42	282	Mr. Shaik Rahimuddin	Cameraperson	8	14	70000	8	15	72100	
43	303	Mr. Obaidullah Raihan	Cameraperson	8	14	70000	8	15	72100	
44	295	Mr. Mohd. Gulam Ahmed	Graphic Artist	8	14	70000	8	15	72100	
45	28	Mr. R. Srinivas	SO	8	14	70000	8	15	72100	
46	256	Dr. Bucherla Murahari	SO	8	14	70000	8	15	72100	
47	272	Mr. Mohd. Mushtaque Alam	SO	8	14	70000	8	15	72100	
48	327	Mr. M. A Ghouse Moheddin	SO	8	14	70000	8	15	72100	
49	368	Mr. Bhanu Prakash Pandey	SO	8	14	70000	8	15	72100	
50	360	Mr. Ziunnoorain Usmani	SO	8	14	70000	8	15	72100	
51	350	Dr. Ashok Kumar Baitha	SO	8	14	70000	8	15	72100	
52	8	Mr. Mohd. Salahuddin Ahmed	Statistical Officer	8	14	70000	8	15	72100	
53	380	Mr. Shahnawaz Ali Qureshi	Computer Programmer	8	14	70000	8	15	72100	

before

[Handwritten signature]

SN	ID No.	Name of the employee	Designation	Level, Cell and Pay as on 30.06.2022			Level, Cell and pay after annual increment w.e.f. 01.07.2022			Remarks
				Level	Cell	Pay	Level	Cell	Pay	
54	18	Mr. Mohd John Khan	SO	8	13	68000	8	14	70000	
55	48	Mrs. Shaheen	SO	8	13	68000	8	14	70000	
56	403	Mr. Md. Hamid Mohiuddin Siddiqui	SO	8	13	68000	8	14	70000	
57	411	Mr. Sudheer Langa	SO	8	13	68000	8	14	70000	
58	423	Mr. Jagdish Chand	SO	8	13	68000	8	14	70000	
59	459	Mrs. G. Anasuya	SO	8	13	68000	8	14	70000	
60	444	Mr. Rashid Ashraf Najmi	SO	8	13	68000	8	14	70000	
61	317	Mrs. Ayesha Begum	Professional Assistant	7	8	55200	7	9	56900	
62	566	Dr. Zafer Ahmad	SO	8	10	62200	8	11	64100	pay upgraded under macp
63	293	Mr. Nayeem Ahmed	SO	8	10	62200	8	11	64100	pay upgraded under macp
64	13	Mr. Jawed Alam	SO	8	10	62200	8	11	64100	pay upgraded under macp
65	51	Mrs. Babitha Rathod	SO	8	10	62200	8	11	64100	pay upgraded under macp
66	27	Mr. Mohd Yousuf Ali	SO	7	11	60400	7	12	62200	
67	133	Mrs. Shabnam Nazir Kaloo	AAO	7	11	60400	7	12	62200	
68	19	Mr. Shaik Fareed	SO	7	9	56900	7	10	58600	
69	17	Mr. Khaja Athiqullah Siddiqui	SO	7	9	56900	7	10	58600	
70	47	Mr. M A Bari	SO	7	9	56900	7	10	58600	
71	163	Ms. Amina Anjum	SO	7	9	56900	7	10	58600	
72	792	Mr. Wajeeuddin Ansari	SO	7	8	55200	7	9	56900	
73	238	Dr. Md. Wasim Raja	Professional Assistant	7	8	55200	7	9	56900	
74	310	Mr. Mohd Abdul Raheem	Professional Assistant	7	8	55200	7	9	56900	
75	132	Dr.. Muzammil Shafi	Professional Assistant	7	8	55200	7	9	56900	
76	396	Mrs. Mohasina Anjum A Ansari	Research Assistant	7	8	55200	7	9	56900	
77	239	Mr. Mohd. Abdul Muqtadar	JE	7	8	55200	7	9	56900	
78	1005	Mr. Syed Sarfaraz Ali	Junior Engineer	6	3	37600	6	4	38700	
79	373	Mr. Mohd. Inthesar ul baqi	AE (Civil)	7	7	53600	7	8	55200	on EL from 21.06.2022 to 03.08.2022

Handwritten signature

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SN	ID No.	Name of the employee	Designation	Level, Cell and Pay as on 30.06.2022			Level, Cell and pay after annual increment w.e.f. 01.07.2022			Remarks
				Level	Cell	Pay	Level	Cell	Pay	
80	1010	Mr. Togiti Santosh	AE	7	3	47600	7	4	49000	
81	290	Dr. Mir Hashmat Ali	Production Assistant	7	8	55200	7	9	56900	
82	294	Mr. Mohd Ghouse	Production Assistant	7	8	55200	7	9	56900	on EL from 20.6.2022 to 08.08.2022
83	104	Mr. Gulam Mohammed Abdulla	SO	7	8	55200	7	9	56900	
84	45	Ms. E Durga Bhavani	SO	7	8	55200	7	9	56900	
85	103	Dr. Meherunisa	Assistant	7	8	55200	7	9	56900	
86	23	Mr. M.A. Naseer	SO	7	8	55200	7	9	56900	
87	233	Mr. Sanjay Kumar Davanand	Nursing Officer	7	8	55200	7	9	56900	
88	422	Mrs. Nishat Fatima Mohammed	SO	7	8	55200	7	9	56900	
89	442	Mr. S.M. Alqumah Rizvi	Assistant	7	8	55200	7	9	56900	
90	49	Mrs. Zarina Sulthana	SO	7	7	53600	7	8	55200	
91	491	Mr. Mohd. Imtiyaz Ali Khan	Instructor CSE	8	6	55200	8	7	56900	
92	508	Mr. Likharrur Rahman Khan	Instructor ECE	8	6	55200	8	7	56900	
93	525	Ms. Reshma K.	Instructor ECE	8	6	55200	8	7	56900	
94	495	Mr. Devaki Nandan Shouri	Instructor Civil	8	6	55200	8	7	56900	
95	523	Ms. Chandrakala	Instructor Ele.& Mech,	7	7	53600	7	8	55200	
96	481	Mr. Mohd. Ameer	Instructor Ele.& Mech,	7	7	53600	7	8	55200	
97	532	Ms. Aashiya Parveen	Instructor. Electrical	7	7	53600	7	8	55200	
98	510	Mr. Mohd. Zahid Hassnain	Instructor Electrical	7	7	53600	7	8	55200	
99	511	Mr. Mohd. Aslam	Instructor Plumbing	7	7	53600	7	8	55200	
100	494	Mr. Asim Ahmed Khan	Instructor Plumbing	7	7	53600	7	8	55200	
101	482	Mrs. Asma Mohammadi	Instructor R&AC	7	7	53600	7	8	55200	
102	498	Mr. Mohd. Kamal Hasan	Instructor R&AC	7	7	53600	7	8	55200	
103	524	Mr. Khazi Wasim Ahmed	Instructor R&AC	7	7	53600	7	8	55200	
104	543	Mr. Mohd. Abdul Quadeer	Instructor - Elec.	7	7	53600	7	8	55200	

Arif

AA



स्थापना एवं भर्ती - II अनुभाग/ESTABLISHMENT & RECRUITMENT - II SECTION

सं./No.MANUU/ER-II/EF.94/2022-2023/1428

5th January 2023

आदेश / ORDERS

Sub: Sanction of Annual Grade Increment to certain Regular Non-Teaching employees- Orders - Issued.

Ref: Approval of the Vice Chancellor dated 03.01.2023


<< : >>

Consequent upon approval of the Competent Authority, sanction is hereby accorded for release of Annual Grade Increment to the following Regular Non-Teaching Employees of the University w.e.f 01.01.2023 as detailed below:

S N	ID No	Name of the employee	Designation	Level, Cell and Pay as on 31.12.2022			Level, Cell and pay after annual increment w.e.f. 01.01.2023		
				Level	Cell	Pay	Level	Cell	Pay
1	97	Dr. Mohd Jamaluddin Khan	DR	13	3	130600	13	4	134500
2	332	Mr. Mohd Hashim Ali Sajid	DR	13	3	130600	13	4	134500
3	918	Dr. Mohd. Shamsuddin	ARD	10	6	65000	10	7	67000
4	956	Dr. K. Riyaz	Medical Officer	11	1	67700	11	2	69700
5	937	Mr. Aamir Badr	Producer	10	6	65000	10	7	67000
6	957	Mr. Omar Azmi	Producer	10	5	63100	10	6	65000
7	1015	Mr. Md. Shahnawaz Haider	Section Officer	7	3	47600	7	4	49000
8	971	Mr. B. Sai Kumar	Manager - Guest House	6	4	38700	6	5	39900
9	969	Mr. Naveed Anjum	Sr. Technical Assistant	6	4	38700	6	5	39900
10	1016	Mr. Kafeel Ahmed TR	LDC	2	3	21100	2	4	21700
11	1045	Mr. B. Sathwik	LDC	2	3	21100	2	4	21700

In terms of the extant Govt. of India rules, the above monetary benefits shall be extended to the above eleven (11) Non-Teaching employees with effect from 01.01.2023. However, in case(s) of leave or availing joining time by any employee on 01.01.2023, the monetary benefit shall be extended with effect from the date of their resuming the duty.

//By Order//


सहायक कुलसचिव /Asst. Registrar
Establishment and Recruitment -II

प्रतिलिपि/ Copy to:

1. The Finance Officer, MANUU.
2. Concerned file.
3. Personal files of concerned


5/1/23

مولانا آزاد نیشنل اردو یونیورسٹی
مولاآباد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Establishment and Recruitment Section-II



No. MANUU/ER-II/EF.123/2015-16/324

115
12 May 2015

ORDERS

Ref: Departmental Promotion Committee meeting held on 1st May 2015.

Based on the recommendations of the Departmental Promotion Committee, the Vice-Chancellor, accorded approval for the promotion of Mr. Basharat Yousuf Mir as Assistant under UR category in the pay band of Rs.9300-34800 with Grade Pay of Rs.4200/- on a starting pay to be fixed plus usual allowances as admissible under the rules of Govt. of India/ University with effect from the date of joining the new post. His probation will be governed by MANUU Rules/Regulations. He is posted at Regional Centre, Srinagar.

He has to report for duty to the Regional Director, Regional Centre, Srinagar, within a period of 10 days from the date of issue of this order, failing which the promotion order is liable to be cancelled.

He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time.

The University reserves the right to assign any work to him deemed suitable in the larger interest of the University.

He may be posted at any Office/Institution of the University in the country during the period of service in MANUU.


Registrar
&

To

Mr. Basharat Yousuf Mir
Upper Division Clerk
Regional Centre, Srinagar
Srinagar:

Copy to:

1. VC's/PVC's/Registrar's Offices.
2. Finance Officer
3. Personal file.

Gachibowli, Hyderabad - 500 032, A.P. India

Tel: +91(040) 2300-6601(VC-Office), 2300-6121(Registrar), 2300-6604 (Fax)

ERABX 2300-6612, 13, 14, 15 Website: www.manuu.ac.in



No. MANUU/ER-II/EF.123/2018-19/1179

27th November 2018

ORDERS

Sub: Promotion from Upper Division Clerk to Assistant - Reg.
Ref: 1) Recommendations of the DPC dated 27.11.2018.
 2) Approval of the Vice Chancellor dated 27.11.2018.

The Competent Authority is pleased to promote the following Upper Division Clerks as Assistant in the pay scale of Rs.35,400-1,12,400/- (Level-6) with effect from the date of joining the promoted post:

SNo	Name of the Employee	Category under which promoted as Assistant	Place of posting upon promotion
1	Mr. Nanda Kumar	UR	Media Centre
2	Mrs. B. Krishna Kavitha	SC	Dept. of Hindi with additional work of Dept. of Persian
3	Mr. Syed Samiullah Hussaini	UR	Finance & Accounts
4	Ms. Yasmeen Begum	UR	Examination Branch
5	Mrs. Beanzeer Kunnibhavi	UR	Regional Centre Mumbai
6	Mr. Mohammed Ayub	UR	DDE

2. The promotion of the above employees are subject to the following conditions:

- He/ she shall be placed on probation for a period of two years from the date of his/her joining in the post of Assistant.
- He/she shall submit their joining report on Promotion through concerned Heads to the Registrar within a period of 10 days from the date of issue of this order, failing which the promotion order is liable to be cancelled.
- They shall furnish an option under FR 22(1) a (i) within 30 days of their joining and separate orders for fixation of pay shall be issued thereafter.
- He/she will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time.
- The University reserves the right to assign any additional work to him/her deemed suitable in the larger interest of the University.
- He/she may be posted either at Hyderabad or at any the institutions of the University located in the country during the period of his/her service, as per the requirement.

M. An
 27/11/18
 Registrar

Copy to:

- All the Individuals concerned
- The Head of the Departments/Directorate/Centre concerned
- VC/PVC/ Registrar's Offices
- Director, CIT for uploading on the University website
- Finance & Accounts Section
- Personal/ Concerned file



No. MANUU/ER-II/EF.123/2018-19/1179

27th November 2018

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3	Mr. Syed Samiullah Hussaini	UR	Finance & Accounts
4	Ms. Yasmeen Begum	UR	Examination Branch
5	Mrs. Beanzeer Kunnibhavi	UR	Regional Centre Mumbai
6	Mr. Mohammed Ayub	UR	DDE

2. The promotion of the above employees are subject to the following conditions:

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- He/she shall submit their joining report on Promotion through concerned Heads to the Registrar within a period of 10 days from the date of issue of this order, failing which the promotion order is liable to be cancelled.
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27/11/18
Registrar

Copy to:

1. All the Individuals concerned
2. The Head of the Departments/Directorate/Centre concerned
3. VC/PVC/ Registrar's Offices
4. Director, CIT for uploading on the University website
5. Finance & Accounts Section
6. Personal/ Concerned file

SN	ID No.	Name of the employee	Designation	Level, Cell and Pay as on 30.06.2022			Level, Cell and pay after annual increment w.e.f. 01.07.2022			Remarks
				Level	Cell	Pay	Level	Cell	Pay	
105	541	Mr. Badavath Bikashapathi	Instructor – Civil	7	7	53600	7	8	55200	
106	538	Mr. Md. Raunaque Hasan	Instructor – Elec. & Mech	7	7	53600	7	8	55200	
107	540	Mr. Panga Nagaraju	Instructor – Civil	7	7	53600	7	8	55200	
108	567	Mr. M.R. Rakesh	Instructor – ECE	8	6	55200	8	7	56900	pay upgraded under macp
109	571	Mr. Mohammed Ashfaq Hussain	Instructor – R & AC	7	7	53600	7	8	55200	
110	720	Mr. Ziauddin Khan	Instructor - Civil	7	7	53600	7	8	55200	
111	644	Mr. Mohammad Asif	Instructor – Plumbing	7	7	53600	7	8	55200	
112	823	Ms. Najmunnisa	Counsellor (Psychologist)	7	7	53600	7	8	55200	
113	457	Mrs. Zafer Amena	Professional Assistant	7	7	53600	7	8	55200	
114	938	Ms. Tajvar Sulthana	Instructor - Electrical.	7	5	50500	7	6	52000	
115	1007	Mr. Abdul Quawi	Instructor (EEE)	7	3	47600	7	4	49000	
116	1017	Mr. Md. Aqbuib Rahman	Instructor (ME)	7	3	47600	7	4	49000	
117	1008	Mr. Shaik Riyaz	Instructor (CSE)	7	3	47600	7	4	49000	
118	1020	Mr. Shahid Amin	Instructor (civil Engg.)	7	3	47600	7	4	49000	
119	12	Mr. Syed Ali	Section Officer	7	4	49000	7	5	50500	
120	548	Mr. Sadiq M. Bagban	Private Secretary	7	6	52000	7	7	53600	
121	436	Mr. Abdul Ali Yousufi	Section Officer	7	3	47600	7	4	49000	
122	99	Dr. Shaik Sadi Arshad	Translator	6	15	53600	6	16	55200	on EL from 17.05.2022 to 17.08.2022
123	542	Mr. Kanthi Yadagiri	Instructor – Plumbing	7	4	49000	7	5	50500	pay upgraded
124	546	Dr. Md. Kareem	Research Assistant	7	4	49000	7	5	50500	pay upgraded under macp
125	142	Ms. Razia Rasool	Assistant	6	11	47600	6	12	49000	
126	135	Mr. Basharat Yousuf Mir	Assistant	6	11	47600	6	12	49000	
127	386	Mr. Mohieddin Shaik	Personal Assistant	7	4	49000	7	5	50500	pay upgraded under macp

Arshad

MA

SN	ID No.	Name of the employee	Designation	Level, Cell and Pay as on 30.06.2022			Level, Cell and pay after annual increment w.e.f. 01.07.2022			Remarks
				Level	Cell	Pay	Level	Cell	Pay	
128	547	Mr. E. Rupak Kumar	Personal Assistant	7	4	49000	7	5	50500	pay upgraded under macp
129	167	Mr. Ghouse Pasha	Computer Operator	7	4	49000	7	5	50500	pay upgraded under macp
130	496	Mr. Syed Layeek Ahmed	Computer Operator	7	4	49000	7	5	50500	pay upgraded under macp
131	258	Mr. Arshad Ali	Professional Assistant	6	11	47600	6	12	49000	
132	340	Mr. Shoukat Ali Ansari	SPA	6	11	47600	6	12	49000	
133	212	Mr. Haider Hussain	Asst. Museum Curator	6	11	47600	6	12	49000	
134	544	Mr. Zainulebuddin	Computer Operator	7	4	49000	7	5	50500	pay upgraded under macp
135	52	Mrs. Hajira Mumtaz Begum	Assistant	6	10	46200	6	11	47600	
136	388	Mr. Mohammed Pasha	Assistant	6	10	46200	6	11	47600	
137	439	Mr. Zubair Ahmed	SPA	6	10	46200	6	11	47600	
138	241	Mr. M A Khayyum Baba	SPA	6	10	46200	6	11	47600	
139	131	Ms. Asiya Ahmed	SPA	6	10	46200	6	11	47600	On CCL from 21.06.2022 to 01.07.2022
140	693	Dr. Ravindra Kumar Naidu	Hindi Translator	6	9	44900	6	10	46200	
141	30	Mr. Nanda Kumar	Assistant	6	8	43600	6	9	44900	
142	213	Mrs. B. Krishna Kavitha	Assistant	6	7	42300	6	8	43600	
143	235	Mr. Syed Samiullah Hussaini	Assistant	6	7	42300	6	8	43600	
144	33	Mr. Mohammed Ayub	Assistant	6	7	42300	6	8	43600	
145	357	Ms. Yasmeen Begum	Assistant	6	7	42300	6	8	43600	
146	361	Mrs. Beanzeer Kunnibhavi	Assistant	6	7	42300	6	8	43600	
147	992	Mr. Naveed Khan	Assistant	6	3	37600	6	4	38700	
148	536	Mr. Md. Shamsuddin Adil	Computer Operator	6	8	43600	6	9	44900	
149	102	Mr. Madithati Mohammed Ali	Assistant	6	7	42300	6	8	43600	
150	296	Mr. Mohd Arshad	Assistant	6	6	41100	6	7	42300	
151	915	Mrs. Asma Banu	Nursing Officer	6	6	41100	6	7	42300	
152	912	Mr. Habib Ahamad	Museum Curator	6	6	41100	6	7	42300	

Arshad

MA



No. MANUU/ER-II-427/EF.67/2016-2017/156

16th May 2016

ORDERS

Sub: MANUU- ER-II Section –Contractual engagement of Mr. Abdul Waseem as Computer Operator at Registrar's Office - Orders - Issued.

Ref: Approval of the Vice-Chancellor's dated 16.05.2016.

<<< : >>>

Mr. Abdul Waseem is engaged on purely contractual basis to serve as 'Computer Operator' at Registrar's Office on a consolidated remuneration of **Rs.10,100/-** per month for a period of three months w.e.f. the date of joining the duty on the following terms and conditions:

1. That he shall be paid the monthly remuneration as per the attendance certified by the Section Head;
2. That he shall attend to his duties following the regular office timings;
3. That he shall work under the direct control of the Registrar and perform duties as may be assigned from time to time;
4. That on termination of the engagement he shall not be entitled to any terminal benefits;
5. That the contractual engagement will not entitle him for any claim whatsoever for a regular appointment in the University;
6. That this order shall not form a basis for claiming employment in the University. He will have no claim whatsoever for his further continuation on the expiry of the term of his engagement;
7. That the contractual engagement is liable for termination at any time without assigning any reason;
8. That he shall produce all his original educational qualification certificates for verification and attested photocopies thereof to the Office of the Registrar and a passport size photograph at the time of joining duty;
9. That he shall directly report to the Registrar within (07) days from the receipt of this order.


Registrar


To

Mr. Abdul Waseem
H.No. 766/E-Type, Site-II
NRR Puram, Borabanda
Hyderabad – 500 018.

Cc to:

1. Registrar's office
2. Finance & Accounts Section
3. Concerned file

16.05.2016

To

The Registrar
Maulana Azad National Urdu University,
Gachibowli,
Hyderabad.

Sub: Joining duty report –Requested.

Ref: University's Order No. MANUUER-II/EF.67/2016-17/156, dt. 16.05.2016.

Respected Sir,

In compliance to the University's Order, I hereby report to join as Computer Operator at Registrar's Office on 16.05.2016 by (Forenoon). I shall be abide to the terms and condition as per the order cited alone. Therefore, I humbly request you to kindly permit me to join duty and obliged.

Thanking you.

Yours sincerely,

Allowed.

Abdul Waseem
16/5/16

Abdul Waseem 16/5/16
Abdul Waseem



आदेश / ORDERS

Sub: Contractual engagement of Mr. Abdul Waseem as Data Entry Operator at DDE - Orders - Issued.

Ref: Approval of the Vice-Chancellor dated 15.05.2024.

<< : >>

Mr. Abdul Waseem is engaged on short-term contractual basis to serve as Data Entry Operator at Directorate of Distance Education on a consolidated remuneration of ₹23,700/- (Twenty-three thousand & seven hundred only) per month for a period of (89) days w.e.f. 07.05.2024 to 03.08.2024 or till further orders whichever is earlier on the following terms and conditions:

1. That he/she shall work under the direct control of the concerned Head and perform duties as may be assigned from time to time;
2. That he/she shall be paid the monthly remuneration as per the attendance certified by the concerned Head;
3. He /She has to maintain a good conduct during the period of his/her engagement in the University;
4. That the contractual engagement will not entitle his/her for any claim whatsoever for a regular appointment in the University;
5. That this order shall not form a basis for claiming employment in the University. He/ She will have no claim whatsoever for his/her further continuation on the expiry of term of his/her engagement;
6. That the contractual engagement is liable for termination at any time without assigning any reason and on termination of the engagement she/he shall not be entitled to any terminal benefits;
7. That during the term of this engagement he/she shall not be entitled for availing any vacation or leave other than one day leave in a month;

By Order


सहायक कुलसचिव /Assistant Registrar
(Establishment & Recruitment-II Section)

सेवा में/To

MR. ABDUL WASEEM
H.No.14-0-351, Plot No.77,
K.S. Nagar, Allapur,
Borabanda, Hyderabad - 18

प्रतिलिपि / Copy to:

1. Concerned Office/Dept./Section
2. Finance & Accounts Section
3. Concerned file



No.MANUU/ER-II/EF.129(Vol-II)/2017-18/1290

28th September 2017

ORDERS

Sub: MANUU- ER-II Section - Contractual Engagement of Mr. Md. Tajuddin as Lower Division Clerk at DDE - Orders - Issued.

Ref: Approval of the Vice-Chancellor dated 29.09.2017

Mr. Md. Tajuddin is engaged on purely contractual basis to serve as Lower Division Clerk at Directorate of Distance Education on a consolidated remuneration of ₹8,800/- per month for a period of (89) days w.e.f. date of joining the duty or till further orders whichever is earlier on the following terms and conditions:

1. That he/she shall be paid the monthly remuneration as per the attendance certified by the concerned Head;
2. That he /she shall work under the direct control of the concerned Head and perform duties as may be assigned from time to time;
3. That on termination of the engagement he/she shall not be entitled to any terminal benefits;
4. That the contractual engagement will not entitle him / her for any claim whatsoever for a regular appointment in the University;
5. That this order shall not form a basis for claiming employment in the University. He/she will have no claim whatsoever for his/her further continuation on the expiry of the term of his/her engagement.
6. That the contractual engagement is liable for termination at any time without assigning any reason;
7. That he/she shall produce all his/her original educational qualification certificates for verification and attested photocopies thereof to the Office of the Registrar, MANUU, Hyderabad and a passport size photograph at the time of joining duty.
8. That he/she shall directly report to the Registrar, MANUU, Hyderabad within (07) days from the date of receipt of this order.

By Order


Assistant Registrar
(ER-II-Section)

To

MR. MD. TAJUDDIN
S/o Mr. Gulam Mohd
H.No. 12-1-925/2/B-1,
Old Mallepally, Asifnagar
Hyderabad - (TS)

Copy to:

1. Concerned Head
2. Finance & Accounts Section
3. Concerned file

Gachibowli, Hyderabad - 500 032, T.S. India

Tel: +91(040) 2300-6601(VC-Office), 2300-6121(Registrar), 2300-6604 (Fax)

EPABX 2300-6612, 13, 14, 15 Website: www.manuu.ac.in

Date: 29.09.2017

To

The Registrar
Maulana Azad National Urdu University
Hyderabad – 500 032

Sub: Joining duty report for the post of LDC on contractual basis – Reg.

Ref: No. MANUU/ER-II/EF.129(Vol.II)/2017-18/1290, dated 28.09.2017

* * *

Respected sir,

With reference to the subject & appointment orders cited above, I hereby joined my duty today i.e. on **29th September, 2017 (F.N)** for the post of **Lower Division Clerk** on contractual basis at Directorate of Distance Education. I hereby accept all terms & conditions mentioned in the order.

Kindly permit me to join the duty and oblige.

Thanking you,

Yours faithfully,


(MD. TAJUDDIN) -

Encl:

01. Copy of the appointment Order
02. Copies of the Educational Qualifications Certificate

copy to FEA

~~MD~~
4/10

MD
28/9/17

ER-II



आदेश / ORDERS

Sub: Contractual Engagement of Mr. Md. Tajuddin as Data Entry Operator at DDE - Orders - Issued.

Ref: Approval of the Vice-Chancellor dated 15.05.2024.

<< : >>

Mr. Md. Tajuddin is engaged on short-term contractual basis to serve as Data Entry Operator at Directorate of Distance Education on a consolidated remuneration of ₹23,700/- (Twenty-three thousand & seven hundred only) per month for a period of (89) days w.e.f. 07.05.2024 to 03.08.2024 or till further orders whichever is earlier on the following terms and conditions:

1. That he/she shall work under the direct control of the concerned Head and perform duties as may be assigned from time to time;
2. That he/she shall be paid the monthly remuneration as per the attendance certified by the concerned Head;
3. He /She has to maintain a good conduct during the period of his/her engagement in the University;
4. That the contractual engagement will not entitle his/her for any claim whatsoever for a regular appointment in the University;
5. That this order shall not form a basis for claiming employment in the University. He/ She will have no claim whatsoever for his/her further continuation on the expiry of term of his/her engagement;
6. That the contractual engagement is liable for termination at any time without assigning any reason and on termination of the engagement she/he shall not be entitled to any terminal benefits;
7. That during the term of this engagement he/she shall not be entitled for availing any vacation or leave other than one day leave in a month;

By Order


सहायक कुलसचिव /Assistant Registrar
(Establishment & Recruitment-II Section)

सेवा में/To

MR. MD. TAJUDDIN
S/o Mr. Gulam Mohd
H.No. 12-1-925/2/B-1,
Old Mallepally, Asifnagar
Hyderabad - (TS)

प्रतिलिपि / Copy to:

1. Concerned Office/Dept./Section
2. Finance & Accounts Section
3. Concerned file



مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

Plot No. 67 & 68, Brindavan Colony, Tolichowki, Hyderabad – 500 008.

Registrar / Fax : ☎ 3562944
Finance Officer : ☎ 3565502
C.O.E. : ☎ 3563686
Consultant (Admn.) : ☎ 3565503
Incharge (Admn.) : ☎ 3562159

No.MANUU/Admn.I/F.38/2001-2002/466

29th October, 2001

ORDERS

Sub:- MANUU – Administration – Appointment of Mr. Mamman Sher as Office Attendant - Orders – Issued.

Ref:- 1) Order No.MANUU/Admn.II/F.38/2001-2002/211 dated 23.06.2001
2) Vice-Chancellor's approval dated 29.10.2001

* * *

Consequent upon the recommendations of the Selection Committee and approval of the Executive Council at its 7th meeting held on 27.10.2001 Mr. Mamman Sher S/o Mr. Shamsher Khan is appointed as Office Attendant at Regional Centre Delhi in the Govt. of India Pay Scale of Rs.2550-55-2660-60-3200 against the post sanctioned by UGC, New Delhi.

He is placed under probation for a period of two years with effect from the date of his joining duty.

This appointment is subject to approval of Ordinances of the University by the Ministry of Human Resource Development, Govt. of India and fulfillment of the requisite qualification of knowledge of Urdu reading, writing & speaking within the period of probation.

H. M. Sher
Registrar

To

Mr. Mamman Sher
Office Attendant, R.C. Delhi, MANUU

Copy to :

1. Finance Officer
2. Incharge/Section Head
3. Finance & Accounts Section
4. Secretary to Vice-Chancellor
5. P.A. to Registrar
6. Personal File

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)



No. MANUU/Admn.III/F.162/2005-2006/659

14th September, 2005

ORDERS

Sub: MANUU – Administration – Recruitment of Non-Teaching Staff - Appointment of Office Attendant – Orders – regarding.

Ref: 1) Selection Committee meeting held on 24th August, 2005.
2) Approval of Vice-Chancellor dated 5th September, 2005.

Based on the recommendations of the Selection Committee, the Vice-Chancellor has accorded approval for the appointment of Mr. Md. Mansur Alam as Office Attendant, Centre for Women Studies and posted at Regional Centre, Patna in the pay scale Rs. 2,550-3,200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. His appointment for a tenure period i.e. upto 31.03.2007.

He will be governed by the rules and regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University / UGC / Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He has to report to Regional Director, Regional Centre, Patna within a period of one month from date of issue of this order, failing which the appointment liable to be cancelled.

The University reserves the right to assign any other work to his deemed suitable in the larger interest of the University.

He may be posted either at head quarters or at any of the Regional Offices of the University in the country during the period of service with the University.

He is also required to produce the following certificates/documents in original and also attested copies thereof to the Regional Director, Regional Centre, Patna at the time of joining the duty for verification.

- *Certificate of Educational/Professional Qualification;
- *Certificate of Age/Date of Birth;
- *Caste Certificate
- *Discharge/Relieving Certificate from the present employer;
- *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against her;
- Character Certificate
- *Last Pay Certificate issued by the Employer;
- *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
- Acceptance letter
- Two Passport Size Photographs

*wherever applicable

Receipt of this order may kindly be acknowledged.


Registrar (S)

To
Mr. Md. Mansur Alam
Regional Center, MANUU
2nd Floor, Bihar State Cooperative Bank Building
PATNA – 800 004.



No. MANUU/Admn.III/F.162/2005-2006/773/1

25th October, 2005

ORDERS

Sub: MANUU – Administration – Recruitment of Non-Teaching Staff - Appointment of Office Attendant – Orders – regarding.

Ref: 1) Selection Committee meeting held on 2nd October 2005.
2) Approval of Executive Council dated 15th October 2005.

Based on the recommendations of the Selection Committee, the Executive Council at its meeting held on 15.10.2005 has accorded approval for the appointment of Mr. Mohammad Ishteyaque as Office Attendant and posted at Regional Centre Kolkata in the pay scale Rs. 2,550- 3,200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He will be placed on probation for a period of two years from the date of joining duty.

He will be governed by the rules and regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University / UGC / Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He has to report to the Regional Director, Kolkata Regional Center, Kolkata within a period of one month from date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him deemed suitable in the larger interest of the University.

He may be posted either at head quarters or at any of the Regional Offices of the University in the country during the period of service with the University.

He is also required to send the following certificates/documents in original and also attested copies thereof to the Registrar, MANUU for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Certificate of Age/Date of Birth;
3. *Caste Certificate
4. *Discharge/Relieving Certificate from the present employer;
5. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him;
6. Character Certificate
7. *Last Pay Certificate issued by the Employer;
8. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
9. Acceptance letter
10. Two Passport Size Photographs
*wherever applicable

Receipt of this order may kindly be acknowledged.

Registrar

To
Mr. Mohammad Ishteyaque
Vill. Prem Jiwer
P.O. Laheriasarai
Dist. ...

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)



No. MANUU/Admn III/162/2005-2006/7/1/3

25th October, 2005

ORDERS

Sub: MANUU - Administration Recruitment of Non-Teaching Staff - Appointment of Office Attendant Orders regarding.

Ref: 1) Selection Committee meeting held on 2nd October 2005.
2) Approval of Executive Council dated 15th October 2005.

Based on the recommendations of the Selection Committee, the Executive Council at its meeting held on 15.10.2005 has accorded approval for the appointment of Mr. Dhanajay Mandal as Office Attendant (OBC) and posted at Regional Centre Patna in the pay scale Rs. 2,550- 3,200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He will be placed on probation for a period of two years from the date of joining duty.

He will be governed by the rules and regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University / UGC / Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He has to report to the Regional Director, Patna Regional Center, Patna within a period of one month from date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him deemed suitable in the larger interest of the University.

He may be posted either at head quarters or at any of the Regional Offices of the University in the country during the period of service with the University.

He is also required to send the following certificates/documents in original and also attested copies thereof to the Registrar, MANUU for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Certificate of Age/Date of Birth;
3. *Caste Certificate
4. *Discharge/Relieving Certificate from the present employer;
5. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him;
6. Character Certificate
7. *Last Pay Certificate issued by the Employer;
8. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
9. Acceptance letter
10. Two Passport Size Photographs
*wherever applicable

Receipt of this order may kindly be acknowledged.

To
Mr. Dhanajay Mandal
C/o. Mrs. Pranata Mitra
Jagat Narian Road
Po. Kadam Kavan,
Patna - 800 003.

Registrar

مولانا آزاد نیشنل اردو یونیورسٹی
 MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)



9th August, 2005

No. MANUU/Admn.III/F.162/2005-2006/4-41

ORDERS

Sub: MANUU - Administration - Recruitment of Non-Teaching Staff - Appointment of Office Attendant - Orders - regarding.

Ref: 1) Selection Committee meeting held on 31st May, 2005.
 2) Approval of Executive Council dated 29th June, 2005.

Based on the recommendations of the Selection Committee, the Executive Council at its meeting held on 29.06.2005 has accorded approval for the appointment of Ms. Sameera Ali as Office Attendant and posted at Regional Centre, Srinagar (J&K) in the pay scale Rs. 2,550-3,200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. She will be placed on probation for a period of two years from the date of joining duty.

She will be governed by the rules and regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University / UGC / Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2004, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

She has to report to Office of the Regional Director, MANUU, 16-B, Jawahar Nagar, Opp. Geeco Gallery, Srinagar, J&K within a period of one month from date of issue of this order, failing which the appointment liable to be cancelled.

The University reserves the right to assign any other work to her deemed suitable in the larger interest of the University.

She may be posted either at head quarters or at any of the Regional Offices of the University in the country during the period of service with the University.

She is also required to produce the following certificates/documents in original and also attested copies thereof to the incharge Regional Centre, R.C. Srinagar, J&K at the time of joining the duty for verification.

- *Certificate of Educational/Professional Qualification;
- *Certificate of Age/Date of Birth;
- *Caste Certificate
- *Discharge/Relieving Certificate from the present employer;
- *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against her;
- Character Certificate
- *Last Pay Certificate issued by the Employer.
- *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
- Acceptance letter
- Two Passport Size Photographs
* wherever applicable

Receipt of this order may kindly be acknowledged

To
 Ms. Sameera Ali
 Shifa House, Khayam Chowk
 Srinagar - J&K - 190 001.

self attested

Sameera Ali

Registrar

मौलाना आजाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)



No. MANUU/Admn.III/F.162/2005-2006/406

2nd August, 2005

ORDERS

Sub: MANUU - Administration - Recruitment of Non-Teaching Staff - Appointment of Office Attendant - Orders - regarding.

Ref: 1) Selection Committee meeting held on 14th July, 2005.
2) Vice-Chancellor's approval dated 2nd August 2005

Based on the recommendations of the Selection Committee, the Vice-Chancellor has accorded approval for the appointment of **Mr. Qamaruzzaman Ansari** as **Office Attendant (OBC Category)** and posted at **Regional Centre, Bhopal** in the pay scale Rs. 2,550-3,200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He will be placed on probation for a period of two years from the date of joining duty.

He will be governed by the rules and regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University / UGC / Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He has to report to Regional Director, Regional Centre, Bhopal within a period of one month from date of issue of this order, failing which the appointment liable to be cancelled.

The University reserves the right to assign any other work to his deemed suitable in the larger interest of the University.

He may be posted either at head quarters or at any of the Regional Offices of the University in the country during the period of service with the University.

He is also required to produce the following certificates/documents in original and also attested copies thereof to the Regional Director, Regional Centre, Bhopal at the time of joining the duty for verification.

- a. *Certificate of Educational/Professional Qualification;
- b. *Certificate of Age/Date of Birth;
- c. *Caste Certificate
- d. *Discharge/Relieving Certificate from the present employer;
- e. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against her;
- f. Character Certificate
- g. *Last Pay Certificate issued by the Employer;
- h. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
- i. Acceptance letter
- j. Two Passport Size Photographs
* wherever applicable

Receipt of this order may kindly be acknowledged.

To
Mr. Qamaruzzaman Ansari
H.No. 100/B,
Hazrat Nizamuddin Colony
B.H.E.L.
Bhopal - 462 022.

Registrar

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)



No. MANUU/Admn.III/F.162/2005-2006/407

2nd August, 2005

ORDERS

Sub: MANUU - Administration - Recruitment of Non-Teaching Staff - Appointment of Office Attendant - Orders - regarding.

Ref: 1) Selection Committee meeting held on 14th July, 2005.
2) Vice-Chancellor's approval dated 2nd August 2005

Based on the recommendations of the Selection Committee, the Vice-Chancellor has accorded approval for the appointment of Mr. Arshad Ali as Office Attendant and posted at Regional Centre, Darbhanga in the pay scale Rs. 2,550-3,200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He will be placed on probation for a period of two years from the date of joining duty.

He will be governed by the rules and regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University / UGC / Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He has to report to Regional Director, Regional Centre, Darbhanga within a period of one month from date of issue of this order, failing which the appointment liable to be cancelled.

The University reserves the right to assign any other work to his deemed suitable in the larger interest of the University.

He may be posted either at head quarters or at any of the Regional Offices of the University in the country during the period of service with the University.

He is also required to produce the following certificates/documents in original and also attested copies thereof to the Regional Director, Regional Centre, Darbhanga at the time of joining the duty for verification.

- *Certificate of Educational/Professional Qualification;
- *Certificate of Age/Date of Birth;
- *Caste Certificate
- *Discharge/Relieving Certificate from the present employer;
- *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against her;
- Character Certificate
- *Last Pay Certificate issued by the Employer;
- *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
- Acceptance letter
- Two Passport Size Photographs
* wherever applicable

Receipt of this order may kindly be acknowledged.

To
Mr. Md. Arshad Ali
Village: Baqui Pur
P.O. Laheria Sarai
Dist. Darbhanga - 846 001 (Bihar).

Registrar



No. MANUU/Admn.III/F.162/2006-2007/167

15th February, 2007

ORDERS

Sub: MANUU – Administration – Recruitment of Non-Teaching Staff/ - Appointment of Office Attendant - Orders – Issued.

Ref: 1) Selection Committee meeting held on 03.01.2007
2) Approval of Executive Council dated 14.02.2007

Based on the recommendations of the Selection Committee, the Executive Council in its 19th meeting held on 14.02.2007 has accorded approval for the appointment of Mr. Mohd. Eqbal as Office Attendant under ST category and posted at Sub-Centre, Jammu in the pay scale of Rs. 2550 – 3200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He/She will be placed on probation for a period of two years from the date of joining duty.

He/ She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He/ She has to report for duty to the Asst. Regional Director, Sub-Centre, Jammu within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.


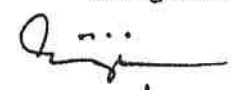
He / She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service within the University.

He / She is also required to produce the following certificates/documents in original and also attested copies thereof to the Asst. Regional Director, Sub-Centre, Jammu at the time of joining the duty for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Documents in support of the publications, teaching & research experience and other academic activities listed in her application/bio-data;
3. *Certificate of Age/Date of Birth;
4. *Caste Certificate
5. *Discharge/Relieving Certificate from the present employer;
6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
7. Character Certificate
8. *Last Pay Certificate issued by the Employer;
9. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
10. Acceptance letter
11. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.

To
Mr. Mohd. Eqbal
H.No. 174, C/o. Rafiq Khan
Jama Masjid, Maidan Ali Shah
Rajiv Colony, Vikram Chowk Jammu – 180 006.


Registrar 15/02/2007


مولانا آزاد نیشنل اردو یونیورسٹی

مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)



No. MANUU/Admn.III/F.162/2006-2007/169/3

15 February, 2007

ORDERS

Sub: MANUU – Administration – Recruitment of Non-Teaching Staff/ - Appointment of Office Attendant - Orders – Issued.

Ref: 1) Selection Committee meeting held on 04.01.2007
2) Approval of Executive Council dated 14.02.2007

Based on the recommendations of the Selection Committee, the Executive Council in its 19th meeting held on 14.02.2007 has accorded approval for the appointment of Mr. Rajeev Kumar Gaur as Office Attendant and posted at Sub-Centre, Nuh, Mewat in the pay scale of Rs. 2550 – 3200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He/She will be placed on probation for a period of two years from the date of joining duty.

He/ She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He/ She has to report for duty to the Asst. Regional Director, Sub-Centre, Nuh, Mewat within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.



He / She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service within the University.

He / She is also required to produce the following certificates/documents in original and also attested copies thereof to the Asst. Regional Director, Sub-Centre, Nuh, Mewat at the time of joining the duty for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Documents in support of the publications, teaching & research experience and other academic activities listed in her application/bio-data;
3. *Certificate of Age/Date of Birth;
4. *Caste Certificate
5. *Discharge/Relieving Certificate from the present employer;
6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
7. Character Certificate
8. *Last Pay Certificate Issued by the Employer;
9. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
10. Acceptance letter
11. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.

To
Mr. Rajeev Kumar Gaur
11/16, Sch 'B' President's Estate
New Delhi – 110 004.


Registrar 15/02/2007


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مولاانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)



No. MANU/Admn III/F 162/2006 2007/48/b-

15 February, 2007

ORDERS

Sub: MANU - Administration - Recruitment of Non-Teaching Staff - Appointment of Office Attendant - Orders Issued

Ref: 1) Selection Committee meeting held on 03.01.2007
2) Approval of Executive Council dated 14.02.2007

Based on the recommendations of the Selection Committee, the Executive Council in its 19th meeting held on 14.02.2007 has accorded approval for the appointment of Mr. Menga Ravi Kumar as Office Attendant under OBC category and posted at Headquarters in the pay scale of Rs. 2550 - 3200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt of India / University. He/She will be placed on probation for a period of two years from the date of joining duty.

He/ She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He/ She has to report for duty to the Registrar within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.

He / She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service within the University.

He / She is also required to produce the following certificates/documents in original and also attested copies thereof to the Registrar, at the time of joining the duty for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Documents in support of the publications, teaching & research experience and other academic activities listed in her application/bio-data;
3. *Certificate of Age/Date of Birth;
4. *Caste Certificate
5. *Discharge/Relieving Certificate from the present employer;
6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
7. Character Certificate
8. *Last Pay Certificate issued by the Employer;
9. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
10. Acceptance letter
11. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.


Registrar 15/02

To
Mr. Menga Ravi Kumar
H.No. 8-1-136/A/51
Maruthi Nagar Colony, Shaikpet
Hyderabad - 500 008.

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)



No. MANUU/Admn.III/F.162/2006-2007/164/1

15-February, 2007

ORDERS

Sub: MANUU - Administration - Recruitment of Non-Teaching Staff/ - Appointment of Office Attendant - Orders - Issued.

Ref: 1) Selection Committee meeting held on 03.01.2007
2) Approval of Executive Council dated 14.02.2007

Based on the recommendations of the Selection Committee, the Executive Council in its 19th meeting held on 14.02.2007 has accorded approval for the appointment of **Mr. P. Narsingh Rao** as **Office Attendant** under SC category and posted at Headquarters in the pay scale of **Rs. 2550 - 3200** on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He/She will be placed on probation for a period of two years from the date of joining duty.

He/ She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He/ She has to report for duty to the Registrar within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.


The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.

He / She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service within the University.

He / She is also required to produce the following certificates/documents in original and also attested copies thereof to the Registrar, at the time of joining the duty for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
 2. *Documents in support of the publications, teaching & research experience and other academic activities listed in her application/bio-data;
 3. *Certificate of Age/Date of Birth;
 4. *Caste Certificate
 5. *Discharge/Relieving Certificate from the present employer;
 6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
 7. Character Certificate
 8. *Last Pay Certificate issued by the Employer;
 9. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
 10. Acceptance letter
 11. Two Passport Size Photographs
- *Wherever applicable

Receipt of this order may kindly be acknowledged.


Registrar 15/02/2007

To

Mr. P. Narsingh Rao
9-4-21371 Banjara Dharwaja
Golconda, Hyderabad - 500 008

مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)



No. MANUU/Admn.III/F.162/2006-2007/169/

15 February, 2007

ORDERS

Sub: MANUU - Administration - Recruitment of Non-Teaching Staff/ - Appointment of Office Attendant - Orders - Issued.

Ref: 1) Selection Committee meeting held on 03.01.2007
2) Approval of Executive Council dated 14.02.2007

Based on the recommendations of the Selection Committee, the Executive Council in its 19th meeting held on 14.02.2007 has accorded approval for the appointment of Mr. T.M. Shameel as Office Attendant under OBC category and posted at Regional Centre, Bangalore in the pay scale of Rs. 2550 - 3200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He/She will be placed on probation for a period of two years from the date of joining duty.

He/ She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He/ She has to report for duty to the Regional Director, Regional Centre, Bangalore within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.

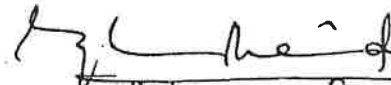
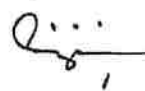
He / She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service within the University.

He / She is also required to produce the following certificates/documents in original and also attested copies thereof to the Regional Director, Regional Centre, Bangalore at the time of joining the duty for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Documents in support of the publications, teaching & research experience and other academic activities listed in her application/bio-data;
3. *Certificate of Age/Date of Birth;
4. *Caste Certificate
5. *Discharge/Relieving Certificate from the present employer;
6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
7. Character Certificate
8. *Last Pay Certificate Issued by the Employer;
9. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
10. Acceptance letter
11. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.

To
Mr. T.M.Shameel
3/D, Ittige Anjanappa Lane
Old Pension Mohhala, Mysore Road
Bangalore - 560 018. (K.S)


Registrar 15/02/07


मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)



No. MANU/UA/Admn III/T 162/2006, 2007/189/4.

15 February, 2007

ORDERS

Sub: MANU - Administration - Recruitment of Non-Teaching Staff - Appointment of Office Attendant - Orders - Issued.

Ref: 1) Selection Committee meeting held on 04.01.2007
2) Approval of Executive Council dated 14.02.2007

Based on the recommendations of the Selection Committee, the Executive Council in its 19th meeting held on 14.02.2007 has accorded approval for the appointment of Mr. Rizwan Ahmed as Office Attendant and posted at Regional Centre, Mumbai in the pay scale of Rs. 2550 - 3200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He/She will be placed on probation for a period of two years from the date of joining duty.

He/ She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He/ She has to report for duty to the Regional Director, Regional Centre, Mumbai within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.


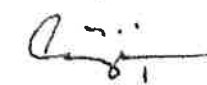
The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.

He / She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service within the University.

He / She is also required to produce the following certificates/documents in original and also attested copies thereof to the Regional Director, Regional Centre, Mumbai at the time of joining the duty for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Documents in support of the publications, teaching & research experience and other academic activities listed in her application/bio-data;
3. *Certificate of Age/Date of Birth;
4. *Caste Certificate
5. *Discharge/Relieving Certificate from the present employer;
6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
7. Character Certificate
8. *Last Pay Certificate issued by the Employer;
9. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
10. Acceptance letter
11. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.


Registrar 15/02/2007


To
Mr. Rizwan Ahmed
A-1 -45, Room No. 2, Sector -21
Turbhy, New Mumbai Vashi - 400 703.

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)



12

No. MANUU/Admn.III/F.162/2006-2007/68/3

15 February, 2007

ORDERS

Sub: MANUU – Administration – Recruitment of Non-Teaching Staff/ - Appointment of Office Attendant - Orders – Issued.

Ref: 1) Selection Committee meeting held on 03.01.2007
2) Approval of Executive Council dated 14.02.2007

Based on the recommendations of the Selection Committee, the Executive Council in its 19th meeting held on 14.02.2007 has accorded approval for the appointment of **Mr. Ram Kalap** as Office Attendant under OBC category and posted at Sub-Centre, Lucknow in the pay scale of Rs. 2550 – 3200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He/She will be placed on probation for a period of two years from the date of joining duty.

He/ She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He/ She has to report for duty to the Asst. Regional Director, Sub-Centre, Lucknow within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

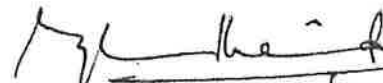
The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.

He / She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service within the University.

He / She is also required to produce the following certificates/documents in original and also attested copies thereof to the Asst. Regional Director, Sub-Centre, Lucknow at the time of joining the duty for verification.

1. *Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Documents in support of the publications, teaching & research experience and other academic activities listed in her application/bio-data;
3. *Certificate of Age/Date of Birth;
4. *Caste Certificate
5. *Discharge/Relieving Certificate from the present employer;
6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
7. Character Certificate
8. *Last Pay Certificate issued by the Employer;
9. *A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
10. Acceptance letter
11. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.


Registrar 15/02/2007

To
Mr. Ram Kalap
D-28, Jamia Staff Quarters, Hallow Block,
Near Tikona Park, Okhla, New Delhi – 110 025.

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
Gachibowli, Hyderabad - 32.



No. MANUU/Admn.III/F.162/2008-2009/9

8 April 2008

ORDERS

Sub: MANUU - Administration - Recruitment of Non-Teaching Staff/ - Appointment of Office Attendant - Orders - Issued.

Ref: 1) Selection Committee meeting held on 04.04.2008.
2) Vice-Chancellor's approval dated 8th April 2008.

Based on the recommendations of the Selection Committee, the Vice-Chancellor has accorded approval for the appointment of Mr. Ajeet Kumar Panday as Office Attendant and posted at Regional Centre, Ranchi (Jharkhand) in the pay scale of Rs. 2550-3200 on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University. He / She will be placed on probation for a period of two years from the date of joining duty.

He/ She will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, Govt. of India, Ministry of Finance, Dept. of Expenditure dated 15.03.2004 will be applicable and subsequent amendments made or will be made from time to time.

He/ She has to report for duty to the Regional Director, Regional Centre, Ranchi (Jharkhand) within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him / her deemed suitable in the larger interest of the University.

He / She may be posted either at head quarters or at any of the Offices / Colleges of the University in the country during the period of service within the University.

He / She is also required to send the following certificates/documents in original and also attested copies thereof to the Registrar after joining the duty for verification.

1. Certificate of Educational/Professional Qualification (Matriculation onwards);
2. *Documents in support of the publications, teaching & research experience and other academic activities listed in his/ her application/bio-data;
3. Certificate of Age/Date of Birth;
4. *Caste Certificate
5. *Discharge/Relieving Certificate from the present employer;
6. *Clearance Certificate issued by the present employer stating that no Vigilance/disciplinary proceedings are contemplated or pending against him / her;
7. Character Certificate
8. *Last Pay Certificate issued by the Employer;
9. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
10. Acceptance letter
11. Two Passport Size Photographs
*Wherever applicable

Receipt of this order may kindly be acknowledged.

[Signature]
Registrar

To

Mr. Ajeet Kumar Panday
Post Bhokhara
P.O. Bhokhara, Patna District
Bihar - 843 139



6

No MANUU/Admn.III/F.162/2009-2010/142/1

19th May, 2009

ORDERS

Sub: MANUU - Administration - Recruitment of Non-Teaching Staff -
Appointment of Office Attendant - Orders - Issued.

Ref: 1) Selection Committee meeting held on 06.03.2009
2) Approval of Executive Council dated 04.05.2009

* * *

Based on the recommendations of the Selection Committee, the Executive Council in its 30th meeting held on 04.05.2009 has accorded approval for the appointment of Mr. Md. Basharat Karim as Office Attendant (under OBC category) in the revised pay scale of Rs.4440-7440 and Grade Pay Rs.1,300/- on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India / University and posted at Sub-Regional Centre, Amaravati. He will be placed on probation for a period of two years from the date of joining duty.

He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M. No. 1(13) / EV/2001, dated 15.03.2004, Govt. of India, Ministry of Finance, Dept. of Expenditure will be applicable and subsequent amendments made or will be made from time to time.

He shall report for duty to the Asst. Director, SRC, Amaravati within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserves the right to assign any other work to him deemed suitable in the larger interest of the University. He may be posted either at headquarters or at any of the Offices / Colleges of the University in the country during the period of service with the University.

He is required to produce the following certificates/documents in original and also attested copies thereof to the Asst. Director, SRC, Amaravati for verification, at the time of joining duty.

1. Certificate of Educational/Professional Qualification (Matriculation onwards);
 2. *Documents in support of the publications, teaching & research experience and other academic activities listed in his application/bio-data;
 3. Certificate of Age/Date of Birth;
 4. *Caste Certificate;
 5. *Discharge/Relieving Certificate from the present employer;
 6. *Clearance Certificate issued by the present employer stating that no Vigilance / disciplinary proceedings are contemplated or pending against him;
 7. Character Certificate;
 8. *Last Pay Certificate issued by the Employer;
 9. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital;
 10. Acceptance letter;
 11. Two Passport Size Photographs
- * Wherever applicable

Receipt of this order may kindly be acknowledged.


Registrar

To
Mr. Md. Basharat Karim
VIII F PO Chandanpatti, Via - Laheriasarai, Dist. Darbhanga - 846 001 (Bihar)

مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Establishment & Recruitment Section -II



28 August 2014

No. MANUU/ER.II/F.165/2014-15/207

ORDERS

Sub: MANUU - ER-II Section - Recruitment of Non-Teaching Staff - Appointment of Office Attendant - Orders - Issued.

Ref: 1) Selection Committee meeting held on 14.08.2014.
2) Vice-Chancellor's approval dated 27.08.2014.

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Based on the recommendations of the Selection Committee, the Vice-Chancellor has accorded approval for the appointment of Mr. Sudhir Kumar as Office Attendant under Un-reserved Category in the pay band of Rs.5200-20200 with Grade Pay Rs.1800/- on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India/ University. He is placed on probation for a period of two years from the date of joining duty. He is posted at Regional Centre, Delhi.

He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M No.1 (13)/EV/2001, dated 15.3.2004, Govt. of India, Ministry of Finance, Dept. of Expenditure will be applicable and subsequent amendments made or will be made from time to time will also be applicable.

He shall report for duty to the Regional Director, Regional Centre, Delhi, N-6, 4th Floor, Doctor's Apartment, Sailing Club Road, Jamia Nagar, New Delhi- 110 025 within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserved the right to assign any other work to him deemed suitable in the larger interest of the University.

He may be posted either at Headquarters or any of the Institutions of the University in the country during the period of service within the University.

He is also required to produce the following certificates/documents, in original to the Regional Director, Delhi at the time of joining the duty.

1. *Discharge/Relieving Certificate from the present employer;
2. *Clearance Certificate issued by the present employer stating that no vigilance/disciplinary proceedings are contemplated or pending against him;
3. Character Certificate
4. *Last Pay Certificate issued by the Employer;
5. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital
*Wherever applicable

Receipt of this order may kindly be acknowledged.

To
Mr. Sudhir Kumar
MANUU Delhi Regional Centre
Jamia Nagar
New Delhi

Registrar

مولانا آزاد نیشنل اردو یونیورسٹی

مولانا آزاد نیشنل اردو یونیورسٹی

MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

(Accredited "A" Grade by NAAC)

Establishment & Recruitment Section II



No. MANUU/ER.II/F.165/2015-16/10

8 April 2015

ORDERS

Sub: MANUU – ER-II Section – Recruitment of Non-Teaching Staff – Appointment of Office Attendant – Orders – Issued.

- Ref:** 1) Selection Committee meeting held on 24.02.2015.
2) Approval of the Executive Council dated 28.02.2015.
3) Vice-Chancellor's approval dated 08.04.2015.

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Based on the recommendations of the Selection Committee, the Executive Council at its 51st meeting held on 28th February 2015 has accorded approval for the appointment of Mr. Abdul Razaq I Manik as Office Attendant under Other Backward Classes category in the pay band of Rs.5200-20200 with Grade Pay Rs.1800/- on a starting pay to be fixed plus usual allowances as admissible under the rules of the Govt. of India/ University. He will be on probation for a period of two years from the date of joining duty. He is posted at Regional Centre, Mumbai.

He will be governed by the Rules and Regulations of Maulana Azad National Urdu University for Non-Teaching Employees and orders issued by the University/UGC/Govt. of India from time to time. New pension scheme in accordance with the O.M No.1 (13)/EV/2001, dated 15.3.2004, Govt. of India, Ministry of Finance, Dept. of Expenditure will be applicable and subsequent amendments made or will be made from time to time will also be applicable.

He shall report for duty to the Registrar i/c within a period of one month from the date of issue of this order, failing which the appointment is liable to be cancelled.

The University reserved the right to assign any other work to him deemed suitable in the larger interest of the University.

He may be posted either at Headquarters or any of the Institutions of the University in the country during the period of service within the University.

He is also required to produce the following certificates/documents, in original to the Registrar i/c, Maulana Azad National Urdu University, Hyderabad at the time of joining the duty.

1. *Discharge/Relieving Certificate from the present employer;
 2. *Clearance Certificate issued by the present employer stating that no vigilance/disciplinary proceedings are contemplated or pending against him;
 3. Character Certificate
 4. *Last Pay Certificate issued by the Employer;
 5. A Medical Fitness Certificate from a Government Medical Officer not below the rank of Civil Surgeon or Professor in a Medical College or Superintendent of a Govt. Hospital
- *Wherever applicable

Receipt of this order may kindly be acknowledged.

Registrar i/c

To

Mr. Abdul Razaq I Manik
Co. Mr. I.K. Manik
Akashwani Road
Near Haliyal Tool Naka
Dist Dharwad – 580 008

SN	ID No.	Name of the employee	Designation	Level, Cell and Pay as on 30.06.2022			Level, Cell and pay after annual increment w.e.f. 01.07.2022			Remarks
				Level	Cell	Pay	Level	Cell	Pay	
257	407	Mr. Md. Salim Anwar	LDC	3	14	32000	3	15	33000	
258	417	Mr. Salar Mohiuddin	LDC	3	13	31100	3	14	32000	
259	425	Mr. Menga Vijay Kumar	LDC	3	13	31100	3	14	32000	
260	434	Mr. B. Sharad Chandra	LDC	3	13	31100	3	14	32000	
261	433	Mr. Mohd. Shahed	LDC	3	13	31100	3	14	32000	
262	111	Mr. Mohd Habeebuddin	LDC	3	13	31100	3	14	32000	
263	215	Mra. Safia Jeelani	LDC	3	14	32000	3	15	33000	
264	514	Mr. Mohd. Sadre Alam	LDC	3	11	29300	3	12	30200	
265	506	Mr. Mohd. Anzar Ahmed	LDC	3	11	29300	3	12	30200	
266	499	Mr. Mohd. Abdul Majid	LDC	3	11	29300	3	12	30200	
267	489	Ms. Athira M.R.	LDC	3	11	29300	3	12	30200	
268	530	Mr. I Nanda Kishore Ashokrao	LDC	3	11	29300	3	12	30200	
269	507	Mr. Yashpal	LDC	3	11	29300	3	12	30200	
270	34	Mr. Mohd Ghouse	OA	3	15	33000	3	16	34000	pay upgraded under macp
271	29	Mr. Mamman Sher	OA	3	15	33000	3	16	34000	pay upgraded under macp
272	25	Mr. K Narayana Swamy	OA	3	15	33000	3	16	34000	pay upgraded under macp
273	114	Mr. B. Rupesh Kumar	OA	2	16	31100	2	17	32000	
274	112	Mr. B Sreenivas Reddy	OA	2	16	31100	2	17	32000	
275	387	Mr. Mansoor Alam	OA	2	16	31100	2	17	32000	
276	205	Mr. Mohd Ishteyaque	OA	2	16	31100	2	17	32000	
277	110	Mrs. Haleema Begum	OA	2	16	31100	2	17	32000	
278	113	Mr. J Devender	OA	2	16	31100	2	17	32000	
279	115	Mr. Abdul Razzak	OA	2	16	31100	2	17	32000	
280	160	Mr. Dhanajay Mandal	OA	2	16	31100	2	17	32000	
281	144	Ms. Sameera Ali	OA	2	16	31100	2	17	32000	
282	145	Mr. Tasdeeq Ahmed Shah	L.D.C	2	16	31100	2	17	32000	
283	123	Mr. Qamaruz Zaman Ansari	OA	2	16	31100	2	17	32000	
284	125	Mr. M A Shoukat Pasha	OA	2	16	31100	2	17	32000	

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SN	ID No.	Name of the employee	Designation	Level, Cell and Pay as on 30.06.2022			Level, Cell and pay after annual increment w.e.f. 01.07.2022			Remarks
				Level	Cell	Pay	Level	Cell	Pay	
285	158	Mr. Mohd. Arshad Ali	OA	2	16	31100	2	17	32000	
286	138	Ms. Romana Basheer	L.D.C	2	16	31100	2	17	32000	
287	424	Mr. Riyaz Ahmed	DEO	3	13	31100	3	14	32000	
288	367	Mr. Dharamjeet Kumar	LDC	3	12	30200	3	13	31100	pay upgraded under macp
289	230	Mr. Razzak Shareef	LDC	2	14	29300	2	15	30200	
290	179	Mr. Shaik Abdul Habeeb Areef	OA	2	14	29300	2	15	30200	
291	343	Mr. Obaisur Rahman	Lab Attendant	2	14	29300	2	15	30200	
292	244	Mr. Md. Imran	Library Attendant	2	14	29300	2	15	30200	
293	344	Mr. Dinanath paswan	OA	2	14	29300	2	15	30200	
294	254	Mr. Mohd Iqbal	OA	2	14	29300	2	15	30200	
295	363	Mr. Rajeev Kumar Gaur	OA	2	14	29300	2	15	30200	
296	226	Mr. Maisan Mohan Rao	OA	2	14	29300	2	15	30200	
297	222	Mr. Mohd. Ezaz	OA	2	14	29300	2	15	30200	
298	229	Mr. Kiran Kumar K.	OA	2	14	29300	2	15	30200	
299	225	Mr. Menga Ravi Kumar	OA	2	14	29300	2	15	30200	
300	219	Mr. Mohd. Imtiyaz	OA	2	14	29300	2	15	30200	
301	221	Mr. Mohd. Javed	OA	2	14	29300	2	15	30200	
302	220	Mr. Mohd. Shabbir	OA	2	14	29300	2	15	30200	
303	260	Mr. Siddeeq Ahmed	OA	2	14	29300	2	15	30200	
304	245	Mr. Mohd Shafi ur Rahman	OA	2	14	29300	2	15	30200	
305	227	Mr. P Narsingh Rao	OA	2	14	29300	2	15	30200	
306	223	Mr. Mohd. Abdul Majeed	OA	2	14	29300	2	15	30200	
307	328	Mr. T M Shameel	OA	2	14	29300	2	15	30200	
308	228	Mr. M.A Imran Pasha	OA	2	14	29300	2	15	30200	
309	255	Mr. Rizwan Ahmed	OA	2	14	29300	2	15	30200	
310	278	Mr. Fazalur Rahman	OA	2	14	29300	2	15	30200	
311	370	Mr. Ram Kalap	OA	2	14	29300	2	15	30200	
312	345	Mr. Mohd Tammanna	OA	2	14	29300	2	15	30200	

Arshad

[Signature]

SN	ID No.	Name of the employee	Designation	Level, Cell and Pay as on 30.06.2022			Level, Cell and pay after annual increment w.e.f. 01.07.2022			Remarks
				Level	Cell	Pay	Level	Cell	Pay	
313	323	Mr. Mohd. Saleem	OA	2	14	29300	2	15	30200	
314	359	Mr. Syed Yousuf Rizvi	OA	2	14	29300	2	15	30200	
315	348	Mr. A. Sujeeth Kumar	OA	2	14	29300	2	15	30200	
316	347	Mr. Kamatam Mahesh	OA	2	14	29300	2	15	30200	
317	224	Mr. Md Khadeer	Kitchen Attendant	2	14	29300	2	15	30200	
318	232	Ms. Fatima Begum	Kitchen Attendant	2	14	29300	2	15	30200	
319	277	Mr. Shabbir Ahmed	Lab Attendant	2	14	29300	2	15	30200	
320	376	Mr. Rajesh Kumar	Office Attendant	2	14	29300	2	15	30200	
321	408	Mr. Shaik Mohd. Ataullah	OA	2	14	29300	2	15	30200	
322	409	Mr. Akram Ali	OA	2	14	29300	2	15	30200	
323	447	Mr. Ajeet Kumar Pandey	OA	2	13	28400	2	14	29300	
324	557	Mr. Boda Jyothi Ester	LDC	3	10	28400	3	11	29300	pay upgraded under macp
325	539	Mr. M.A. Nawaz	LDC	3	10	28400	3	11	29300	pay upgraded under macp
326	555	Mr. Habeebuddin	LDC	3	10	28400	3	11	29300	pay upgraded under macp
327	484	Mr. Syed Hussain	Driver	3	10	28400	3	11	29300	pay upgraded under macp
328	262	Mr. Mohd. Shamiuddin	Kitchen Attendant	2	10	26000	2	11	26800	
329	692	Mr. Mohd. Nayeem	Hindi Typist	2	9	25200	2	10	26000	
330	565	Mr. Imran Ahmad	LDC	2	8	24500	2	9	25200	
331	794	Mr. Mukesh Prakash Mohod	LDC	2	8	24500	2	9	25200	
332	686	Mr. Md. Mushtaq Hussain	DEO	2	8	24500	2	9	25200	
333	833	Mr. Jadhav Dilip Kumar	LDC	2	7	23800	2	8	24500	
334	871	Mr. Niazi Feroz Ahmed	LDC	2	7	23800	2	8	24500	
335	845	Mr. Mohd Rafiq Abdullah	LDC	2	7	23800	2	8	24500	
336	832	Me. Sadab Ahmad	LDC	2	7	23800	2	8	24500	
337	888	Mrs. S Shama Parveen	LDC	2	7	23800	2	8	24500	on CCL from 17.5.2022 to 5.8.2022
338	858	Mr. C Shafi Ahmed	LDC	2	7	23800	2	8	24500	

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SN	ID No.	Name of the employee	Designation	Level, Cell and Pay as on 30.06.2022			Level, Cell and pay after annual increment w.e.f. 01.07.2022			Remarks
				Level	Cell	Pay	Level	Cell	Pay	
367	517	Mr. Manoj Jamedar	OA	2	12	27600	2	13	28400	
368	503	Mr. Mohd. Basharat Kareem	OA	2	12	27600	2	13	28400	
369	488	Ms. G. Sirisha	OA	2	12	27600	2	13	28400	
370	528	Ms. A . Venkata Lakshmi	Hostel Attendant	2	12	27600	2	13	28400	
371	559	Mr. J. Ramesh Naik	OA	2	9	25200	2	10	26000	pay upgraded under macp
372	545	Mr. Basavaraj K	Lab Attendant	2	9	25200	2	10	26000	pay upgraded under macp
373	716	Mr. Md.Yousuf Sharif	Lab Attendant	1	9	22800	1	10	23500	
374	718	Mr. N. Srikanth Reddy	Lab Attendant	1	9	22800	1	10	23500	
375	791	Mr. Som Prakash Kumar	Lab Attendant	1	9	22800	1	10	23500	
376	786	Mr. Md. Mujeeb Khan	Library Attendant	1	9	22800	1	10	23500	
377	579	Mr. Syed Ateef	OA	1	9	22800	1	10	23500	
378	797	Mr. Sudhir Kumar	OA	1	9	22800	1	10	23500	
379	723	Mr. K. Lakshmana	OA	1	9	22800	1	10	23500	
380	829	Mr. Swadesh Kumar	Workshop Attendant	1	7	21500	1	8	22100	
381	847	Mr. Hafijullah	OA	1	7	21500	1	8	22100	
382	870	Mr. Abdul Razzak I Manik	OA	1	7	21500	1	8	22100	
383	891	Mr. Mohammed Saleem	Kitchen Attendant	1	7	21500	1	8	22100	
384	939	Mr. Shaikh Faisal	Lab Attendant	1	5	20300	1	6	20900	
385	1006	Mr. Alqam Masood	Library Attendant	1	3	19100	1	4	19700	
386	1022	Mr. Mohammed Ambiya	Library Attendant	1	3	19100	1	4	19700	On HPL from 11.06.2022 to 14.07.2022

Section Officer
S.O.D.C

Section Officer

Assistant Registrar
Assistant Registrar