



MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University, Accredited 'A' Grade by NAAC)

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**MINUTES OF THE MEETING OF THE 66th EXECUTIVE COUNCIL OF MANUU
HELD ON THURSDAY THE 15th FEBRUARY 2018 AT 2.30 P.M. AT MANUU,
GACHIBOWLI CAMPUS, HYDERABAD**

MEMBERS PRESENT:

S.No.	Name	Designation
1.	Dr. Mohammad Aslam Parvaiz Vice-Chancellor	Chairman
2.	Prof. Shakeel Ahmad Pro-Vice-Chancellor	Member
3.	Prof. Mazhar Asif Professor, JNU, New Delhi	Member, (Visitors Nominee)
4.	Dr. Sanjay Kumar Associate Professor, Govt. College, Daman & Diu	Member, (Visitors Nominee)
5.	Dr. Alamgeer Ali Ahmad Associate Professor, Shibli National College, Azamgargh	Member, (Visitors Nominee)
6.	Dr. Bisen Jogendersing Motisingh Principal, Dayanand College of Arts, Latur	Member, (Visitors Nominee)
7.	Prof. Ehtesham Ahmed Khan Dean, School of Mass Communication & Journalism	Member
8.	Prof. S. M. Rahmathullah Dean, School of Arts & Social Sciences	Member
9.	Prof. Mohd. Naseemuddin Dean, School of Languages, Linguistics & Indology	Member
10.	Prof. Fatima Begum Dean, School of Education & Training	Member
11.	Prof. K. R. Iqbal Ahmed Director, DDE	Ex-Officio Member
12.	Prof. H. Khatija Begum Professor, Dept. of Education & Training	Member
13.	Dr. Bilal Rafiq Shah Associate Professor, CTE Srinagar	Member
14.	Dr. Mosarrat Jahan Assistant Professor, Dept. of Urdu	Member
15.	Dr. K. P. Singh, Finance Officer	Special Invitee
16.	Dr. M. A. Sikandar Registrar	Ex-Officio Secretary

At the outset the Vice-Chancellor welcomed the members. He also welcomed Prof. H. Khatija Begum, who becomes the Member of Executive Council (EC) against Professor category. Before taking up the Agenda items, the Pro-Vice-Chancellor informed the Council that the MHRD has conveyed vide Letter No. F.No. 20-96/2017-CU.CDN, dated 12.2.2018 that pending finalization of new panels of Visitor's Nominees, it has been decided with the approval of the Visitor that previously appointed Visitor's nominees on the Selection Committees, after expiration of their 3 years term still continue for another one year or till the new Visitor's nominees are appointed. Thereafter, the Vice-Chancellor requested the Registrar to take up the agenda items for discussions.

66.1 *Confirmation of the Minutes of 64th & 65th Meetings of the Executive Council held on 20.11.2017 & 05.12.2017*

The Executive Council was informed that the minutes of the 64th and 65th Meetings were circulated among all the Members of the Executive Council. No comments have been received from the members.

The Executive Council, therefore, confirmed the Minutes of the 64th and 65th meetings held on 20.11.2017 & 05.12.2017.

66.2 *Follow up Action Taken Report (ATR) on the Minutes of 63rd Executive Council meetings held on 20.11.2017 & 05.12.2017*

The Action Taken Reports (ATRs) were presented, in pursuance of the decisions taken by the Executive Council at its 64th and 65th Meetings held on 20.11.2017 & 05.12.2017.

The EC noted the ATRs and approved the same.

66.3 Items for Reporting / Ratification

66.3(1) *Appointment of member of the Executive Council*

The Executive Council ratified the appointment of Professor H. Khatija Begum, Department of Education & Training as Member of Executive Council w.e.f. 09.02.2018, under clause (1) (iv) of Statute 12 of the Statutes of the University for a period of three years or till attaining of 65 years of age, whichever is earlier.

66.3(2) *Re-appointment of Prof. S. M. Rahmathullah as Dean Satellite Campuses*

The Executive Council ratified the re-appointment of Prof. S. M. Rahmathullah as Dean, Satellite Campuses for a further period of one year from 8.12.2017 or until further orders whichever is earlier.

66.3(3) Appointment of Prof. Abul Kalam as Dean (Alumni) MANUU

The Executive Council ratified the action taken by the Vice-Chancellor in appointing Prof. Abul Kalam as Dean (Alumni) on honorary basis for a period of one year from 5.12.2017 or until further orders whichever is earlier.

66.3(4) Appointment of Dr. Ahmad Raza as Warden for Boys Hostel

The Executive Council noted and ratified the appointment of the Dr. Ahmad Raza, Assistant Professor, Dept. of Public Administration as Warden, Boys Hostel for a period of one year, in addition to his normal duties in the Department of Public Administration from 24.01.2018 or until further orders whichever is earlier.

66.3(5) Appointment of Dr. Junaid Ahmad as Asst. Director, Directorate of Admissions

The Executive Council noted and ratified the appointment of the Dr. Junaid Ahmad, Assistant Professor, Department of Persian as Assistant Director, Directorate of Admissions, in addition to his normal duties in the Department of Persian for a period of one year from 21.12.2017 or until further orders whichever is earlier.

66.3(6) Appointment of Dr. Junaid Ahmad as Liaison Officer (SC/ST)

The Executive Council noted and ratified the appointment of the Dr. Junaid Ahmad, Assistant Professor, Department of Persian as Liaison Officer (SCs /STs) in addition to his normal duties at Department of Persian for a period of one year from 21.12.2017 or until further orders whichever is earlier.

66.3(7) Extension of Suspension period of Mr. Shaheer Zaman, Asst. Professor (under suspension)

The Executive Council noted and ratified the extension of suspension beyond initial three months from 7.12.2017 till 6.3.2018 or otherwise in respect of Mr. Shaheer Zaman, Assistant Professor, Polytechnic Darbhanga (under suspension).

66.3(8) Assignment of additional responsibility to Dr. Rizwan-ul-Haq Ansari, Assistant Professor to assist Head, Procurement

The Executive Council noted and ratified the additional assignment given to Dr. Rizwan-ul-Haq Ansari, Assistant Professor, Department of Physics to assist the Head, Procurement, in addition to his normal duties in the Department of Physics for a period of one year from 22.12.2017 or until further orders whichever is earlier.

66.3(9) Appointment of Dr. Mohd. Akbar, Asst. Professor, CPDUMT as Asst. Dean Student's Welfare

The Executive Council noted and ratified the appointment of the Dr. Mohd. Akbar, Assistant Professor, CPDUMT as Assistant Dean Student's Welfare in addition to his normal duties at CPDUMT for a period of one year from 22.12.2017 or until further orders whichever is earlier.

66.3(10) Extension in joining time granted to Dr. Shahid Rasool selected candidate for the post of Professor-CPDUMT

The Executive Council noted and ratified the action taken by the Vice-Chancellor in granting extension in joining time for a period of three months up to 19.3.2018 to Dr. Shahid Rasool selected candidate for the post of Professor-Centre for Professional Development for Urdu Medium Teachers (CPDUMT).

66.3(11) Qualifications for the post of Director I/c / Officer on Special Duty (OSD) for new Cuttack & Kadappa Campus MANUU

Ref: EC resolution No. 64.3 (25) dated 20.11.2017

The Executive Council noted and ratified the action taken by the Vice-Chancellor in prescribing minimum qualification for the temporary position of Director I/c / Officer on Special Duty (OSD) for Cuttack & Kadappa Campus.

Minimum Qualifications	Mode of appointment
10 years experience in the field of Engineering / Management / Sciences / Technology	Contract / Deputation / Re-employment basis. Age limit 65 years.

66.3(12) Extension of term of Joint Proctor & Appointment of Assistant Proctor

The Executive Council noted and ratified the action taken by the Vice-Chancellor in granting extension / appointment of the following faculty members as Joint Proctor and Assistant Proctor (additional charge) by the Vice-Chancellor for a period of one year as noted against each:-

S. No.	Name & Designation	Additional Assignment	Period of appointment
1	Prof. Shahida, Professor, Dept. of Women Education	Joint Proctor	23.09.2017 to 22.09.2018
2	Dr. Athar Hussain, Asst. Professor, Dept. of Education & Training	Assistant Proctor	08.01.2018 to 07.01.2019

66.3(13) Extension of the term of appointment of Dr. Akhtar Parvaiz, University Librarian

The Executive Council noted and ratified the action taken by the Vice-Chancellor in approving the extension of the term of appointment of Dr. Akhtar Parvaiz, University Librarian for a further period of one year from 02.01.2018 or until further orders whichever is earlier on the existing terms and conditions.

66.3(14) Extension of joining time granted to Dr. S. Kazim Naqvi selected candidate for the post of Professor, DDE

The Executive Council noted and ratified the action taken by the Vice-Chancellor in approving the extension in joining time for a period till 30.11.2017 to Dr. Shane Kazim Naqvi selected candidate for the post of Professor-Directorate of Distance Education (DDE).

Dr. Shane Kazim Naqvi since joined the post of Professor, DDE on 1.12.2017.

66.3(15) Assignment of additional duties to Prof. S. Kazim Naqvi, DDE and designated as Director, CIT

The Executive Council noted and ratified the action taken by the Vice-Chancellor in assigning the additional responsibility and to designate Prof. Shane Kazim Naqvi, Professor of DDE as Director, Centre for Information Technology (CIT) in addition to his normal duties at DDE for a period of one year w.e.f 30.01.2018 or until further orders whichever is earlier.

66.3(16) Appointment of Dr. Shugufta Parveen, Hindi Officer as Incharge Day Care Centre

The Executive Council noted and ratified the appointment of Dr. Shugufta Parveen, Hindi Officer as Incharge Day Care Centre for a period of six months from 30.01.2018 or until further orders whichever is earlier.

66.3(17) Appointment of Dr. K. P. Singh, Finance Officer as Director I/c of UGC- HRDC

The Executive Council noted and ratified the action taken by the Vice-Chancellor in approving the appointment of Dr. K. P. Singh, Finance Officer as Director In-charge UGC-HRDC, MANUU as additional charge with effect from 02.01.2018 till further orders as per existing terms and conditions of the University.

66.3(18) Appointment of Dr. Shaik Mastan Vali Shaik as OSD MANUU Kadappa Campus

The Executive Council noted and ratified the action taken by the Vice-Chancellor Vice-Chancellor in approving the appointment of Dr. Shaik Mastan Vali Sahrief as Officer on Special Duty (OSD) for MANUU Kadappa Campus (A.P.) as additional charge for period of one year till alternate arrangements are made for appointment of new Director I/c.

66.3(19) Resignation tendered by Dr. Kaukab Azeem, Deputy Director, Physical Education & Sports

The Executive Council noted and ratified the resignation tendered by Dr. Kaukab Azaem, Deputy Director Physical Education & Sports on personal grounds. Accordingly, he has been relieved from the contractual services of MANUU on the afternoon of 16.01.2018.

66.3(20) Scheme of revision of the teaching & equivalent cadre in Universities and Colleges following the revision of pay scales of Central Government Employees on the recommendations of the 7th CPC

The Executive Council noted and ratified the contents of the UGC letter No. F. No. 23-4/2017 (PS) dated 30.01.2018 duly enclosing the copy of the order of MHRD, Dept. of Higher Education, Govt. of India vide No..F-1-7/2015-U.II (1) dated 2.11.2017 regarding revision of pay of the teaching & equivalent cadre in Universities following the revision of pay scales of Central Government Employees the revision on the recommendations of the 7th Central Pay Commission w.e.f. 1.1.2016.

66.3(21) Scheme of revision of the pay for the post of Registrar, Deputy Registrar, Assistant Registrar, Controller of examinations, Deputy Controller of Examinations, Assistant Controller of Examinations, Finance Officer, Deputy Finance Officer, Assistant Finance Officer in Universities and Colleges following the revision of pay scales of Central Government Employees on the recommendations of the 7th CPC

The Executive Council noted and ratified the contents of the UGC letter No. F. No. 11-1/2017 (CU) dated 18.01.2018 duly enclosing the copy of the order of MHRD, Dept. of Higher Education, Govt. of India vide No..F-1-7/2015-U.II (2) dated 2.11.2017 regarding revision of pay of the post of Registrar, Deputy Registrar, Assistant Registrar, Controller of examinations, Deputy Controller of Examinations, Assistant Controller of Examinations, Finance Officer, Deputy Finance Officer, Assistant Finance Officer in Universities following the revision of pay scales of Central Government Employees the revision on the recommendations of the 7th Central Pay Commission w.e.f. 1.1.2016.

66.3(22) Scheme of revision of the non-teaching employees of Central Universities (CUs) and Centrally funded Deemed Universities under the administrative control of MHRD / UGC following the revision of pay scales of Central Government Employees on the recommendations of the 7th CPC

The Executive Council noted and ratified the contents of the UGC letter No. F. No. 11-1/2017 (CU) dated 18.01.2018 duly enclosing the copy of the letter of MHRD, Dept. of Higher Education, Govt. of India vide Lr. No. 119-52/2017-CU-Cdn. Dated 02.01.2018 regarding revision of pay of the non-teaching employees of Central Universities (CUs) and Centrally funded Deemed Universities under the administrative control of MHRD / UGC following the revision of pay scales of Central Government Employees the revision on the recommendations of the 7th Central Pay Commission w.e.f. 1.1.2016.

66.3 (23): Appointments on Non-teaching positions

The Executive Council noted and ratified the action taken by the Vice-Chancellor in approving the recommendation of the Selection Committee in respect of the following Non-Teaching posts held on 27.12.2017 for recruitment of various Non-teaching positions as under:

S. No	Name & No. of Post	Employment Notification dated	Name of the candidate recommended by the Selection Committee
1	Producer Gr.I- IMC (1 Post –UR) PB-3 15600-39100 (GP-5400)	46/2017 dated 31.10.2017	Mr. Omar Azmi
2	Medical Officer (1 Post- UR) PB-3 15600-39100 (GP-5400)	46/2017 dated 31.10.2017	Dr. K. Riyaz

It was noted that Mr. Omar Azmi as Producer Gr.I, IMC and Dr. K. Riyaz as Medical Officer both had joined duties on 16.01.2018.

66.3 (24) Appointment of Stores Assistants and Jr. Store Assistant

The Executive Council noted and ratified the action taken by the Vice-Chancellor in approving the recommendation of the Selection Committee for the engagements of the Store Assistants and Jr. Store Assistant on short term Contractual basis / re-employment among the Ex-servicemen for Store Section for a period of six months.

S.No	Name of the candidate	Designation	Date of joining
1	Mr. Md. Kamil Rasid	Stores Assistant	05.02.2018
2	Mr. M. Rajendaran	Stores Assistant	31.01.2018
3	Mr. Soudan Srikanth	Jr. Stores Assistant	01.02.2018

The EC was informed that the engagements of the above additional staff have been made in order to complete the physical verification of stores and fixed assets and streamlining the process to remove the audit observations by the statutory auditors.

66.3 (25) Reviewing of the functioning of all the Centres/Campus/Constituents/Units under the umbrella of MANUU

Ref: EC resolution No. 64.3 (28) dated 20.11.2017

The Executive Council noted and ratified action taken by the Vice-Chancellor in constituting the following Committee to review of the functioning of various Constituent Institutions such CTEs, Colleges, Regional Centres, Sub-Regional Centres etc. with reference to the objectives and mandate of the University with the following members:

S. No	Name	Designation
1	Prof. S. M. Rahmathullah, Dean (Satellite Campuses	Chairman
2	Prof. Mohd. Shahid, Controller of Examination	Member
3	Prof. V. Sudhakar, Dept. of Education , EFLU & Academic Council Member, MANUU	Member
4	Prof. A. Ravindernath, Dean (Academics)	Member
5	Prof. Mohd. Akbar Ali Khan, Addl. Director, DDE	Member
6	Prof. P. F. Rahaman, Director, Directorate of Admission	Member
7	Prof. M. Vanaja, Associate Professor, Dept. of Education & Training	Member
8	Assistant Registrar (P&D)	Convener

66.3 (26) Amendment to Ordinance-3 regarding revision of Recruitment Rules for Non-Teaching posts including Library & Physical Education Staff

Ref: EC resolution No. 64.4 (5) dated 20.11.2017

The Executive Council noted and ratified the action taken by the University in issuing Notification dated 4.12.2017, regarding amendment of ordinance-3 *The Maulana Azad National Urdu University Cadre Recruitment (Non-Teaching Employees including Library and Physical Education) Rules, 2017* Recruitment Rules and other conditions related to recruitment and promotion of Non-Teaching posts including Library and Physical Education staff.

The EC also noted that the above Notification has been sent to MHRD for publication in the Official Gazette, as per requirement under the University Act.

66. 4: Item for Consideration

66.4(1) Appeal preferred by Dr. Abdul Quayum, Associate Professor to review the penalty imposed by the EC

Ref: EC in its 55th Meeting held on 26.12.2015

The EC noted that one of the three Writ Petitions (WP No. WP No. 11763/2015) filed by Dr Abdul Quayum on 21.04.2015, in which he prayed to the Hon'ble High Court of Telangana & A.P.:-

'to issue writ order or direction one more particularly in the nature of writ of Mandamus declaring that the proceedings vide Order No MANUU/ER-I(B)/F 187/2014-15/987 dated 23-01-2015 and vide Order No MANUU/Admn/F 433/2014-15/1180 dated 05-03-2015 is against the principles of natural justice mala fide biased unjust arbitrary ultra-vires illegal and nonest and Dehors the provisions powers of Section 31 (1) to (5) of Act No 2 of 1997 and Section 3 Section 5 (5) (a) Section 13(v) & (xvi) of the statutes of Act No 2 of 1997 and Rules consequently direct the Respondent No 1 and 2 to follow the provisions and the statute of Act No 2 of 1997 more specifically provisions of section 31 (1) to (5) of the Act in the interest of justice'

After deliberations at length, the EC felt that it may not be proper for the Council to consider his request dated 21.12.2017, when the matter is pending before the Hon'ble High Court of Telangana & A.P. for decision.

66.4(2) Recommendations of the 35th Finance Committee held on 12.2.2018

The Executive Council, **resolved** to approve the Minutes of the 35th Finance Committee (FC) held on 12.02.2018 at AIU, New Delhi.

While considering the item No. 35.07, related to adoption of recommendations of the 7th CPC, the EC was informed that the FC while considering the mandate of the University in its Act to cater to the educational needs of the socially and economically backward Urdu speaking population and noted the trend of internal receipts during the last three years which were Rs.347.00 lakhs in 2015-16, Rs.365.00 lakhs in 2016-17 and about Rs.470.00 lakhs only in 2017-18. In view of the trend of a very marginal increase in the internal receipt during last three successive financial years and the socio-economic background of the students seeking admissions in MANUU, the Finance Committee felt that the scope for substantial enhancement in tuition fee to augment internal resources was very limited. The Finance Committee also noted that the internal receipts are already being used by the university to meet the deficit of Maintenance (Recurring) Grants. MANUU being a multi-campus University, the funds available for maintenance (UGC Grants + Internal Receipts) are hardly sufficient to meet the requirements of maintenance.

Keeping the above facts in view, the FC **resolved** that the University is not in a position to meet any liability of the additional burden on account of implementation of recommendations of 7th Central Pay Commission and the UGC/MHRD should meet the total expenditure arising out of this. The Executive Council approved the above recommendations of the Finance Committee and reiterated that the University is not in a position to meet any liability of the additional burden on account of implementation of recommendations of 7th Central Pay Commission and the UGC/MHRD should meet the total expenditure involved. It was decided to communicate the position to the UGC.

66.4(3) Minutes of the 29th Academic Council (Emergent) meeting held on 05.09.2017

The Executive Council approved the Minutes of the 29th meeting of the Academic Council held on 12.01.2018.

66.4 (4) Adoption of the UGC (JCRC) guidelines to change the nomenclature of Staff Nurses working in the University Health Centre

The Executive Council was informed the UGC (JCRC) guidelines issued vide its letter No.F.6-7/97(JCRC) Part File dated 29th November 2017 as per CGHS decision of Nursing Division of CGHS vide its letter F.No.A60011/13/2017- CGHS.II, dated 8th March 2017 regarding change of nomenclature of Nursing Staff and Nursing Sister to Nursing Officer and Senior Nursing Officer respectively. Accordingly, the EC resolved to adopt above guidelines and approved to change of the nomenclature of the existing two posts of Staff Nurse and Nursing Sister for Health Centre, Hyderabad as Nursing Officer.

66.4 (5) Appointment of Standing Committee to review the period of suspension cases including quantum of subsistence allowance for Teaching and Non-Teaching staff

The Executive Council, resolved to approve the constitution of the Standing Committee, with the following composition, to review and recommend the continuation of period of suspension and quantum of payment of subsistence allowance in respect of Teaching and Non-Teaching Staff as per the requirement under CCS (CCA) Rules, 1965 and Fundamental Rules:-

- 1) Pro-Vice-Chancellor - Chairman
- 2) Dean (Academics) – Member
- 3) One Member of Executive Council (to be nominated the VC)
- 4) Registrar – Member Convener

66.5 Any other item with the permission of the Chair.

66.5(1) *Changes in the existing Medical Reimbursement Regulations 2010 related to full reimbursement of medical expenses as per CGHS rates and Review of monthly subscription rates for serving and retired employees- regarding*

The EC after, due deliberations, **resolved** to remove the sub-clause 1 of Clause VI under which a ceiling of two month's basic pay in a calendar year was fixed by the University for reimbursement of outpatient medical treatment, to align with the provisions of CS (MA) Rules of Govt. of India.

The EC noted that the last revision of monthly subscription took place in January 2010 and in order to sustain the medical benefits scheme under the MANUU Medical Reimbursement Regulations 2010, the EC **resolved** to revise the existing monthly subscriptions w.e.f. 1.4.2018 as under:-

Classification of posts (Teaching/Non-Teaching)	Existing monthly subscription w.e.f. 1.1.2010	Revised rates of monthly subscription w.e.f. 1.4.2018
Group A	Rs. 200/-	Rs. 400/-
Group B	Rs.100/-	Rs. 300/-
Group C & erstwhile Group D	Rs. 100/-	Rs. 200/-

The EC also considered the matter regarding adoption of the Office Memorandum No. S.11011/11/2016-CGHS (P)/EHS, dated 5th January 2017, issued by the Government of India, Ministry of Health & Family Welfare (EHS Section) regarding revision of rates of subscription under CGHS due to revision of pay & allowances of Central Government employees under 7th CPC. As per para 5 of the said OM, pensioners have an option to get their CGHS pensioner Card made by either making CGHS contribution on an annual basis (12 months) or by making contribution for 10 (ten) years (120 months) for getting a pensioner CGHS card with life-time validity.

Considering the fact that the revised pay scales under 7th CPC has been extended to the University teachers, Officers and non-teaching staff of the University by the MHRD/UGC, the EC **resolved** to adopt the rates of subscription as prescribed under the above guidelines issued by the Ministry of Health & FW, to be payable by retired employees of the University who were contributing towards either GPF or NPS and are in receipt of monthly pension from the University under Old pension scheme or NPS, for availing medical facilities under the MANUU *Medical Reimbursement Regulations 2010*. The revised rates shall be applicable w.e.f. 1.1.2017.

66.5(2) Enquiry Report dated 9th February 2018 against Mr. Abdul Rafeeq, Assistant (Under suspension), MANUU Hyderabad under Rule 14 of CCS (CCA) Rules, 1965, submitted Mr. G. Sudhir, IAS-Retd, Inquiry Officer

-RECORDED SEPARATELY-

66.5(3) Disciplinary case against Mr. Mohd. Abdul Azeem, Assistant, MANUU Hyderabad under rule 14 of CCS (CCA) Rules, 1965

-RECORDED SEPARATELY-

66.5(4) Grant of leave to Prof. Salma Ahmed Farooqui, Professor, H.K. Sherwani Centre for Deccan Studies

The EC noted the case of Prof. Salma Ahmed Farooqui, Professor, H.K.Sherwani Centre for Deccan Studies who had applied for 5 days Medical leave (Commutated leave) on medical grounds from 11.09.2017 to 15.09.2017. The Registry had pointed out that she did not submit a proper Medical Unfit certificate as required under CCS (Leave) Rules, as applicable to University employees. Accordingly, Prof. Salma was asked to submit the same but she did not produce the same on the grounds that the University cannot insist for a certificate in her case. After re-examining the case in the light of CCS (Leave) Rules, 1972, she was asked to apply other regular leave at her credit for the said period but Prof. Salma did not do so. Consequently, a communication dated 6.12.2017 was issued to her in which she was once again given an opportunity to apply for any other regular leave other than commuted leave, on medical grounds to regularize her absence period from 11.9.2017 to 15.9.2017 (for 5 days). It was also informed her that in case if she failed to apply regular leave other than Commuted leave, she will be treated as absent from duty without any authority and she shall not be entitled to any pay and allowances during the aforesaid absence period as per the provisions of Fundamental Rules 17(1) as per DoPT OM dated 28.3.2013.

The EC also noted that in response to the above communication dated 6.12.2017, Prof. Salma through her letters dated 9.12.2017 and 11.12.2017 informed the Registrar that the proposed action by University to treat the period as absent from duty, was in violation of all the rules and norms of administration. Later on, she made a reference under Section 31 of the University Act for the constitution of Tribunal of Arbitration and named Mr. Jaideep Merchant as Arbitrator from her side through a separate communication dated 11.12.2017. Section 31(2) of the University Act stipulates that '*Any dispute arising out of the contract between the University and any employee shall, at the request of the employee, be referred to a Tribunal of Arbitration consisting of one member appointed by the Executive Council, one member nominated by the employee and an umpire appointed by the Visitor*'.

The statutory provisions related to redressal of grievances of the employees including the teaching staff in the University are governed under Section-33 of the University Act, according to which, every employee or student of the University have a right to appeal to the Executive Council against the decision of any officer or authority of the University and the EC may confirm, modify or reverse the decision appealed against. But Prof. Salma did not prefer any such representation to the Executive Council and directly resorted to Arbitration provisions on a matter where no conclusive orders or decision has been taken by the competent authority of the University.

The EC was further informed that as per the Service Contract Agreement for the teachers prescribed under Ordinance 2, notified in the Official Gazette of India vide F. No. 27-12/2000-Desk (U) dated 5th August 2005. According to the standard terms & conditions of appointment, Prof. Salma is governed by the rules and regulations of UGC/Government of India in service matters. In the instant case, the University had merely pointed out the deficiency in her medical certificate produced by her as per CCS (Leave) Rules, 1972, as applicable to the University employees. Since, Prof. Salma has refused to apply for any other regular leave other than Commuted leave, the University had decided to treat the period of absence from 11.09.2017 to 15.09.2017 (5 days) by invoking the provisions under clause (1) of FR-17. A teacher who had entered into the University service through a Service Contract, prescribed under Ordinance 2 of the Ordinances of the University can invoke the provisions of Arbitration under section 31 of the Act, only where there is a real dispute arising out of the contract entered between the University and the teacher concerned. In the instant case, Prof. Salma in her communications failed to show on record about the violation of the conditions of contract agreement between the University and Prof. Salma.

After due deliberations, the EC observed that a simple and a routine matter related to the treatment of absence period of a teacher under the provisions of the CCS (Leave) Rules or Fundamental Rules, as applicable to University employees cannot form a dispute under the meaning of section 31 of the University Act.

The Executive Council after considering the entire case of Prof. Salma Ahmed Farooqui and her replies to the communication dated 6.12.2017 issued by the Registrar, **resolved** that she may given one last opportunity to apply any other regular leave other than Commuted leave for her absence period from 11.09.2017 to 15.09.2017 (for 5 days) on medical grounds.

66.5(5) Cases of teachers for extension of probation period and to acquire proficiency in teaching through Urdu as required under Ord. I (6)

- (i) The EC noted that Mr. Naveen Kumar M, Assistant Professor-Education, CTE Bidar (Karnataka) and Mr. Pradeep Kumar, Assistant Professor-Education, CTE Sambhal (U.P) have sought extension of time limit to acquire proficiency in teaching through Urdu language on various occasions. They were selected and appointed by the University against advertisement No. 32 of 2014, dated 23.5.2014 and No. 31 of 2013, dated 6.12.2013, against SC category. As per the minimum eligibility conditions attached to the post of Assistant Professor in the University, a candidate is required to possess Urdu language proficiency. In order to fill up the vacant reserved posts, these candidates were initially appointed subject to the condition that they had to produce evidence/certificate of acquiring knowledge of Urdu before their confirmation. As per the assessment reports for probation, they were found lacking command in Urdu language in teaching of students in their subjects. Accordingly, they were asked improve their skills in Urdu language teaching and the Head, Department of Urdu has been made as nodal person and tests were conducted in the past to adjudge the proficiency in Urdu of these teachers. Study materials were also supplied to them. As they failed to achieve the proficiency in Urdu, they are still under probation. Now Mr. Naveen Kumar had requested vide his application dated 19.12.2017 to grant time for three years. Similarly Mr. Pradeep Kumar has sought time for one year vide his application dated 9.1.2018. The next test is scheduled to be held during the last of week of Feb 2018.
- (ii) The EC also noted that besides the above four Assistant Professors, there are two more Assistant Professors namely Ms. Pooja Singh and Dr Pooja Tyagi, CTE Nuh who were appointed against SC Category vide Employment Notification No. 32 of 2014 dated 23.5.2014 and joined 11.5.2015 and 15.5.2015 respectively. At the time of Assessment Report for declaration of probation, the Reviewing Officer (Dean, School of Education & Training) had observed that the incumbent's command over the Urdu language skills (reading, writing and comprehension) needs to be established before the declaration of probation by the University. Accordingly, they were asked to appear in the test held on 21.8.2017 but they did not appear. Consequently, their probation period has been extended for one year in their cases.
- (iii) The EC also noted that in the past, there were Lok Sabha (LS) Parliament Question No. 4799 (to be answered on 22.4.2015) raised by Shri P. Karunakaran and Shri Prahlad Singh Patel in which the matter regarding appointment of non-Urdu knowing candidates as Assistant Professors in MANUU which was formed as Parliament Assurance by the Hon'ble Union Minister for HRD in the XVI-IV session 2015 of the Lok Sabha. Now the MHRD has sought a status report on the allegation of appointment of non-Urdu knowing candidates as Assistant Professor in violation of

Ordinance 1 (clause-6) of the Ordinances of the University and minimum eligibility conditions notified by the University. The extracts of the Clause 6 of Ordinance-I regarding procedure and norms for appointment to the post of Professors/Readers(Associate Professors)/Lecturers (Assistant Professors) in MANUU, as notified in the Gazette of India (Part-IV) dated 17.7.2004 are as under:-

“As per Section 4 of the University, the medium of instruction in this University is Urdu. Therefore, as a general policy, it shall be compulsory that the candidate should possess the ability to teach (“should be able to clearly demonstrate his knowledge of reading, writing, understanding and teaching in Urdu language”) in Urdu medium, which shall be judged by the Selection Committee at the time of interview. This condition shall invariably be mentioned in each advertisement, under the qualification reacquired

- (iv) Similarly, there are five more cases of School teachers (appointed against SC/ST/OBC category) working at Model Schools at Hyderabad, Darbhanga and whose cases are still pending for declaration of probation as detailed below:-
- a) Mr. Sammaiah Seelothlu, PGT Computer Science, Hyd- joined on 20.2.2015
 - b) Mr. Kurnool Johny Prasad, PGT-Geography, Hyd-joined on 25.2.2015.
 - c) Mr. Sandeep Adhar Chanvan, TGT- Hindi, Hyd - joined on 14.7.2014.
 - d) Mr. Bar Mehraj Hussain, PGT-Biotechnology, Darbhanga - joined on 2.3.2015
 - e) Mr. Ravi Kumar Y, PGT-Computer Science, Darbhanga - joined on 22.7.2014
- (v) After due deliberations and in view of the compulsory knowledge of reading, writing, understanding and teaching in Urdu language to be possessed by a candidate for teaching positions in the University under Clause 6 of the Ordinance-I framed under the University Act, the EC **resolved** to grant one year further extension to all the above teachers (four Assistant Professors, four PGTs & one TGT) to acquire the required proficiency in teaching through Urdu language. All the above teachers should appear in the Urdu Proficiency Test to be conducted by the University without any exception. In the event, if they fail to pass the said proficiency test to teach through Urdu language within the period of extension of one year, the matter will be further reviewed by the Executive Council and their further continuance in the services of the University shall be subject to the decision to be taken by the EC in each case.

66.5(6) Authorization of the Registrar, MANUU to sign the documents to file Company Petition before the appropriate Company Law Tribunal against M/s Digital Broadcast India Private Limited, Greater Noida (Uttar Pradesh) to recover the outstanding University dues

The Executive Council considered the above matter and noted that under Statute 5(7) (g) of the Statutes, framed under the Maulana Azad National Urdu

University(MANUU) Act, 1996(No.2 of 1997), the Registrar shall represent the University in Suits or proceedings by or against the University, sign powers-of-attorney and verify pleadings or depute his representative for the purpose. In view of the above provisions, the Executive Council **resolved** to authorize Registrar, MANUU as Authorized signatory and hereby authorized:-

(a) To institute, defend, prosecute, conduct, compound, refer to arbitration and abandon and to compromise legal or other proceedings, claims and disputes by or against the university or in which the university may be concerned or interested engage advocates / legal counsels as may be required from time to time and to sign vakalats, plaints, affidavits, petition etc.

(b) To accept service of any writ of summons or other legal processes and to appear and to represent the university in any courts and before all judges, magistrates or judicial, revenue and administrative or executive officers or bodies or tribunals and before all other authorities including municipal, industrial, labour, income tax and other tax authorities, tribunals and bodies whatsoever, as the said attorney may think fit, and for and in the name of the university or otherwise, as may be necessary to commence any action, suit, appeal, petition or other proceedings in any court, judicial, revenue, industrial, labour or other, or before any other officer, body, authority or tribunal for any relief's, declaration, right, title, interest, property, matter or thing wherein the university is or may hereafter become interested or concerned by any means or on any account whatsoever or otherwise in relation to any of the university's affairs, property and business or in which the university, may be or may be deemed to be necessary as a party and the same action, suit, appeal, petition or proceedings to prosecute or discontinue, or to become non-suit therein, if the said attorney shall think fit or be advised and to take all execution and other proceedings and also to take such other lawful ways, means or steps for the enforcement, realization or possession of any relief's, rights, interests, claims, demands or property in relation to any of the properties, affairs and business of the university whatsoever, to which the said Attorney may consider the university to be entitled or which may be considered to be due, owing or belonging to the university by or from any person(s), firm or company whatsoever.

(c) To join with any other party as a party to any action, suit, petition or other legal proceeding whether as plaintiff or defendant or appellant or respondent and to interplead, claim set-off or make a counter claim, and to issue or cause to be issued third party notices.

(d) To do all such acts, deeds and things as may be deem necessary in connection with all legal matters of the University.

The Executive Council resolved further that the Registrar, MANUU be and are hereby empowered from time to time to delegate the authority conferred on them in favour of any other officials of the University or other persons (representatives) as he may deem fit in the best interests of the University and such delegation may be made by him from time to time through Power of Attorney or by any other.

66.5(7) To ratify the decisions of the Vice-Chancellor on the following disciplinary matters

-RECORDED SEPARATELY-

66.5(8) Tenure of appointment of Dr.M.A.Sikandar as Registrar, MANUU

The EC considered the representation dated 5.2.2018 of Dr M. A. Sikandar, Registrar, MANUU in which he has requested the University to review his tenure of appointment from two years to five years in terms of Statute 5(2) of the Statutes of the University. The relevant provisions of the Statute 5 which regulates the appointment of the Registrar provides that (1) The Registrar shall be appointed by the Executive Council on the recommendations of a Selection Committee constituted for the purpose and shall be a whole-time salaried Officer of the University and (2) He shall be appointed for a term of five years and shall be eligible for re-appointment.

The EC after deliberations, **resolved** to approve a term of five years to Dr M. A. Sikandar as Registrar in the University w.e.f. 01.09.2017 (i.e. from the date of his joining in the University) in terms of Clause (2) of the Statute 5 of the Statutes of the University.

(Dr M. A. Sikandar, Registrar was not present when the item was taken up by the EC)

66.5(9) To consider nomination of Ms.Lata Malikarjuna (IA&AS:1992), Principal Accountant General (A&E), Andhra Pradesh for the post of Finance Officer, MANUU

-RECORDED SEPARATELY-

The meeting ended with vote of thanks to the Chair.

**sd/--
Registrar &
Ex-Officio Secretary**