

مولانا آزاد نیشنل اردو یونیورسٹی  
 MAULANA AZAD NATIONAL URDU UNIVERSITY  
 (A Central University established by an Act of Parliament in 1998)  
 (Accredited "A" Grade by NAAC)



**MINUTES OF THE 63<sup>rd</sup> EXECUTIVE COUNCIL MEETING HELD ON THURSDAY  
 THE 7<sup>th</sup> SEPTEMBER, 2017 AT 11.30 AM**

**MEMBERS PRESENT:**

S.No.	Name	Designation
1.	<b>Dr. Mohammad Aslam Parvaiz</b> Vice-Chancellor	Chairman
2.	<b>Dr. Shakeel Ahmad</b> Pro-Vice-Chancellor	Member
3.	<b>Prof. Mazhar Asif</b> Professor, Gauhati University	Member, (Visitor's Nominee)
4.	<b>Dr. Sanjay Kumar</b> Associate Professor, Govt. College, Daman & Diu	Member, (Visitor's Nominee)
5.	<b>Dr. Alamgheer Ali Ahmad</b> Associate Professor, Shibli National College, Azamgargh	Member, (Visitor's Nominee)
6.	<b>Dr. Bisen Jogendersing Motisingh</b> Principal, Dayanand College of Arts, Latur	Member, (Visitor's Nominee)
7.	<b>Prof. Abdul Wahid</b> Dean, School of CS & IT	Member
8.	<b>Prof. Ehtesham Ahmed Khan</b> Dean, School of Mass Communication & Journalism	Member
9.	<b>Prof. S. M. Rahmathullah</b> Dean, School of Arts & Social Sciences	Member
10.	<b>Prof. K. R. Iqbal Ahmed</b> Director, DDE	Member
11.	<b>Prof. Siddiqui Mohd. Mahmood</b> Professor, Dept. of Education & Training	Member
12.	<b>Dr. Bilal Rafiq Shah</b> Associate Professor, CTE Srinagar	Member
13.	<b>Dr. Mosarrat Jahan</b> Assistant Professor, Dept. of Urdu	Member
14.	<b>Dr. K. P. Singh</b> Finance Officer	Special Invitee
15.	<b>Prof. Mohd. Shahid</b> Controller of Examinations	Special Invitee
16.	<b>Dr. M. A. Sikandar</b> Registrar	Ex-Officio Secretary

Leave of absence was granted to Prof. Mohd. Abdul Azeem, Dean, School of Commerce & Management.

The Vice-Chancellor extended a warm welcome to all the members of the Executive Council. He introduced Dr. M. A. Sikandar who has been appointed and joined as Registrar of the University.

The following discussions were made under Zero Hour:

Members were informed about the sanction of special one-time seed money grant of Rs.10.00 crores to MANUU for establishment of College of Teacher Education and Polytechnic of MANUU at Karimnagar District (Telangana State) by the Minority Welfare Department, Govt. of Telangana vide G.O.Rt.No.221 dated 31.08.2017. The Govt. of Telangana had earlier allotted 5 acres of land to the University for the above purpose.

Members were also informed about the new initiatives undertaken by MANUU, Civil Services Examination (CSE) Coaching Academy and its popularity among Civil Service aspirants from minority and SC/ST students.

Members were also apprised about the scarcity of water in the campus for the students and the residents and with the intervention of the University administration the water problem has been resolved with the help of the Govt. of Telangana

It was also informed to the EC that the Maulana Abul Kalam Azad Chair has now been revived and Prof.Abusaleh Sharif has been appointed as the new Chair.

The Finance Officer (FO) submitted the financial position of the University before the EC. He also briefed the Members about the utilization of grants, initiatives for streamlining finances and other developmental activities of the University. The FO also outlined various construction activities undertaken by the University in main campus as well as in other campuses. He said that the proposals submitted to the UGC for new buildings are in the pipeline for approval at UGC level.

The Controller of Examinations (CoE) informed the EC that the results of various University examinations have been declared and process has been streamlined to a large extent possible. Results of Entrance Tests for various programs have been declared as per schedule given in the Prospectus. He further informed the EC that the University has introduced unique CBCS course codes and CBCS template structure for regular mode of under graduate (UG) and post graduate (PG) programs as per the guidelines issued by the UGC and other Regulatory Bodies viz., NCTE/AICTE. He further informed the EC that this time the University received 1800 online applications for various regular courses as against 900 last year. The CoE informed the EC that there is a steady increase in enrolment of students for various regular programs. During current academic session (2017-18) a total of more than 2000 students enrolled for regular mode programs as against 1564 admissions during previous academic year (i.e. 2016-17)

Members appreciated the efforts made by the University on various directions for its betterment.

Members have suggested the following :

- (i) A roadmap of the University for the next 5 years may be prepared;
- (ii) The University should also explore the possibilities of opening new Satellite Campuses in the North East region.

- (iii) In order to maintain standard in the distance mode education, there is a need to ensure that the distance mode examinations are free from any malpractices, mass-copying, etc.

In response to the above points/suggestions it was clarified by the CoE that the strength of flying squads has been increased and it is also proposed to install cameras in the examination centres to avoid any possible malpractices.

Thereafter agenda items were taken up for discussions.

**63.1 Confirmation of the minutes of 62<sup>nd</sup> Meeting of the Executive Council held on 16.06.2017**

The Executive Council was informed that the minutes of the 62<sup>nd</sup> meeting were circulated among all the members of the Executive Council. No comments have been received from the members on the Minutes of the 62<sup>nd</sup> meeting of the EC held on 16.06.2017.

The Executive Council, therefore, confirmed the Minutes of the 62<sup>nd</sup> meeting held on 16.06.2017.

**63.2 Follow up Action Taken Report (ATR) on the minutes of 62<sup>nd</sup> Executive Council meetings held on 16.06.2017**

The Action Taken Report (ATR) was presented in pursuance of the decisions taken by the Executive Council at its 62<sup>nd</sup> meeting held on 16.06.2017.

The EC noted the ATR and approved the same.

**63.3 Items for Reporting / Ratification**

**63.3(1) Extension in the term of appointment of Mr. K. Ramakanth Reddy, Senior Legal Counsel**

The Executive Council noted and ratified the action taken by the Vice-Chancellor to extend the term of appointment of Mr. K. Ramakanth Reddy, Senior Legal Counsel of the University for a further period of one year w.e.f 25.02.2017 with retainership monthly fee of Rs.5000/-.

**63.3(2) Appointments of faculty members on various positions to hold additional charge**

The Executive Council noted and ratified the appointment of the following faculty members who were assigned additional responsibilities apart from their normal duties at their respective Departments for a period of one year or until further orders :-

S. No.	Name & Designation	Additional Charge/ Responsibility
1.	Prof. Shahid Naukhez, Professor, Dept. of Persian	Joint Director, Centre for Deccan Studies w.e.f. 3/8/2017
2.	Prof. Saneem Fatima, Professor, Dept. of Management Studies	Joint Dean (Academics) w.e.f. 3/8/2017
3.	Prof. Badiuddin Ahmed, Dept. of Commerce	Advisor, University Guest House w.e.f. 4/8/2017

4.	Dr. M. Khalid Mubashir-uz-Zafar, Associate Professor, Dept. of Translation	Deputy Dean, Student's Welfare w.e.f. 3/8/2017
5.	Dr. Shaheen Shaik, Associate Professor, Dept. of Education and Training	Deputy Dean, Student's Welfare w.e.f. 3/8/2017
6.	Dr. G. V. Ratnakar, Asst. Professor, Dept. of Hindi	Warden, Boys Hostel-II w.e.f. 3/8/2017
7.	Mr. Md. Mujahid Ali, Producer, IMC	Warden, Boys Hostel-I w.e.f 3/8/2017

**63.3(3) Sanction of Study Leave to Mr. Md. Asifuddola, Asst. Professor, MANUU Polytechnic, Darbhanga**

The Executive Council noted and ratified the action taken by the Vice-Chancellor to permit Mr. Mohd Asifuddola, Assistant Professor, MANUU Polytechnic Darbhanga to pursue Ph.D (Part-Time) from National Institute of Technology, Srinagar. As per UGC Regulations-2010, he has been sanctioned Study Leave for a period of six months w.e.f 27.07.2017 to 06.01.2018 to do course work. The Study leave was granted with full pay subject to the terms and conditions as stipulated in the UGC Regulations.

**63.3(4) Dr. Khaja Safiuddin, Asst. Professor, Dept. of Management assigned additional responsibility as Asst. Director, UGC-HRDC**

The Executive Council noted and ratified the appointment of Dr. Khaja Safiuddin, Asst. Professor, Dept. of Management for assigning additional responsibility as Assistant Director, UGC-HRDC for a period of one year w.e.f 25.07.2017 or until further orders whichever is earlier.

**63.3(5) Extension in the term of appointment of Mr. Ayoob Ali Khan as Media Consultant**

The Executive Council noted and ratified the extension of contractual appointment of Mr.Mir Ayoob Ali Khan as Media Consultant for a further period of one year w.e.f 01.09.2017 or until further orders whichever is earlier on a consolidated remuneration of Rs.70,000/- per month.

**63.3(6) Relieving of Dr. Rehan Khan Suri, Advisor (Placement & Training)**

The Executive Council noted and ratified the action taken by the Vice-Chancellor for accepting the resignation submitted by Dr.Rihan Khan Suri, Advisor (Placement & Training) due to his pre-occupation in his parent organization as his request to continue in MANUU was not acceded by his employer. Accordingly, he was relieved w.e.f 3.7.2017.

**63.3(7) Assignment of additional charge of Director, Placement & Training to Prof. Amir Ullah Khan, Professor-cum-Director, CSE-RCA**

The Executive Council noted and ratified the appointment of Prof.Amir Ullah Khan, Professor,-cum-Director, CSE-Residential Coaching Academy for assigning the additional charge as Director, Placement & Training, MANUU for a period one year w.e.f 21.07.2017 or until further order whichever is earlier.

**63.3(8) Assignment of additional charge of Professor-cum-Director, CPDUMT to Dr. Shakeel Ahmad, PVC**

The Executive Council noted and ratified the action taken by the Vice-Chancellor for nominating Dr.Shakeel Ahmad, Pro-Vice-Chancellor to continue to hold the additional responsibility of Professor-cum-Director for CPDUMT till further orders.

**63.3(9) Appointment on various Teaching and Model School teachers vide employment notifications Nos. 39, 42 & 44 dated 4.10.2016, 8.2.2017 & 12.5.2017**

The Executive Council noted and ratified the recommendations of the Selection Committee for the appointment of the following candidates against the vacant posts notified in Employment Notification Nos. 39, 42 & 44 dated 4.10.2016, 8.2.2017 & 12.5.2017 respectively.

S#	Name of the Post	No. of Post(s) & Category	Candidate appointed	Date of Selection Committee
1.	Professor-DDE	1-UR	Dr. Shane Kazim Naqvi	19.08.2017
2.	TGT-English	1-UR	Mr. G. Mohammed Althaf	19.08.2017
3.	TGT-English	1-OBC	<i>None found suitable</i>	19.08.2017
4.	Asst. Professor-History (Temporary post likely to be continued)	1-OBC	<i>None found suitable</i>	19.08.2017

The Executive Council also ratified sanction of three advance increments to Dr.Shane Kazim Naqvi on the recommendations of the Selection Committee on his last pay drawn.

**63.3(10) Appointment of Wardens for Hostels**

The Executive Council noted and ratified the appointment of the following faculty members as Wardens to strengthen the administrative functioning and related affairs of Boys at MANUU Campus.

S. No.	Name & Designation	Nature of Assignment	Type of Hostel	Period of appointment
1	Mr. Meraj Ahmed, Asst. Professor, Dept. of MCJ	Warden (Administration)	Boys Hostel	One year w.e.f. 18/7/2017
2	Mr. Muzaffar Hussain, Asst. Professor, Dept. of Political Science	Warden (Mess)	Boys Hostel	One year w.e.f. 16/8/2017

### **63.3(11) Appointments of Heads for various Departments**

The Executive Council noted and ratified appointment of the following Professor / Associate Professor as Heads of their respective Departments under Statute-8 :-

<b>S. No.</b>	<b>Name of the Faculty</b>	<b>Department</b>	<b>Duration</b>	<b>Effective date</b>
1	Dr. Mohd. Fahim Akhtar, Associate Professor	Islamic Studies	3 years	08.07.2017
2.	Prof. Shugufta Shaheen, Professor	English	6 months	07.08.2017

### **63.3(12) Appointment of Dr. Md. Abdul Baseer as Professor in Chemistry stands cancelled**

It was informed to the Executive Council that based on the recommendations of the Selection Committee; Dr. Md Abdul Baseer was issued appointment order for the post of Professor-Chemistry. However, he could not join the duty as his present employer did not acceded his request for sanction of lien. Therefore, his appointment for the said post has been cancelled. Consequent to cancellation of his appointment, the post of Professor-Chemistry fallen vacant as no candidate was available in waitlisted panel drawn by Selection Committee. The post is to be re-advertised.

The Executive Council noted and ratified the action taken by the Vice-Chancellor.

### **63.3(12) Appointment of Dr. M. A. Sikandar as Registrar**

It is informed to the Executive Council that based on the recommendations of the Section Committee, Mr. Md. Ahsan Reza, IPS was appointed as Registrar. He has requested to extend the joining time, but the same was not considered, as such, his offer of appointment for the post of Registrar has been withdrawn vide letter dated 28.6.2017.

Consequently, Dr.M.A.Sikandar who was in the wait-listed candidate in the panel has been offered the post of Registrar and appointed vide order dated 5.7.2017, initially for a period of two years, extendable further (as per Clause-(2) of Statute-5) or until further orders whichever is earlier. Having relieved from the post of Registrar, Dr.B.R.Ambedkar University, Delhi, Dr. M.A.Sikandar assumed the charge as the Registrar, MANUU w.e.f 01.09.2017.

The Executive Council noted and ratified the action taken by the Vice-Chancellor.

### **63.3(13) Dr. K. P. Singh, Joint Secretary, UGC on deputation as Finance Officer retiring on attaining age of superannuation on 31.08.2017**

Ref: 60<sup>th</sup> meeting of EC held on 18.03.2017

It was informed to the Executive Council that the services of Dr.K.P.Singh, Joint Secretary, UGC were initially borrowed by the University as Finance Officer,

MANUU on deputation basis with effect from 01.12.2016, initially for a period of one year and extendable further on mutual consent till his attaining 62 years of age or until further orders whichever was earlier.

While serving as Finance Officer on deputation basis in MANUU, Dr.K.P.Singh superannuated from the services of UGC on 31.08.2017 on attaining age of 60 years. As per the initial terms and conditions set by the University and ratified by the EC, his services shall continue to be utilized by the University as the Finance Officer beyond 31.8.2017 on re-employment basis as per Govt. of India/UGC guidelines.

The Executive Council noted and ratified the action taken by the Vice-Chancellor.

#### **63. 4: Item for Consideration**

##### ***63.4(1) To consider Minutes of the 27<sup>th</sup> Academic Council meeting held on 05.09.2017***

The Executive Council approved the Minutes of the 27<sup>th</sup> Academic Council meeting held on 05.09.2017.

##### ***63.4(2) To consider the demand of MANUU Teacher's Association that all Executive Council members of three teaching categories i.e. Professor, Associate Professor and Assistant Professor must be elected by Teachers***

The Executive Council was informed that MANUU Teacher's Association (MANUUTA) demanded that all Executive Council members of three teaching categories i.e. Professor, Associate Professor and Assistant Professor must be elected by Teachers and that existing procedure of selection on seniority basis must be abolished. They further demanded that the University should make an amendment in the Statutes and make necessary changes therein.

The EC noted that the existing composition of the Executive Council under Statute-12 (read with Statute-40) was included in the Statutes of the University as per the approval of the Visitor of the University as conveyed by the Ministry of HRD, Govt. of India vide letter dated 14.01.2002 & 07.11.2005. According to the said provision, one Professor, one Associate Professor (Reader) and one Assistant Professor (Lecturer) shall be appointed by the Vice-Chancellor by rotation according to seniority. After discussing the matter at length, the Executive Council did not find any merit in the demand made by MANUUTA and resolved to reject the same.

##### ***63.4(3) To consider the demand of MANUU Teacher's Association that MANUU being an autonomous Institution must have its own Service, Conduct and Disciplinary rules like other Central Universities***

The Executive Council was informed about the demand made by the MANUUTA in which it was demanded that the provisions of CCS (CCA) Rules should not be made applicable to the Teachers/University. A demand was put forth by the MANUUTA for framing of a separate Conduct and Disciplinary Rules for Teachers in which the President of MANUUTA should be made as Member in the Drafting Committee.

The EC noted that the matter regarding framing of its own rules and regulations, regulating the service conditions of University employees was considered by the EC in its 27<sup>th</sup> meeting held on 22.11.2008 wherein it was placed on record that since inception, the University has been following Govt of India rules and UGC guidelines on various administrative and service matters pending framing of its own rules. It was resolved in the said meeting to adopt the CCS (CCA) Rules in dealing with various disciplinary matters for all its employees.

After considering all the relevant factors and present circumstances, the Executive Council did not find any merit in the demand by the MANUUTA and further resolved to reiterate its earlier decisions to follow Govt. of India rules, regulations and guidelines on service matters including CCS (Conduct) Rules and CCS (CCA) Rules *mutatis-mutandis* for all its employees.

**63.4(4) To consider benefits extended to the post of Documentation Officer by UGC**

The Executive Council resolved to extend the benefits to the Documentation Officer at par with Asst. Librarian as communicated by the UGC vide its letter dated 16.12.2016 except the grant of benefits of non-compounded advance increments for acquiring Ph.D qualification pending receipt of clarification from the UGC.

**63.4(5) To consider write-off the unserviceable items due to floods in Srinagar (J&K) in the year 2014**

The EC was informed that the Kashmir Valley was witnessed the worst kind of floods in the month of September, 2014. The damage caused due to floods was severe in the history of Kashmir and it was declared as National Disaster by the Govt. of India. The Regional Office of MANUU located at Srinagar was also affected because of the floods and suffered with damages to its office equipments, furniture which includes a loss of demand drafts amounting to Rs.2000/-. After making assessment of damages caused by the floods, the matter was referred to Internal Audit Cell of the University and the Internal Audit after carefully examining the matter, suggested the following course of action :

- i) The sale of damaged wooden furniture items sold @ Rs. 200 per quintal (highest offer) that fetched Rs. 2400 and remittance to the University may be accepted.
- ii) The sale of damaged iron and steel items sold @ Rs. 10 per kg (highest offer) that fetched Rs. 8200 and remittance to the University may be accepted.
- iii) The unserviceable computers and accessories could not get any quotations as they are fully damaged. Hence, disposal of this material has been made through Municipal Corporation as per the decision of the committee. The disposal of damaged computers and accessories at no cost may be considered for approval as the site clearance is required for the premises.
- iv) There was a loss of few Demand drafts, amounting to Rs.2000 as the tracing of these demand drafts could not be possible as they washed away in floods.

The EC resolved to accept the recommendations of the Internal Audit of the University including writing-off the amount of Rs.2000/- on account of loss of demand drafts of MANUU Regional Centre, Srinagar.

### **63.5 Any other item with the permission of the Chair.**

#### **63.5(1) To report the unauthorized absence from duty by Mr.Mohd.Shaheer Zaman, Assistant Professor, Polytechnic, Darbhanga (Bihar)**

The Executive Council was informed that Mr.Mohd.Shaheer Zaman, Assistant Professor, ECE was transferred from Polytechnic, Hyderabad to Polytechnic, Darbhanga vide orders dated 20.9.2016. Instead of joining duty at the new place of posting, Mr.Shameer Zaman filed a Writ Petition No.33165/2016 before the High Court of A.P. & Telangana, challenging his transfer. The Hon'ble Court while disposing off the said case directed him to prefer an appeal before the Executive Council of the University through its order dated 30.9.2016. Accordingly, Mr.Shaheer Zaman preferred an appeal before the EC on 3.10.2016.

It was informed that the Executive Council at its 58<sup>th</sup> Emergent Meeting held on 06.10.2016 considered the said appeal, preferred by Mr.Mohd.Shaheer Zaman and upheld the decision taken by the Vice-Chancellor, transferring him from Polytechnic, Hyderabad to Polytechnic, Darbhanga (Bihar). The decision of the EC was duly communicated to him vide Order dated 6.10.2016. Following the decision of the Executive Council for rejecting his appeal, Mr.Mohd.Shaheer Zaman again filed a second Civil Writ Petition No.35013/2016 before the High Court on 17.10.2016 which is still pending. The petitioner inter alia prayed in his writ petition to issue the writ of Mandamus, declaring the action of the University and Executive Council in transferring the petitioner from Polytechnic, Hyderabad to Polytechnic, Darbhanga (Bihar) vide Order dated 20.9.2016 on the grounds that it is illegal, arbitrary, malafide and violative of principles of natural justice.

Instead of reporting for duty at the new place of posting, Mr.Mohd.Shaheer Zaman started applying leave on medical grounds by various email communications starting from 6.10.2016 onwards. The medical certificates were obtained by him from a private medical practitioner at Hyderabad which was not allowed by the University.

It was further informed that the Executive Council at its 59<sup>th</sup> meeting held on 21.11.2016, took a serious note of the attitude of Mr.Shaheer Zaman for non-compliance of transfer orders and resolved that he may be directed to join duties at Polytechnic, Darbhanga within 15 days from the date of issue of the letter. Accordingly, the decision of the EC was communicated to him vide letter dated 22.11.2016. On 10.11.2016, Mr.Shaheer Zaman filed a Writ Appeal No.1261/2016 before the Division Bench of the Hon'ble High Court of A.P & Telangana which was dismissed as withdrawn by Order, dated 17.11.2016.

In the meanwhile, the University received a letter dated 24.11.2016 from the Joint Director General, Dr.MCR Human Resource Development Institute of Telangana informing that they have decided to take the services of Mr Mohd.Shaheer Zaman for the post of Manager (IT-Coordination) on deputation basis, initially for a period of one year and requested the University to relieve him. Mr.Mohd.Shaheer Zaman vide his letter dated 8.12.2016 also requested to relieve him to join the post on deputation as Manager (IT-Coordination) at the above organization. Keeping in view of the decision of the EC and continued unauthorized absence from duty by Mr.Shaheer Zaman, the University did not consider the said request received from Dr MCR Human Resource Development Institute of Telangana and the same was

conveyed vide letter dated 12.01.2017. On 22.8.2017, after the expiry of about 7 months, Mr. Shaheer Zaman filed a separate Civil Writ Petition No. 28356 of 2017 (4<sup>th</sup> one) in which, he challenged the letter dated 12.1.2017 in which the request made by the MCR HRD Institute of Telegana was not accepted by the University. No interim relief was granted by the Hon'ble High Court of A.P & Telangana.

The EC was further informed that on 7.12.2016, Mr. Shaheer Zaman was issued with a Show-cause Notice, stating that if he did not join duty at Polytechnic, Darbhanga even after the directions of the Executive Council within 15 days, disciplinary action would be initiated against him for non-compliance of the orders of the Executive Council. On 8.12.2016 (AN), Mr. Mohd. Shaheer Zaman joined duty at Polytechnic, Darbhanga but returned back to Hyderabad on the very next day and, thereafter, he applied for leave on medical grounds from 9.12.2016 on wards till 2.3.2017. He rejoined duty on 3.3.2017 and stayed at Darbhanga for only 8 days till 10.3.2017. He again, proceeded on Casual Leave from 14-17<sup>th</sup> March 2017 with prefix on 11<sup>th</sup>, 12<sup>th</sup> & 13<sup>th</sup> March 2017 being holidays. While availing Casual leave, he had applied for Extraordinary Leave on medical grounds from 20<sup>th</sup> March, 2017 through email till 20<sup>th</sup> May, 2017. Till date, Mr. Zaman did not report back for duty at Polytechnic, Darbhanga and as per the records, he remained only 9 days (including Holidays) at the new place of posting i.e. Polytechnic, Darbhanga. Because of his continued absence for more than 8 months, the teaching of the Institution has been badly affected. In the above circumstances, the salary of Mr. Mohd. Shaheer Zaman was not released after 31<sup>st</sup> October, 2016 because of his continued absence from the duty station.

The EC was informed that the above act of Mr. Mohd. Shaheer Zaman amounts to gross misconduct on his part and also amounts to dereliction of duty and disobeying the lawful orders passed by the EC and not expected from a teacher of the University. Being the teacher of the University, Mr. Shaheer Zaman is governed by the rules and regulations of the Govt of India including CCS (Conduct) and CCS(CCA) Rules.

In the instant case, Mr. Shaheer was ordered to join his new place of posting by the Executive Council but he remained there only for one day on 8.12.2016 and 8 days from 3.3.2017 to 10.3.2017 at Polytechnic, Darbhanga (Bihar) and reportedly remained at Hyderabad without any prior permission or leave from the competent authority from 9.12.2016 to 2.3.2017 and from 11.3.2017 till date. He also did not take permission to leave the station i.e. Darbhanga which is otherwise required under the rules. The above act of Mr. Shaheer clearly amounts to misconduct on his part and violative of Rule 3 of the CCS (Conduct) Rules, 1964 as applicable to University teachers and employees. It is further added that according to Rule-25 (iii) of CCS (Leave) Rules, 1972, willful absence from duty after the expiry of leave renders a Govt servant liable to disciplinary action under CCS (CCA) Rules, 1965.

After detailed deliberations and taking cognizance of the misconduct by Mr. Mohd. Shaheer Zaman, the EC resolved to place him under suspension immediately, pending departmental proceedings to be initiated under CCS (CCA) Rules. The EC authorized the Vice-Chancellor to take further steps in this case including issue of charge-sheet and appointment of Inquiry Committee/Inquiry Officer as the case may be.

The EC also noted that Mr.Mohd.Shaheer Zaman joined as Assistant Professor-ECE, Polytechnic Hyderabad on 16.06.2014 and at the time of his initial appointment in the University, he concealed the vital fact about his termination from service with effect from 15.5.2013 by his previous employer on the grounds of unauthorized absence. As per the undertaking (dated 17.11.2013) given by Mr.Shaheer Zaman that all the details given by him in his application were true to the best of his knowledge and belief. He further undertook that in the event, if anything is found false at any stage, his candidature may be cancelled without assigning any reason thereof. It is a clear cut case of submission of false information for getting a regular employment in MANUU which attracts the provisions of CCS (Conduct) Rules besides penal action.

The EC took a serious note of the above act of misrepresentation and concealment of vital fact for obtaining employment in the University by Mr.Shaheer Zaman and resolved to proceed against him under rule 14 of CCS (CCA) Rules. The EC authorized the Vice-Chancellor to take further steps in this case including issue of charge-sheet and appointment of Inquiry Committee/Inquiry Officer as the case may be.

**63.5(2) To consider appointment of Director, H.K.Sherwani Centre for Deccan Studies**

The EC was informed that Dr.Salma Ahmed Farooqui was initially appointed as Reader in History (Distance Education) on 1.12.2006 and was promoted as Professor under CAS w.e.f. 1.12.2012. She was made as Honorary Director of the Centre for Deccan Studies w.e.f. 12.7.2012. Later on, she was appointed as Professor- Deccan Studies and posted at Centre for Deccan Studies, Hyderabad w.e.f. 11.9.2014. This was followed by an Order dated 9.10.2014 in which Prof. Salma Ahmed Farooqui, Professor- Deccan Studies was made as Director, Centre for Deccan Studies for a period of three years *retrospectively* w.e.f. 11.9.2014 or till further orders whichever is earlier. Subsequently, a proposal was placed before the Executive Council at its 49<sup>th</sup> meeting held on 08.11.2014 in which it was stated that the UGC had sanctioned the post as Professor for Centre for Deccan Studies. Whereas for CPDUMT, the UGC has sanctioned the post as Director/Professor and for CSSEIP as Professor-cum-Director. The EC had resolved to approve the re-designation of the post of Professor of Deccan Studies as *Professor-cum-Director- Deccan Studies*. The EC had further resolved that the UGC shall be informed accordingly. But no approval from the UGC has been obtained by the University for re-designation of the post of Professor as Director-cum-Professor of the Centre.

The EC was apprised that from the records, it appears that during the year 2011, a proposal to establish a Centre for Deccan Studies was submitted by the University to the Secretary, UGC. The UGC while sanctioning various teaching positions under XII plan sanctioned the posts of one Professor, one Associate Professor and two Assistant Professors vide letter dated 5.2.2014. Prof.Salma Ahmed Farooqui was appointed against the post of Professor. Subsequently with a view to strengthen the activities of the Centre, the Vice-Chancellor assigned the services of Prof.Shahid Naukhez, Professor, Dept. of Persian to function as Joint Director, H.K.Sherwani Centre for Deccan Studies as additional charge (vide order dated 2.8.2017) mainly for the reasons that most of the original Deccan literature is available in Dakhini language which is written in Persian script and only a Urdu/Persian knowing person can access it. Hence his services would be useful to the Centre to achieve its aims and objectives.

The Executive Council after detailed deliberations and going through the relevant records connected to the above matter resolved that the original nomenclature of the post of Professor - Deccan Studies as sanctioned by the UGC vide letter dated 5.2.2014 (against which the appointment of Prof. Salma Ahmed Farooqui has been made) to be restored with immediate effect and Prof. Salma Ahmed Farooqui shall continue as Professor- Deccan Studies against the original sanctioned post for the Centre for Deccan Studies as per the original sanction by the UGC. The EC authorized the Vice Chancellor to make alternative arrangements on the post of Director, H.K. Sherwani Centre for Deccan Studies, after the expiry of three years term of Prof. Salma Ahmed Farooqui.

The EC also resolved to review the academic activities of H.K. Sherwani Centre for Deccan Studies through a Review Committee to be constituted by the Vice-Chancellor and also to take appropriate action in this regard and the matter be reported to the EC in its next meeting.

**63.5(3) To consider write-off the condemnation of the old vehicle (Ambassador Car) placed with Regional Centre-Delhi**

*Ref: 30<sup>th</sup> meeting of the Executive Council held 4.5.2009*

The EC was informed about the audit observation by the audit team of the office of the Accountant General (Audit) for the year 2014-15 & 2015-16 (Audit para No. 19/2009-10), regarding the issue related to obtaining ex-post facto approval by the Executive Council for the condemnation of the old Ambassador Car (Registration No. DL 3 CF 9472, Model 2006) which was placed at the disposal of the Regional Centre-Delhi. The EC noted that the condemnation of the vehicle was done through due process with the approval of the then Vice-Chancellor.

In view of the above, the Executive Council resolved to accord ex-post facto approval for the condemnation of said vehicle.

**63.5(4) To consider appointment of Prof. Akbar Ali Khan, Former Vice-Chancellor, Telangana University**

It was brought to the notice of the EC that Prof. K.R. Iqbal Ahmed, Director, DDE shall be attaining the age of superannuation on 31.05.2018. It was also brought to the notice of the EC that on 23.06.2017, the UGC notified a regulation "UGC (Open and Distance Learning) Regulations, 2017 in the Gazette of India which will be operationalised from the academic year 2018-19 vide UGC communication dated 17.07.2017. The above UGC regulations have been considered and adopted by the Academic Council in its 27<sup>th</sup> meeting held on 05.09.2017. The UGC has introduced stringent measures in the open and distance learning in the Universities which required a lot of new initiatives and corrective measures to be put in place in the DDE. In order to maintain continuity and incorporate recent developments in the field of distance education and the new regulatory measures notified by the UGC, it was suggested to utilize the services of Prof. Akbar Ali Khan, an eminent educationist from Osmania University and Former Vice-Chancellor, Telangana University, having expertise in distance education system. (a copy of Cv of Prof. Akbar Ali Khan was circulated among the Members of EC)

After considering the credentials of Prof.Akbar Ali Khan, the EC resolved to approve his appointment as Professor-Distance Education in the DDE (against a vacant post of Professor-Arabic (Lucknow Campus), initially for a period of one year and extendable further on mutual consent till attaining the age of 65 years, whichever is earlier.

**63.5(5) To consider the establishment of Directorate of Admissions, MANUU**

The EC was informed that at present the Central Admission Committee (CAC) is looking after all the admissions of the University at HQs and other Satellite campuses and constituent Institutions. In view of the ever increasing workload and other allied responsibilities including upkeep and maintenance of student records and furnishing of student data to the UGC and MHRD from time to time, it was felt to put a permanent mechanism in place to deal with the all admission related matters and its repository in the University. Considering the pace of the growth of the students and the present need, the EC resolved to approve establishment of a separate “Directorate of Admissions” to deal with all admission related matters and its repository to be headed by a Director appointed by the Vice-Chancellor.

**63.5(6) To report the pay fixation of Dr.Shakeel Ahmad on his appointment as Pro-Vice Chancellor**

Ref: 60<sup>th</sup> meeting of EC held on 18.03.2017

In pursuance of the conditions of NOC granted to Dr.Shakeel Ahmad (Joint Secretary, UGC) on his appointment as Pro-Vice Chancellor vide Joint Secretary (Admn.) letter No.F.6-5/2008 (Admn.I/A/B), dated 25/28<sup>th</sup> November, 2016, he has been allowed to draw his pay attached to his substantive post in his parent organization i.e. Joint Secretary, UGC with effect from 01.12.2016.

**63.5(7) To consider change of nomenclature of Off-Campuses**

The EC observed that of-late, the University has been using the name of “Off-Campus” for its Institutions located outside the main campus which is a misnomer. This may create confusion on the minds of State Governments, Regulatory Bodies and general public.

After discussions the EC resolved that henceforth these campuses shall be called as “Satellite Campus” or “Constituent Institution/College” as the case may be instead of off-campus. Similarly, the existing nomenclature of Dean, Off-Campuses be changed to Dean, Satellite Campuses (STC).

The meeting concluded with vote of thanks to the members.

*S/d xxxxx*

**Registrar &  
Ex-Officio Secretary**