



MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University, Accredited 'A' Grade by NAAC)

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MINUTES OF THE MEETING OF THE 67th EXECUTIVE COUNCIL OF MANUU
HELD ON MONDAY THE 26th MARCH 2018 AT 11.00 A.M. AT MANUU,
GACHIBOWLI CAMPUS, HYDERABAD

MEMBERS PRESENT:

S.No.	Name	Designation
1.	Dr. Mohammad Aslam Parvaiz Vice-Chancellor	Chairman
2.	Prof. Shakeel Ahmad Pro-Vice-Chancellor	Member
5.	Dr. Alangeer Ali Ahmad Associate Professor, Shibli National College, Azamgargh	Member, (Visitors Nominee)
6.	Dr. Bisen Jogendersing Motisingh Principal, Dayanand College of Arts, Latur	Member, (Visitors Nominee)
7.	Prof. Mohd. Naseemuddin Dean, School of Languages, Linguistics & Indology	Member
8.	Prof. Fatima Begum Dean, School of Education & Training	Member
9.	Prof. S. Najamul Hassan Dean, School of Sciences	Member
10.	Prof. H. Khatija Begum Professor, Dept. of Education & Training	Member
11.	Dr. Bilal Rafiq Shah Associate Professor, CTE Srinagar	Member
12.	Dr. Mosarrat Jahan Assistant Professor, Dept. of Urdu	Member
13.	Dr. K. P. Singh, Finance Officer	Special Invitee
14.	Dr. M. A. Sikandar Registrar	Ex-Officio Secretary

Leave of absence was granted to Prof. Mazhar Asif, Dr.Sanjay Kumar, Prof. K.R.Iqbal Ahmed and Prof. Abdul Wahid as they did not attend the meeting due to their pre-occupation/Leave.

At the outset the Vice-Chancellor welcomed the members. He also welcomed Prof. S. Najamul Hasan, who becomes the Member of Executive Council (EC) against the vacancy in the category of Dean, School of Studies. Thereafter, the Vice-Chancellor requested the Registrar to take up the agenda items for discussions.

67.1 Confirmation of the Minutes of 66th Meetings of the Executive Council held on 15.02.2018

The Executive Council was informed that the Minutes of the 66th Meeting were circulated among all the Members of Executive Council. No comments have been received from the members.

The Executive Council, therefore, confirmed the Minutes of the 66th meeting held on 15.02.2018.

67.2 Follow up Action Taken Report (ATR) on the Minutes of 66th Executive Council meetings held on 15.02.2018

The Action Taken Report (ATR) was presented, in pursuance of the decisions taken by the Executive Council at its 66th Meeting held on 15.02.2018.

The EC noted the ATR and approved the same.

67.3 Items for Reporting / Ratification

67.3.1 Appointment of Member of the Executive Council

To Executive Council ratified the appointment of the following Deans of Schools in the Executive Council under clause (1) (iv) of Statute 12 of the Statutes of the University with effect from the date as noted against each:-

S. No.	Name of the Dean	Name of the School	Period of Appointment
1.	Prof. Abdul Wahid	School of CS&IT	01.03.2018 for a period 3 years
2.	Prof. S. Najamul Hasan	School of Sciences	01.03.2018 for a period 3 years

67.3.2 Appointment of Dr. Md. Yousuf Khan, Principal, MANUU Polytechnic as Joint Proctor, MANUU

The Executive Council ratified the appointment of Dr. Md. Yousuf Khan, Principal, MANUU Polytechnic Hyderabad as Joint Proctor for a period of one year, in addition to his normal duties with effect from 26.02.2018 or until further orders whichever is earlier.

66.3.3 Appointment of Prof. S. M. Mahmood, Dept. of Education & Training as Dean, Students' Welfare

The Executive Council ratified the appointment of the Prof. Siddiqui Mohd, Mahmood, Dept. of Education & Training as Dean, Students' Welfare for a period of one year, in addition to his normal duties in the Department of Education & Training from 19.02.2018 or until further orders whichever is earlier.

67.3.4 Re-appointment of Prof. P. H. Mohammed as Head, Dept. of Sociology

The Executive Council ratified the re-appointment of the Prof. P. H. Mohammed Professor, Department of Sociology as Head, Department of Sociology for a period of three years from 21.12.2017 or until further orders whichever is earlier.

67.3.5 Extension of Lien granted to Ms. Nazneen Khan, PRT joined Zakir Hussain Sr. Secondary School, Jamia Millia Islamia, Delhi

The Executive Council noted and ratified the action taken by the Vice-Chancellor in granting the extension of lien to Ms. Nazneen Khan, Primary Teacher, MANUU Model School (Nuh) for a further period of one year w.e.f 16.3.2018 on the substantive post of PRT, following her appointment in Zakir Hussain Memorial Sr. Secondary School, Jamia Millia Islamia Delhi.

67.3.6 Ratification of the decision of the Vice Chancellor in approving the recommendations of the Standing Committee to review the suspension cases- Mr. Shaheer Zaman, Assistant Professor-ECE, Polytechnic and Mr. Abdul Rafeeq, Assistant

The Executive Council noted and ratified the recommendations of the Standing Committee constituted by the University (in terms of EC Resolution No. 66.4(5) dated 15.2.2018), in its meeting held on 14.3.2018 in which it was recommended:-

(a) to extend the suspension period in respect of **Mr. Shaheer Zaman**, Assistant Professor-ECE, Polytechnic for a further period of six months beyond 6.3.2018 and payment of subsistence allowance an amount equal to the leave salary of half pay and in addition, DA under FR-53(2) and;

(b) to allow **Mr. Abdul Rafeeq**, Assistant to draw subsistence allowance an amount equal to the leave salary of half pay and in addition, DA under FR-53(2).

67.3.7 Special fee schedule of Mr. Mariaputham, Sr. Advocate, Supreme Court of India for filing SLPs in the Supreme Court of India

- Recorded separately -

67. 4: Items for Consideration

67.4.1 Minutes of the Meeting of the 36th Finance Committee

The Executive Council resolved to approve the Minutes of the 36th Finance Committee held on 23.03.2018 at AIU, New Delhi.

Matters arising out of the Finance Committee Minutes of Meeting:

67.4.1 (1) Arbitration award for the work of 'Construction of Office Building, Lecture Hall, Conference Hall and Guest House for MANUU's Regional Centre, Bengaluru (Ref: Item No. 36.07)

The EC noted the resolution of the Finance Committee in which it was recommended that the University should prepare a self contained Note with all relevant facts with documentation and the matter be referred to the MHRD for their opinion. The EC after discussions resolved to constitute a three Member Fact Finding Committee including one External Expert, One FC Member to be nominated by the Vice-Chancellor to look into the entire matter and the report of the Committee be placed before the EC before referring the matter to the MHRD for their opinion.

67.4.2 Minutes of the 30th Academic Council meeting held on 14.03.2018

The Executive Council considered and approved the Minutes of the 30th meeting of the Academic Council held on 14.03.2018.

67.4. 3 Matters arising out of the Academic Council Meeting held on 14.3.2018:

67.4.3(1) Tri-Partite MoU between Maulana Azad National Urdu University, Ministry of Human Resource Development & University Grants Commission

The Executive Council *resolved* to approve the draft MoU to be entered between MANUU, MHRD and UGC for the financial year 2017-18 (under Rule 229(xi) of GFR, 2017) received vide MHRD Letter No. 49-13/2017-CU-I, dated 1.3.2018 as recommended by the Academic Council in its 30th Meeting held on 14.03.2018, vide Resolution No. 30.4.08.

67.4.3(2) Adoption of MHRD guidelines vide Letter dated 13th Feb, 2018 for establishing the HEFA-Reg.

The Executive Council **resolved** to approve the adoption of the MHRD D.O. letter No. 61-4/2017-CU.Cdn. dated 13th February, 2018 received through UGC Letter No. F. 17-1/2018(CU) dated 13th February, 2018 about the establishing the Higher Education Financing Agency (HEFA) by the Government of India for funding capital projects in Centrally Funded Educational Institutions, including Central Universities as recommended by the Academic Council in its 30th Meeting held on 14.03.2018 vide Resolution No. 30.4.13.

67.4.3(3) Adoption of NCTE Regulations, 2014 for recruitment of teaching staff in MANUU Model Schools

The Executive Council **resolved** to approve the adoption of the NCTE (Determination of Minimum Qualifications for Persons to be recruited as Education Teachers and Physical Education Teachers in Pre-primary, Primary, Upper Primary, Secondary, Senior Secondary or Intermediate Schools or Colleges) Regulations, 2014 as notified in the Gazette of India vide F.No. 62-1/2012/NCTE(N&S), dated 12th November 2014 for recruitment of teaching staff in MANUU Model Schools, as recommended by the Academic Council in its 30th Meeting held on 14.3.2018 vide Resolution No. 30.4.09.

The EC has also **resolved** to approve the additional requirement of knowledge of Urdu as essential requirement for appointment of teaching staff to be engaged in the MANUU Model Schools, as applicable to the University teachers under Clause - 6 of the Ordinance No.1 of the University, as resolved by the Academic Council.

Note:-

The establishment of Model Schools are governed by Ordinance as notified in the Gazette of India F.No. 27-12/2000-Desk(U), dated 3rd August 2007. According to the said Ordinance, three MANUU Model Schools at Hyderabad, Darbhanga (Bihar) and Nuh (Haryana) approved by the UGC, shall offer education from primary level to the junior college in Urdu Medium. These Schools shall offer quality education in Urdu medium on the pattern of Navodaya Vidyalayas/Kendriya Vidyalayas (Central Schools)/CBSE schools and will serve as feeder channel for the University. The UGC has sanctioned teaching positions for three Model Schools vide letter dated 27.10.2006, 7.8.2008 & 17.11.2013 with the following broad conditions related to minimum qualification of teachers in the Model Schools:-

- (i) The University may frame the Cadre Recruitment Rules for each category of posts;
- (ii) The University will adopt the minimum qualification as laid down by the NCTE and workload for the teachers as per Kendriya Vidyalaya Sangathan (KVS) norms

67.4.3(4) Adoption of NCTE (Recognition Norms & Procedure) Regulations, 2014 for minimum qualification for appointment of teaching staff in the School of Education and Training and College of Teacher Education (CTEs) of MANUU to teach NCTE recognized programs

The Executive Council *resolved* to approve the adoption of the NCTE (Recognition Norms and Procedure) Regulations, 2014 for minimum qualification of teachers of MANUU to teach the NCTE recognized programmes offered under the School of Education and Training and College of Teacher Education(CTEs) as notified in the Gazette of India vide F. No. 51-1/2014-NCTE(N&S), dated 28th November, 2014 and in terms of UGC (Minimum Qualification for Appointment of Teachers and Other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education) Regulations, 2010, as recommended by the Academic Council in its 30th Meeting held on 14.03.2018, vide Resolution No. 30.4.10.

67.4.3(5) Adoption of AICTE Regulations for Minimum Qualification and CAS benefits for the teachers and other academic staff working in MANUU Polytechnics

The Executive Council *resolved* to approve the adoption of the following AICTE Regulations related to Pay scales, Minimum qualification and CAS benefits for teachers and other academic staff working in MANUU polytechnics subject to the conditions that (a) the pay scales shall be extended to the teaching staff of Polytechnics with the approval of the UGC and (b) the pay benefits should not be more than the benefits available to the University & College teachers under UGC Regulations from time to time, as recommended by the Academic Council in its 30th Meeting held on 14.03.2018, vide Resolution No. 30.4.11:

- (i) AICTE (Pay Scales, Service Conditions and Qualification for the Teachers and Other Academic Staff in Technical Institutions (Diploma) Regulations, 2010 regarding Minimum Qualification for appointment of teachers and other academic staff.
- (ii) AICTE (Career Advancement Scheme/CAS for the teachers and other Academic staff in Technical Institutions (Diploma) Regulations, 2012.
- (iii) AICTE (Clarifications on Certain Issues /anomalies pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Scheme (CAS) etc for Teachers and other academic staff of Technical Institutions (Degree/Diploma), 2016.
- (iv) AICTE (Clarifications on Certain Issues /anomalies pertaining to Qualifications, Pay Scales, Service Conditions, Career Advancement Scheme (CAS) etc for Teachers and other academic staff of Technical Institutions (Degree/Diploma), 2016 (1st Amendment)

The EC also **resolved** to approve the additional requirement of knowledge of Urdu as essential requirement for appointment of teaching staff to be engaged in the MANUU Polytechnics, as applicable to the University teachers under Clause - 6 of the Ordinance No.1 of the University, as resolved by the Academic Council.

Note:-

The UGC while sanctioning the teaching posts for MANUU Polytechnics at Hyderabad, Darbhanga, Bangalore, Cuttack and Kadappa stipulated that the qualification for the teaching and technical posts shall be as prescribed by the All India Council for Technical Education (AICTE) from time to time.

67.4.3 (6) Revision of rates of remuneration and other charges for Academic Counselors, Coordinators, support staff etc. of Learner Support Centres (erstwhile Study Centres) of the Directorate of Distance Education (DDE) for UG/PG and B.Ed (Distance Mode) programmes UG/PG Learner Support Centre/Study Centre

The Executive Council considered and **approved** the recommendations (dated 25.1.2018) of the Committee constituted by the Vice Chancellor regarding revision/rationalization of remuneration to be paid to the Academic Counselors, Coordinators, support staff etc. of Learner Support Centres (erstwhile Study Centres) of the Directorate of Distance Education (DDE) for UG/PG and B.Ed (Distance Mode) programmes, effective from 1.4.2018, as per Resolution No. 30.4.15 of the Academic Council in its 30th Meeting held on 14.03.2018.

67.4.4 Reporting and recording of the MHRD communications regarding strict adherence of Central Services (Medical Attendance) Rules, 1944 in Central Autonomous Bodies including Central Educational Institutions (Central Universities)

The Executive Council considered and approved the adoption of the MHRD guidelines F.No.G-25012-13/2017-IF.IV, dated January 2018 (received through CU Division, MHRD email dated 7.3.2018) wherein it was directed to all Central Educational Institutions to strictly adhered to the provisions of Central Services (Medical Attendance) Rules, 1944.

The Executive Council also resolved to insert a general clause in the existing Medical Reimbursement Regulations, 2010 as under:-

Clause VIII - General

For all matters regarding Medical Reimbursement claims by the beneficiary (inpatient/outpatient treatments), the general provision of Civil Services (Medical Attendance) Rules, 1944 shall apply.

67.4.5 Adoption of provisions under the Rights of Person with Disabilities Act, 2016

The Executive Council approved adoption of the provisions of the Rights of Persons with Disabilities (RPD) Act, 2016 vide MHRD vide Memorandum No. F. No. 11-4/2017-SC/ST dated 30.11.2017, received through UGC communication F.No. 6-5/2017(SCT), dated 19th January 2018. According to the said Act (Chapter -III - Education):-

- (a) Every Centrally funded Institutions/Central Universities are required to provide 5% reservation of seats in terms of Section 32 of the Act;
- (b) To work out mechanism for orientation and sensitization at college and university level regarding rights of PwDs in terms of section 39 (2) (d) and also to include rights of persons with disabilities in the curriculum in the colleges and universities in terms of section 39 (2) (f) of the Act; and
- (c) To issue general instructions to all the constituent units/colleges/institutions under its control regarding implementation of the other provision of the Act.

The EC noted that based on the provisions of the RPD Act, 2016, the University has already introduced 5% of seats through Horizontal Mode of Reservations for Persons with Disabilities in Admissions from the academic year 2018-19.

67.4.6 Disciplinary case of Mr. Md. Abdul Rafeeq, Assistant (under suspension), MANUU Hyderabad - Consideration of the written response on the Report of the IO

Ref: EC Resolution No. 66.5(2) dated 15.02.2018

The EC was informed that Mr. Abdul Rafeeq, Assistant (under suspension), MANUU was issued with Charge Memorandum on 31.5.2017 for his alleged misconduct under Article-I to Article-IV. Mr. G. Sudhir, IAS-Retd (former Chief Secretary, Govt. of AP) was appointed as Inquiry Officer (IO) by the University on 19.6.2017. The IO has submitted his report/findings to the University on 09.02.2018 and all the charges leveled against Mr. Rafeeq were proved. Mr. Abdul Rafeeq, Assistant (Under suspension) was supplied with a copy of the Enquiry Report on 6/7th March 2018 for his reply/responses, if any on the said Enquiry Report. Accordingly, Mr. Abdul Rafeeq, Assistant (Under suspension) submitted his written response on the Enquiry Report which was received by the University on 8.3.2018. Mr. Abdul Rafeeq (Under suspension) in his response, dated 8.3.2018 maintained that the University has nothing to do with the allegations as the same are mostly private in nature and does not fall under the purview of the University. Further, the charged official stated in his response dated 8.3.2018 that none of the charges stood scrutiny. No charge has been established beyond reasonable doubt. Therefore, the University may drop the charges and he may be exonerated and allowed to join his duties in the MANUU.

The Executive Council noted the following points related to the case of misconduct as framed in the Charge Memorandum against Mr. Abdul Rafeeq (Under suspension) and the Enquiry Report:

xxxxx xxxxx - (*Recorded separately*) -

The EC, after careful consideration of the Article of Charges framed against Mr. Abdul Rafeeq (Under suspension), the Enquiry Report by the Inquiry Officer, the written response dated 8.3.2018 on the Enquiry Report by Mr. Abdul Rafeeq (Under suspension) and other material evidence placed before it and in exercise of its powers conferred under Statute 26 read with Rule 11 of the CCS (CCA) Rules, 1965, as applicable to the University employees, **resolved** that Mr. Abdul Rafeeq, Assistant (Under suspension), Maulana Azad National Urdu University, Hyderabad shall be dismissed from the service of the University with immediate effect in which shall ordinarily be a disqualification for future employment under the University/Government. Further, the period of suspension from 8.5.2017 to till 26.3.2018 shall be treated as such for all purposes.

The EC further **resolved** that in view of the dubious role and involvement in the bribery offered to University official namely Mr. Abdul Rafeeq, Assistant (Under suspension) by M/s Twenty First Century Techno Products Pvt. Ltd, 8-2-686/K/2, Shop No. B-3, 1st Floor, Kimtee square, Beside Fortune Park Vallabh Hotel, Road No.12, Banjara Hills, Hyderabad-500 034 as well as M/s Stellar Furniture, 2A, Chandra Nagar, A.B. Road, Indore-10 (Madhya Pradesh) through their representatives after be blacklisted from providing/supplying any products to the University after issuing a show cause notice.

67.4.7 To consider the Competent authorities for Appointment, Disciplinary Action and Appeals/Review for the employees of the University

The EC resolved that the competent authorities for various Appointments of employees, Disciplinary Action and Appeals/Review as required under CCS (CCA) Rules, 1965 shall be as under:-

Competent Authorities for Appointments, Disciplinary Action and Appeals/Review for University Employees (Teaching & Non-Teaching)

S. No.	Classification of posts (as per CCS(CCA) Rules)	Appointing Authority	Authority competent to impose penalties under CCS (CCA) Rules		Appellate Authority	Reviewing Authority
			Minor Penalties	Major Penalties		
1.	Group C (Non-Teaching Staff)	Registrar	Registrar	Registrar	Vice-Chancellor	Executive Council

2.	Group B (Non-Teaching)	Vice- Chancellor	Vice- Chancellor	Vice- Chancellor	Executive Council	Executive Council
3.	Group B (Non-Teaching/ teaching staff of ITIs, Model Schools)	Vice- Chancellor	Vice- Chancellor	Vice- Chancellor	Executive Council	Executive Council
4.	Group A (Non-Teaching) Including statutory posts	Executive Council	Executive Council	Executive Council	Executive Council	Executive Council
5.	Group A (Teaching & Other Academic Staff)	Executive Council	Executive Council	Executive Council	Executive Council	Executive Council

The EC further **resolved** that the forms and contents of appeal, period of limitation of appeal (time Limit) etc. for preferring Appeal shall be as prescribed in the CCS (CCA) Rules.

67.5. Any other item with the permission of the Chair.

67.5.1 Appeal preferred by Mr. Mohd. Abdul Azeem, UDC against the imposition of Major penalty by the EC in a disciplinary case

Ref: Executive Council Resolution No. 66.5 (3) held on 15.02.2018

The Executive Council noted that Mr. Mohd. Abdul Azeem, Assistant was issued with charge memo under rule 14 of CCS (CCA) Rules vide Memorandum dated 29.9.2017 for his alleged misconduct in which he remained absent from duties for 266 days from 30.1.2017 to 22.10.2017, without prior permission or leave sanctioned from the competent authority and also left the duty station to visit Saudi Arabia. Mr. Azeem vide his written statement dated 2.11.2017, had admitted the charges levelled against him. In terms of the decision taken in the EC Meeting held on 15.2.2018, Mr. Azeem was imposed the following major penalty under rule 11 (vi) of the CCS (CCA) Rules vide Order dated 9.3.2018:-

'Reduction to the lower post of Upper Division Clerk in the PB-1 + Grade of Rs. 2400/- for a period of two years w.e.f 15.02.2018, which shall be a bar to the promotion of Mr. Mohd. Abdul Azeem, during the currency of punishment to the higher post in the University. During the period of penalty, the said Mr. Mohd. Abdul Azeem shall earn his annual increment in the post of UDC and shall regain his original seniority in the higher post of Assistant after the expiry of the penalty subject to the review of his performance by the Executive Council'

Now Mr. Azeem in his present appeal dated 19.03.2018 stated that he has been serving the MANUU for last 12 years with devotion and sincerity. Out of his personal attachment to certain religious practices and constraints, he had availed

leaves on certain occasions. He kept superiors informed through submission of leave applications for consideration of grant of leave. His intention was not to disobey or go against the official spirit of his superiors. Hence, he prayed to the Executive Council to reconsider his case in view of his good work record, not to harm official career and financial constraints to his family by revoking the penalty imposed on him.

After careful consideration of the said appeal, preferred by Mr. Azeem, the EC resolved to reject the same as no new facts have been brought forward by the appellant in his appeal.

67.5.2 Report of the Inquiry Officer against Mr. Mohd. Shaheer Zaman, Assistant Professor-ECE (Under suspension), Polytechnic, Darbhanga (Bihar) under rule 14 of CCS (CCA) Rules, 1965, submitted by Justice A. K. Roopanwal (Retd.)

The EC was informed that Mr.Mohd.Shaheer Zaman, Assistant Professor-ECE (under suspension), MANUU Polytechnic, Darbhanga was issued with Charge Memorandum on 10.10.2017 for his alleged misconduct under Article-I to Article-III. Mr.Justice Ashok Kumar Roopanwal (Retired Judge of the High Court at Allahabad) was appointed as Inquiry Officer (IO) by the University on 21.11.2017. The IO has submitted his report/findings to the University on 24.03.2018 and all the charges leveled against Mr.Mohd.Shaheer Zaman were proved.

After discussions, the EC **resolved** to accept the Enquiry Report and to supply a copy of the same to the delinquent employee (Mr.Mohd.Shaheer Zaman) for his comments/written response, if any as required under the CCS (CCA) Rules, 1965. The comments/response, if any on the Enquiry Report by the delinquent employee be placed before the next meeting of the Executive Council for its consideration. The EC placed on record its appreciation to the Inquiry Officer, Mr.Justice Ashok Kumar Roopanwal (Retired) for his valuable services to the University.

67.5.3 Report of the one Man Inquiry Committee constituted by the University to look into the alleged irregularities of awarding of tenders regarding printing materials (SIM) in DDE and award of Wi-fi/Wi-Max through NICS and other connected matters by Justice A.K.Roopanwal (Retd.)

Ref: EC Resolution No. 64.5(6) dated 20.11.2017

- Recorded separately -

67.5.4. Recommendations of the Review Departmental Promotion Committee constituted by the Vice Chancellor to review the promotion case of Mr. K.T. Raju, Driver, Gr.I, MANUU Hyderabad

It was brought to the notice of the EC that the Vice-Chancellor had constituted a Departmental Promotion Committee to review the case of granting up-gradations/promotions to Mr. K.T. Raju, Driver Grade-I in the light of the outstanding statutory audit para by the DGA (Central) in the year 2009-10 wherein it was pointed that Mr. Raju was granted financial up-gradations/promotion in violation of DoPT guidelines, issued vide OM No. 43019/54/96-Estt (D), dated 15.2.2001 and 13.2.2002, as amended from time to time regarding promotion scheme for Staff Car Drivers. The DPC during the review of the case of Mr. K.T. Raju observed that:

(i) Mr. K.T. Raju had initially joined MANUU as NMR Driver on daily wages basis w.e.f. 19.3.1998 vide order dated 20.3.1998. Prior to joining in MANUU he was working as Driver NMR on temporary basis at Dr B.R. Ambedkar Open University, Hyderabad since 1991. Vide order dated 30.6.2000, he was appointed on Ad-hoc basis in the scale of Pay of Rs. 3050-4590/- w.e.f. 1.7.2000 with the approval of the Vice-Chancellor. Vide Order dated 18.5.2001, Mr. Raju was adjusted against the sanctioned post of Driver against UGC Letter No. F.14-1/97(CU), dated 25.4.2001, subject to clearance by the Selection Committee and approval by the Executive Council. The action of the VC was ratified by the EC in its 6th Meeting held on 23.6.2001. The EC in its 5th Meeting held on 3.3.2001 had ratified the action taken by the VC for sanction of two advance increments to Mr. K.T. Raju in the pay scale of Rs. 3050-4590/- w.e.f. 1.7.2000 keeping in view of his performance and long experience as Driver. The EC in its 7th Meeting held on 27.10.2001, resolved to approve the recommendations of the Selection Committee for appointment of Mr. K.T. Raju as Driver in the pay scale of Rs. 3050-4590/- **on regular basis w.e.f. 29.10.2001** vide Order 29.10.2001. Thereafter, he has been given regular increments as per rules.

(iii) Vide Order dated 20.5.2005, Mr. K.T. Raju was placed in the higher pay scale of Rs.4000-6000 (Pre-revised) on ad-hoc basis w.e.f. 1.5.2005 as Driver, Gr.II which was not covered under the DoPT guidelines dated 15.2.2001 & 13.2.2002. The ad-hoc upgradation to Driver, Gr.II granted to Mr. Raju was regularised by the University vide Order dated 13.6.2006.

(iv) Subsequently, he was placed as Driver, Grade-I in the pay band 1 + GP Rs.2800/- (4500-7000- Pre-revised) vide Order dated 22.12.2008, which was ratified by the EC in its 28th Meeting held on 20th Feb 2009 & 31st Meeting held on 22.6.2009.

(v) Mr. Raju was appointed as Driver Ordinary grade on permanent/regular basis in MANUU w.e.f. **29.10.2001**, therefore he was entitled to financial upgradation/promotion as under:

- (a) First up-gradation/promotion from Driver, Ord. Grade (Rs. 3050- 75-4590) to Driver Grade II (Rs. 4000-6000/-) w.e.f. from 29.10.2010 instead of 20.2.2005.
- (b) Second up-gradation/promotion from Driver, Gr.II (Rs. 4000- 6000) to Driver, Gr.I (Rs. 4500-7000) w.e.f. 29.10.2016 instead of 22.12.2008.
- (vi) Considering the DoPT guidelines on the subject, the DPC had recommended the following:-
 - (a) Mr. K.T. Raju may be notionally promoted from Driver, Ordinary Grade to Driver, Gr-II in PB-1- Rs. 5200-20,200 + GP Rs. 2400/- w.e.f. 29.10.2010.
 - (b) Mr. K.T. Raju may be further notionally promoted from Driver, Gr.II to Driver, Gr.I in PB-1 - Rs. 5200-2,2000 + GP Rs. 2800/- w.e.f. 29.10.2016.
 - (c) Consequently, his pay may be refixed notionally with immediate effect.

After due deliberations, the EC *resolved* to approve the recommendations of the review DPC.

67.5.4. Appointment of Dr. K.P. Singh, Finance Officer as Director (Coordination), MANUU to based at Regional Centre, New Delhi

The Vice-Chancellor briefed the Members about relinquishment of the charge of the Finance Officer by Dr K.P. Singh on 31.3.2018 due to personal grounds. The EC noted that during his tenure from 1.12.2016 as Finance Officer, Dr K.P. Singh relentlessly contributed to the betterment of the University and strengthened the Finance & Accounts Branch. The EC placed on record its appreciation for his valuable contribution to the University as the Finance Officer of the University.

Members, therefore, felt that the services of Dr K.P. Singh could be very useful for the University particularly for coordination work with the MHRD, UGC and regulatory bodies (AICTE, NCTE etc.) with regard to various activities of MANUU with specific reference to Satellite campuses located at Northern part of the country viz. Budgam (J&K), Nuh (Haryana), Bhopal (M.P), Lucknow (U.P) and Darbhanga (Bihar).

The EC after due deliberations *resolved* to approve the appointment of Dr. K.P. Singh as Director - Coordination in continuation to Finance Officer in the University, on re-employment basis for a period of two years or until further orders whichever is earlier, against one of the vacant positions at the level of Director in the University, under Statute-21 of the Statutes of the University. He will be based at MANUU, Regional

Office, New Delhi and discharge his duties as the Director (Coordination) in close coordination with various functionaries at MANUU Main Campus at Hyderabad.

67.5.5. Ratification of the appointment of Prof. Sajid Jamal to the post of Controller of Examinations, MANUU on deputation basis

The EC considered and *ratified* the appointment of Prof. Sajid Jamal, AMU to the post of Controller of Examinations on deputation basis for a tenure of five years, as recommended by the Selection Committee in its Meeting held on 14.3.2018.

The Meeting ended with vote of thanks to the Chair.

**Sd/-xxxxxx
Registrar &
Ex-Officio Secretary**