



PROGRAMME GUIDE

Bachelor of Arts (BA)

(2022-23)



**DIRECTORATE OF DISTANCE EDUCATION,
MAULANA AZAD NATIONAL URDU UNIVERSITY**
**(A Central University Established by an Act of
Parliament)**
Accredited “A” Grade by NAAC

Gachibowli, Hyderabad – 500032
EPABX: 040 – 23008402/3/4 – Ext-2207; 040-23008463
E-mail: ssu.dde@manuu.edu.in; website: www.manuu.edu.in

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1.1 About Maulana Azad National Urdu University

Maulana Azad National Urdu University (MANUU) is a Central University, established in 1998 by an Act of Parliament with all-India jurisdiction. The headquarters and main campus of the University is in Hyderabad, spread over 200 acres. MANUU is recognized as a major higher education service provider across the country through regular and distance mode programmes in Urdu medium. The Academic activities of the University commenced with distance education programmes in 1998 and regular programmes in 2004.

The University is named after Maulana Abul Kalam Azad, a scholar par excellence, a prolific writer, an inimitable orator, a great freedom fighter, a visionary of the post independent Indian education system and an architect of technical and scientific education in Independent India.

Vision

To provide access to quality education through Urdu medium, while adhering to the inclusive policy.

Mission

To empower socially, economically and educationally marginalized sections of the society so that they are brought into the mainstream, and thereby contribute to the socio-economic development of the nation through ODL and regular modes of education.

Mandate

The Mandate of the University is:

- To promote and develop the Urdu language.
- To impart education and training in vocational and technical subjects through the medium of Urdu.
- To provide wider access to people desirous of pursuing programmes of higher education and training in Urdu medium through teaching on the campus as well as through distance mode and
- To focus on women's education.

Schools and Departments of the University

In pursuit of its vision and mission, the University has established Seven (7) School of Studies and 20 Departments of the studies to impart various academic programmes under regular mode. The University established 02 satellite campuses at Lucknow (UP) and Budgam near Srinagar (J&K). Apart from these Satellite Campuses, 17 Off Campus Institutions are functioning across India. About 6,000 students are pursuing various programmes in regular mode.

The Departments are currently offering 79 academic programmes, (25 Ph.D., 21 PG, 10 UG, 03 PG Diploma, 01 Advance Diploma, 06 Diploma, and 02 Certificate programmes) in the regular mode. The University also offers 06 Technical Diploma Programmes under 05 Polytechnics and 05 Vocational Certificate Programmes under 03 Industrial Training Institutes. The University has adopted Choice Based Credit System (CBCS). The candidates, interested in regular programmes of the University, may visit the University website www.manuu.ac.in or <https://manuu.edu.in/>

1.2 About the Directorate of Distance Education (DDE)

Every aspirant of education cannot afford to go to the Universities/Colleges to pursue his/her goals in education through regular/ campus mode. Distance Mode of Education is a tool for providing education by taking it to the doorstep of the aspirants. It reaches the unreached. Distance Mode of Education known as Open Distance Learning (ODL) is more suitable and apt for those who want to improve their knowledge and qualification by staying at home or by doing their daily routine/professional work.

The Directorate of Distance Education (DDE) offers various academic programmes in distance mode and operates through a network of nine Regional Centres (RCs), 5 Sub-Regional Centres (SRCs), and more than 150 Learner Support Centres (LSCs) catering to around 50000 students at their doorsteps.

Programme Objective

- a. To introduce the students basics of various disciplines on offer under the programme.
- b. To provide an opportunity to the students so they can realize their inner potential and interest for further studies.

- c. To enable students to pursue further studies in the areas of their choices.
- d. To enable students observe and express their feelings in various languages.
- e. To create sensitivity about the day to day issues related to life and society to make them better citizen.

Programme Outcome

- a. Students after the completion of the programme will demonstrate the basics of the disciplines in which he has completed the programme.
- b. The student will have ability to compete for various exams for job and for further studies.
- c. Student will be able to demonstrate feelings in various languages.
- d. To introduce the students basics of various disciplines on offer under the programme.
- e. To provide an opportunity to the students so they can realize their inner potential and interest for further studies.
- f. To enable students to pursue further studies in the areas of their choices.
- g. To enable students observe and express their feelings in various languages.
- h. To create sensitivity about the day to day issues related to life and society to make them better citizen.

Eligibility criteria

- Candidate must have studied Urdu at 10th or above level or Urdu as medium of instruction.
- 10 +2 or equivalent (Refer the list of Madrasas available on university website)

Medium of instruction

Urdu is the medium of instruction.

Programme Duration

The programme consists of six semesters, however a candidate may complete it in the maximum period of twelve semesters.

Programme Fee

Please refer the prospectus of the relevant year.

Programme structure and Credit

Courses		Total Courses	Total Credits	Credits for Each Paper/Semester					
				I	II	III	IV	V	VI
Core Courses*	Optional – 1	4	24	6	6	6	6	-	-
	Optional – 2	4	24	6	6	6	6	-	-
Languages	English	2	12		6		6	-	-
	MIL (Urdu/Hindi)	2	12	6		6	-	-	-
Foundation Disciplines	Ability Enhancement Course – I	1	4	4		-	-	-	-
	Ability Enhancement Course – II	1	4	-	4		-	-	-
	Skill Enhancement Course	4	16	-	-	4	4	4	4
Elective Disciplines	Discipline Specific – 1	2	12	-	-	-	-	6	6
	Discipline Specific – 2	2	12	-	-	-	-	6	6
	Generic Elective	2	12	-	-	-	-	6	6
	Total Credits		132	22	22	24	24	24	24
	No. of Courses	24	-						

Courses on offer under the programme

There are four broad categories of disciplines. These are Core, Foundation, Languages and Elective.

(Under core and Elective disciplines)

Arabic

Six courses are on offer under Arabic discipline at UG level. Four of them are under core category and two are under Discipline Specific and Generic Elective. Each are of six credits.

The expected outcome of these courses are:

1. Demonstrate knowledge and understand Arabic language and literature.
2. Understand the social and cultural context in which Arabic language and literature is used.
3. Have knowledge about the beginning and development of Arabic language and literature over the ages.
4. Have knowledge of Arabic language and its expression used in daily conversation.
5. Have knowledge of Arabic grammar and its application in understanding the language.
6. Exercise different style of writing and speaking skills.
7. Be proficient in translation from English to Arabic and vice-versa.

Core Courses are

- **ARABIC GRAMMAR AND COMMUNICATION – 1**
- **GRAMMAR AND COMMUNICATION – 2**
- **TEXT AND COMPOSITION – 1**
- **TEXT AND COMPOSITION – 2**

Discipline Specific Courses

- **MODERN PROSE**
- **MODERN POETRY**

Economics

Six courses are on offer under Economics discipline at UG level. Four of them are under core category and two are under Discipline Specific and Generic Elective. Each are of six credits.

Economics (U.G) Outcomes:

Upon successful completion of these courses:

Students will be able to understand how decisions are made and how they affect one another in the economy.

Students will have a strong grasp on the major issues of microeconomics including consumer and producer behaviour, the nature of supply and demand, and the Cost and Revenue.

Students will be able to understand basic microeconomic terminology through defining and discussing the terminology as well as applying it to current microeconomic events.

1. Students will acquire knowledge about income determination in an open economy along with the IS-LM curve.

2. Students understand the concepts of inflation, business cycle, BoP and exchange rate and identify them as important macroeconomic variables.
3. They can recognize and analyse common economic issues which relate to individual markets and the aggregate economy.
4. Students can use the models to analyse the behaviour of firm and industry.
5. The student will be able to learn about different markets and the equilibrium conditions of firms and markets in each market condition.
6. Students comprehend the meaning and importance of macroeconomics and the main concepts in macroeconomics their use and applications.
7. Students acquire knowledge about classical and Keynesian views on income and output determination.
8. Students will be able to understand mathematical logic behind the economic theories and apply mathematical techniques in economics.
9. Students will be capable to understand mathematical logic behind the economic theories and to apply mathematical techniques in applied economic
10. The student would be able to understand the structure and function of the Central Bank, Commercial Banks, and issues relating to monetary policies of the country.
11. The student will acquire knowledge related to basic public economic concepts like a public good, merit good, the structure of public expenditure, taxation, Debt, budget, etc.
12. Students will be able to understand the economy with reference to economic fundamentals, and can make statistical inferences by using economic facts.
13. Student will be able to know the importance of natural resources, its use and conservation, the various concepts of environmental economics and can understand the issues and challenges related to this.
14. Students will be able to understand the issues and challenges of Indian economy, and the importance of different sectors in India's economic growth and development.

Core Courses are

- Microeconomics I
- Microeconomics II
- Macroeconomics I
- Macroeconomics II

Discipline Specific Courses

- Money and Banking
- Economic Development and Policy in India

English

Six courses are on offer under English discipline at UG level. Four of them are under core category and two are under Discipline Specific and Generic Elective. Each are of six credits.

Learning Outcomes

- The students are expected to broaden their reading horizon and familiarize themselves with the rich literature available in other countries and languages and develop a comparative and contrastive analysis.
- Students are expected to appreciate the theme, style, ethos and form of poetry and short story written by Indians belonging to different geographical and linguistic regions of India.
- To introduce students to the works of some canonical British writers so that they develop aesthetics for literature such as drama and novel.
- To introduce students to the samples of literature produced in different parts of the world so that they develop aesthetics for literature irrespective of the region and period. Upon the completion of the course students are expected to learn the style and theme of literary pieces belonging to various genres of literature produced across the time and countries.
- Upon the completion of the course students are expected to have learnt the register of the Media and its appropriate use.
- Upon the completion of the course students are expected to have acquired basics of academic writing conventions and feel confident to write an academic or research paper.
- Upon the completion of the course, the students are expected to have improved their ability to listen, speak, read and write in English.
- Upon the completion of the course, the students are expected to have improved their English language proficiency.
- Upon the completion of the course the students are expected to have acquired the basic communication skills in English.

Core Courses are

- **Individual and Society**
- **Modern Indian Literature**

- British Literature
- Literary Cross Currents

Discipline Specific Courses

- Media and Communication Skills
- Academic Writing

MIL

- Integrated Skills in English- I
- Integrated Skills in English- II

Ability Enhancement

- English Communication Skills-I

Islamic studies

Six courses are on offer under Islamic studies discipline at UG level. Four of them are under core category and two are under Discipline Specific and Generic Elective. Each are of six credits.

The expected outcome of these courses are:

- This paper initiates the study of Islamic Culture and Civilization, beginning with the history of the Arabian Peninsula.
 - Examine the period-wise biography of the Prophet Muhammad.
 - Study the political and cultural features of the Pious Caliphate and then the Umayyad Dynasty
 - Presenting a detail study of the Abbasid Dynasty and its rise and fall.
 - Understanding the administration and development under some of the important rulers.
 - Understanding the administration and development under some of the famous petty dynasties, such as the Fatamids, Mamluks of Egypt and the Safawids
 - Learning what is Islamic Faith, its components and the fundamental principles of Islam.
 - Learn the various aspects of the Qur'an: its divinity, inimitability, structure, collection, tafsir (exegesis) and themes.
 - Understanding of Hadith, its scope, themes, history and development of the compilation of Hadith, its importance, authenticity and learning some the important kinds of Hadith works.
- The fourth unit provides a comparative study of the six major Hadith collections and their author
- Understanding fiqh (Islamic Law), its history, the development of schools of law.
 - Knowing Islamic Mistisim (Sufism), its development, principles and the lives and teachings of

some of the early famous sufis in history.

- Understanding 'Ilm al-Kalam, its history, principles and the life and works of some of the early scholars of Kalam.

- Learning the History of the Arabs and Muslims in the Indian sub-continent, starting from the early Arab trade with India, moving on to the first Muslim migrants and then the emergence of Muslim rules during the medieval period ending with the contribution of Muslims in the independence struggle.

Core Courses are

- Seerat, Pious Caliphate & Umayyad Period
- Abbasid Period and Petty Dynasties
- Faith, Quran and Hadith
- Fiqh, Tasawwuf & Ilm-e-Kalam

Discipline Specific Courses

- Islam & Muslims in India
 - Movements, Institutions and Thinkers

Hindi

Six courses are on offer under Hindi discipline at UG level. Four of them are under core category and two are under Discipline Specific and Generic Elective. Each are of six credits.

The expected outcome of these courses are:

- विद्यार्थी हिंदी साहित्य के इतिहास से परिचित होंगे
- हिंदी साहित्य के महत्वपूर्ण रचनकारों एवं उनकी रचनाओं को जानेगे
- विद्यार्थी मध्यकालीन हिंदी कविता के महत्व को समझेंगे
- साहित्य की विभिन्न धाराओं से परिचित होंगे.
- विद्यार्थी आधुनिक हिंदी कविता के महत्व को समझेंगे.
- हिंदी साहित्य के विविध रूपों से अवगत होंगे
- विद्यार्थी आधुनिक गद्य महत्व को समझेंगे
- उनमें साहित्य को समझने की प्रतिभा का विकास हो सकेगा
- विद्यार्थी गद्य की अनेक विधाओं से परिचित होंगे
- मध्यकालीन एवं आधुनिक हिंदी काव्य के महत्व को समझेंगे
- मध्यकाल की विविध धाराओं से परिचित होंगे
- मध्यकालीन एवं आधुनिक हिंदी काव्य के महत्व को समझेंगे

- मध्यकाल की विविध धाराओं से परिचित होंगे
- लोक साहित्य के महत्व को समझ सकेंगे
- भारतीय समाज में लोक साहित्य की दीर्घ परंपरा को जानेंगे.
- तुलसीदास के भक्ति काव्य से परिचित होंगे
- तुलसी दास के राम को समझेंगे
- निराला के व्यक्तित्व से अवगत होंगे
- निराला के काव्य से अवगत होंगे
- साहित्यिक विधाओं में निबंध के महत्व को समझेंगे
- हिंदी के प्रमुख निबंधकारों से परिचित होंगे.

Core Courses are

- Hindi Sahitya Ka Itihas
- Madhyakalin Hindi Kavita
- Aadunik Hindi Kavita
- Hindi Gadya Sahitya

MIL

- Aadunik Hindi Gadya
- Aadunik Evam Madhyakalin Hindi kavya

Elective Disciplines

1. Discipline Specific-I
 - Lok Sahitya
 - TulasiDas
2. Discipline Specific-II
 - Suryakant Tripathi Nirala
 - Hindi Nibandh

History

Six courses are on offer under History discipline at UG level. Four of them are under core category and two are under Discipline Specific and Generic Elective. Each are of six credits.

The expected outcome of these courses are:

1. Students will understand Indian History in a comprehensive way.

2. Students will understand and appreciate the various historical forces that led to political, social, economic and cultural changes and developments in India from Pre-historic times to India's attainment of Independence.
3. Students will appreciate the relevance of History for a proper understanding and appraisal of the present.
4. Students will especially know the cultural developments in Indian History, leading to the formation of a composite culture in India.
5. Students will analyse the various historical processes that led to changes in Indian Civilisation.

Core Courses are

- History of India up to 4rd Century BC
- History of India: 4th Century BC to Mid- 8th Century AD
- History of India: Mid-8th Century AD to Early 16th Century
- History of India (AD 1526-AD 1750)

Discipline Specific Courses

- History of India (AD 1750- AD 1885)
- Modern India: National Movement

Political science

Six courses are on offer under Political science discipline at UG level. Four of them are under core category and two are under Discipline Specific and Generic Elective. Each are of six credits

The expected outcome of these courses are :

After successful completion of this course, students will be able to:

- Understand the foundational principles of Political Science.
- Learn about the meaning, nature, origin and working of State.

Apply these concepts in understanding the historical and contemporary political phenomenon

- Careful comparison of political systems produces useful knowledge about the policies countries has effectively initiated to address problems.
- By comparing the political institutions and practices of wealthy and poor countries, students can begin to understand the political consequences of economic wellbeing

After successful completion of this course, students will be able to:

- Learn about the key political ideas developed by Greek, Western, Islamic and Indian thinkers.
- Understand the strengths and weaknesses of various philosophical approaches in order to

gain a critical perspective on their own.

Assess the applicability and relevance of ancient political theory to contemporary political thought and political practice

Upon successful completion of this course, the student will be able to:

- Understand the foundations and bases of Indian government including the Constitution of India.
- Understand the working of the various governmental institutions including executive, legislature, and judiciary.

Evaluate the various aspects of Indian political system including political parties, public opinion, elections, caste and communalism

This is an introductory course which aims to provide students an understanding of the basic concepts of world politics and a sampling of various approaches and theories of International Relations.

Course Outcomes:

After going through this course students will be able to:

- Understand the key concepts and theories of International Relations.
- Think systematically on the historical wars and conflicts like World Wars and Cold war.

Evaluate contemporary issues in International politics

Upon successful completion of this course, the student will be able to:

- Understand the foundations and bases of Indian government including the Constitution of India.
- Understand the working of the various governmental institutions including executive, legislature, and judiciary.

Evaluate the various aspects of Indian political system including political parties, public opinion, elections, caste and communalism.

Core Courses are

- Political Science: An Introduction
- Comparative Government and Politics
- Political Thought
- Indian Government and Politics

Discipline Specific Elective Courses

- International Relations
- Human Rights

Public Administration

Six courses are on offer under Public Administration discipline at UG level. Four of them are under core category and two are under Discipline Specific and Generic

Elective. Each are of six credits.

The expected outcome of these courses are:

- After successful completion of this course, students would be able to understand and critically reflect on the fundamentals of public administration
- The paper seeks to enlighten the students on different administrative theories and emerging theoretical perspectives of Public Administration.
- The paper seeks to enlighten the student on the current issues and problems of Indian Administration. The paper also promotes the consciousness and general awareness among students regarding principles of Indian Administration.
- To learn evolution of Indian Public Administration from ancient period to the contemporary period with special emphasis on federal and local administrative machinery.

After the successful completion of the course, the students would be able

To understand the meaning and concept of disasters,

To identify the different kind of disasters and their consequences,

To gain an in-depth knowledge of the mechanism for the disaster management in India and also relief measures being undertaken.

After successful completion of this course, students would be able to

understand and be able to apply the usage of office management

Core Courses

- Public Administration: Concepts and Principles
- Public Administration : Theories and Approaches
- Indian Administration
- Local Government in India

Elective Disciplines

- Disaster Management
- Office Management

Sociology

Six courses are on offer under sociology discipline at UG level. Four of them are under core category and two are under Discipline Specific and Generic Elective. Each are of six credits.

The expected outcome of these courses are:

- To develop a sense of sociological understanding and Inquiry.

- To make students able to reflect upon various aspects of Indian Society.
- To make students familiar with the context of historical development of Sociological theories.
- To enable students to use different techniques and tool of sociological inquiry.
- To develop critical understanding about various religious practices and issues.
- To enable students to understand concepts, structures and processes related to family, marriage and changes taking place.
- To make student understand the issues related to existing social stratification and inequalities.

Core Courses are

- Introduction to Sociology
- Sociology of India
- Sociological theories
- Methods of Sociological Enquiry

Discipline Specific Courses

- Marriage Family and kinship
- Social Stratification

Urdu

Six courses are on offer under Urdu discipline at UG level. Four of them are under core category and two are under Discipline Specific and Generic Elective. Each are of six credits.

The expected outcome of these courses are:

- Students will understand about origin and development of Urdu Language & Literature from 13th century to mid of 20th Centruy.
- Student will Gain the knowledge of classical Urdu poetry through various genres of classic poetry.
- Student will Know about Urdu fiction and Urdu fiction writers. They will also read about the classical generes of urdu prose like dastaan, and contemporary prose in the form of Novel and Short Story.
- Students will understand and analyse famous and popular Urdu poets and poetic forms

like Ghazal and Nazm.

- Student will study about the various forms of drama i.e. Tragedy, Comedy, Tragicomedy, Melodrama, Faras, Brask, Opera and Karnataka. They will understand the history of drama through Sanskrit & Greek Drama, and also the old drama form like *SWANG*, *KATHPUTLI*, *NAUTANKI*.
 - The study of famous Urdu Drama will include RAHAS & INDRASABHA, Student will study to the famous Urdu drama and dramatist through their art, in this block the will have a chance to know about *Imtiaz Ali Taj* by Anarkali, and *Md Mujeeb* through *Khana Jangi*
 - Student will get an understanding of literary criticism and Urdu critics.
-
- Tareekh-e-Adab-e-Urdu (Deccani Daur Ta Taraqqi Pasand Tahreek)
 - Classiki Shayri (Masnavi, Marsiya, Qasida)
 - Nasri Asnaaf (Daastaan, Novel, Afsana)
 - Sheri Asnaaf -Hissa Awwal (Ghazal, Nazm, Rubai)
 - Urdu Drama
 - Adbi Tanqeed

Urdu- MIL

- Paper of Modern Indian Language will provide an Understanding of Urdu Literature
- Student will understand the Grammar of Urdu with examples. The will Study of various forms of Non-fiction genera and sample of all poetic and prose forms.
- Student will study and understand the poetic forms of Urdu Poetry. They will understand the Evaluation of Masnavi, Marsia, Qaseeda with Original text and about the writers of the concerned form of poetry.
- MIL Urdu-I
- MIL Urdu-II

Political Science

<https://www.youtube.com/watch?v=h5xG2zeKVVg&list=PLK4auSRQ36aJTmZTvVe0vKiHx9CvQq7S&index=1>

<https://www.youtube.com/watch?v=N55RXID8FA&list=PLK4auSRQ36aJTmZTvVe0vKiHx9CvQq7S&index=3>

<https://www.youtube.com/watch?v=SpvEMfwSjG0&list=PLK4auSRQ36aJTmZTvVe0vKiHx9Cv>

Qq7S&index=4

<https://www.youtube.com/watch?v=gSbEi07J5AQ&list=PLK4auSRQ36aJTmZTvVe0vKiHx9Cv>

Qq7S&index=5

<https://www.youtube.com/watch?v=Bl7CZs9KnoU&list=PLK4auSRQ36aJTmZTvVe0vKiHx9Cv>

Qq7S&index=12

<https://www.youtube.com/watch?v=5l2jTMH4NNU&list=PLK4auSRQ36aJTmZTvVe0vKiHx9Cv>

Qq7S&index=15

<https://www.youtube.com/watch?v=l-NUIWG6EFE&list=PLK4auSRQ36aJTmZTvVe0vKiHx9CvQq7S&index=21>

<https://www.youtube.com/watch?v=Ep2EtadKBRQ&list=PLK4auSRQ36aJTmZTvVe0vKiHx9Cv>

Qq7S&index=22

<https://www.youtube.com/watch?v=7XKFV9OcM-8&list=PLK4auSRQ36aJTmZTvVe0vKiHx9CvQq7S&index=23>

https://www.youtube.com/watch?v=DxBmDIX0IQo&list=PLK4auSRQ36YJ1taFLHL98FXK_7rv8UVl&index=21

Islamic Studies

https://www.youtube.com/watch?v=SmC8L9HcWvl&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=1

https://www.youtube.com/watch?v=Os9YTUInPjl&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=2

https://www.youtube.com/watch?v=qEUXGgHXfPQ&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=3

https://www.youtube.com/watch?v=xrYPcil-PCk&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=4

https://www.youtube.com/watch?v=euctvx86oQ0&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=5

https://www.youtube.com/watch?v=Kxy5o6-soWs&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=17

https://www.youtube.com/watch?v=YxdUrbkzt4&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=18

https://www.youtube.com/watch?v=4MgqhdID9aQ&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=38

https://www.youtube.com/watch?v=xjGlgmFCpc0&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=39

https://www.youtube.com/watch?v=mc-YCCUXOf0&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=40

https://www.youtube.com/watch?v=uT1jxK8u2wo&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=52

https://www.youtube.com/watch?v=m0FbRyo7FLY&list=PLK4auSRQ36aijAkoU9GRsF_W1b1NkZTz&index=54

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